

MEETING MINUTES

AIRPORT OPERATIONS COMMISSION MEETING
September 14, 2016 - WEDNESDAY - 8:00 a.m.
WAUKESHA COUNTY AIRPORT
TERMINAL BUILDING CONFERENCE ROOM
2525 AVIATION DRIVE

In attendance-

Commissioners: Mike Crowley, Kurt Weis, Steve Betzler, Mike Payne

Excused: Aldo Madrigano

Staff: Kurt Stanich, Matt Grenoble, Val Ramos

Others: Jim Singer, Mike Kurgan, Nick Read, Arlen Lattina

Approve/modify meeting minutes of August 17, 2016.

Motion to approve meeting minutes from August 17, 2016 by Secretary Weis.

Second by Vice-chair Betzler. Motion carried.

Public comment/correspondence.

None.

Discussion and recommendation on Ordinance 171-O-040 Approve New Fixed Base Operator Agreement with Waukesha Flying Services d.b.a Atlantic Aviation

Summary/review of the past working years on the fixed base operator agreement by Mr. Stanich. The fixed base operator agreement with the County expires in 2018. Atlantic would like to construct a new hangar, add onto their existing hangar, lease additional ramp space, and update and remodel the terminal building including the atrium, their office/work area, conference room, and restrooms. With only two years remaining in the agreement, Atlantic requested a new agreement for a longer period before making any improvements. The new agreement would be for twenty (20) years, an extension of their lease, to expire September 30, 2038. Additional revenue from the new agreement is estimated to be \$134,000 and will assist the airport in eliminating the need for tax levy in the annual budget. Other details of the new agreement were presented and discussed with the Commission and questions were answered by Mr. Stanich.

Secretary Weis would have preferred an RFP (request for proposal) for competition purposes.

Motion by Vice-Chair Betzler to recommend approval of Ordinance 171-O-040 Approve New Fixed Base Operator Agreement with Waukesha Flying Services d.b.a Atlantic Aviation

Second by Commissioner Payne. Motion carried.

Chairman's Report.

Chairman Crowley commented on the CAF (Commemorative Air Force) event "Gathering of Warbirds" at the airport in August. He attended and was very impressed how the safety and security for the event was handled. Looking forward to continuing with this event at the airport in the future.

Vice-chairman Betzler said the about 2,000 attended the event. The CAF discussed the event and what improvements should be made and are looking ahead to next year.

Operations Report.

Fuel Farm Flowage: Jet A fuel showed an increase again compared to 2015. Numbers are about the same for 100LL fuel. Year to date shows 37% increase compared to 2015.

Tower Operations: An increase in general aviation and air taxi numbers this month compared to last year. A 10% from August of 2015 and year to date increase of about 22%. General aviation comparison to other Wisconsin airports shows good numbers for Janesville. Waukesha numbers were up also.

T-Hangars – Processing the bid documents for T-hangar maintenance. The work on the hangars will be done in three phases. Phase I will cover the doors and , Phase II will be painting the buildings or metal siding, and Phase III will be electrical and lighting.

Wildlife (geese) has increased due to fall season.

Airport Managers Report.

Ray Dalman retired in August from Atlantic Aviation. New general manager is Nick Read. Mr. Read has been with Atlantic since 2008.

Food Truck Friday is going well, good turnouts. Food Truck Friday will run thru September 30, 2016.

Ramp – Received good prices for the ramp work so more ramp work will be possible. Work to start in October and completed by May of 2017.

The Airport received the National Aviation Project of the Year award for the ramp project in 2015. The award will be presented in Austin in early December.

Future Commission Agenda Items.

None

Adjourn Meeting.

Motion to adjourn by Commissioner Payne.

Second by Vice-chair Betzler. Motion carried.

Meeting adjourned at 8:40 a.m.

Next Meeting: October 12, 2016

Respectfully Submitted,



Kurt J Weis
Secretary

Waukesha County Airport Operations Commission – September 14, 2016

PLYWOOD PAPERS