Minutes of the
HOME Board Meeting
April 21, 2016

Members Present:	Joseph Birbaum, Ron Buchanan, Christine Howard, John Kannard, Russell Kutz, Dennis Myers, Duane Paulson, Kathleen Schilling, Jay Schreurs, Dick Schultz, Peter Sorce, Maria Watts
Staff:	Kristin Silva, Lori Rutzinski, and Christina Brockish, Waukesha County; Debbie Narus, Wisconsin Partnership for Housing Development
Excused Absence:	Jay Shambeau
Guests:	RoxAnne Witte, Jefferson County Economic Development Consortium

I. The meeting was called to order by Dennis Myers, the Board Chair, with a quorum of the Board present at 9:00 a.m.

II. The Board Chair led the Pledge of Allegiance.

III. On a motion by Peter Sorce and seconded by Joe Birbaum, the minutes from the March 17, 2016 HOME Board meeting were unanimously approved.

IV. Kristin Silva stated that she submitted the CAPER and Annual Plan to HUD.

V. Debbie Narus reported that the programs are all moving along, there are 15 DPA loans with a remaining balance of $197,000, 4 Purchase/Rehab loans with a remaining balance of $123,000, and 1 Rehab loan with a remaining balance of $211,000. There are many rehab applications in the process, it just takes more time to be completed.

Kristin stated that the Village Pointe Commons project was just finalized so that money will be off the report by the next meeting.

VI. Kristin contacted HUD regarding the online housing counseling but she hasn't heard back yet. She will report again at the next Board meeting.

VII. Kristin revised the HOME application and Developer's Framework to bring it current and to reflect the Boards' priorities in funding projects. She went through the application with the Board and discussed changes.

On a motion by Joe and seconded by John Kannard, the Board unanimously accepted the new HOME application and Developer's Framework with the changes that were discussed.

VIII. Kristin updated the Board on the status of Hebron House. The Community Action Coalition (CAC) put an offer to purchase the Gander House Apartments but Hebron House did not accept it. Hebron House is working with another agency that is interested in the property and they will be jointly applying for the project-based vouchers.

IX. On a motion by Dick and seconded by Ron Buchanan, the Board unanimously approved the meeting adjourned at 9:45 a.m.

Respectfully submitted,

Dennis Myers
Chair, HOME Board

Christine Howard
Vice Chair, HOME Board