Minutes of the
HOME Board Meeting
March 19, 2015

Members Present:	Mark Baldwin, Joseph Birbaum, Ron Buchanan, John Kannard, Russell Kutz, Dennis Myers, Duane Paulson, Kathleen Schilling, Jay Schreurs, Dick Schultz, Glenn Stumpf, Maria Watts
Staff:	Kristin Silva, Lori Rutzinski, and Christina Brockish, Waukesha County; Debbie Narus, Wisconsin Partnership for Housing Development
Excused Absence:	Christine Howard, Peter Sorce
Guests:	RoxAnne Witte, Jefferson County Economic Development Center; Kris Androsky, David Simmons, Chris Lambert from Hebron House of Hospitality; Trena Bond, HRI

I. The meeting was called to order by Jay Schreurs, the Board Chair, with a quorum of the Board present at 9:00 a.m.

II. The Board Chair led the Pledge of Allegiance.

III. On a motion by Dennis Myers and seconded by Ron Buchanan, the minutes from the February 19, 2015 HOME Board meeting were unanimously approved.

IV. There were no public comments.

Kristin Silva said there will be a HUD monitoring next week for the DPA program.

Debbie Narus from Wisconsin Partnership for Housing Development announced there will be a lender training meeting on Monday, March 30, 2015 for all 4 counties. They will be discussing DPA, Purchase Rehab, and DPP. Dennis Myers requested to see the list of attendees at the next HOME Board meeting.

V. The fund balance report was reviewed. DPP started on Monday and there are currently 6 DPA applications (4 from Jefferson County), 3 rehab applications from Waukesha County, and 3 purchase-rehab applications totaling $36,000.

Debbie Narus updated the Board on her marketing efforts to generate interest. She delivered brochures to be distributed to 17 libraries and to 650 participants of Meals on Wheels. Roxanne Witte from Jefferson County Economic Development Center stated Waterford will include the HOME Program in their newsletter.

VI. Slinger Housing Authority submitted a letter on 3/12/15 announcing they will no longer be providing homebuyer counseling services after 4/30/15.

Trena Bond from Housing Resources, which is one of the approved homebuyer counseling agencies with an office in Waukesha, stated they are willing to do more outreach into Washington and Ozaukee Counties to provide homebuyer counseling in those areas. Kristin feels confident that the current counseling agencies will be able to cover the four counties for this year.

VII. Hebron House representatives were present to discuss the shortfall for the 620 Summit project and to request an additional $120,125. A request in the amount of $29,875 was approved in the fall of 2014; however, the total amount actually necessary to complete the project is a total of $150,000. The overage was due to additional winter costs as well as an increase in the cost of building materials since the project was estimated in 2012.

After a lengthy discussion, on a motion by Dick Schultz and seconded by Dennis Myers, the Board approved an additional $120,125 to come out of CHDO funds with a request that Mr. Tarantino attends the next HOME Board meeting to answer questions, Duane Paulson opposed the motion.

VIII. On a motion by Glen Stumpf and seconded by Duane Paulson, the Board unanimously approved the meeting adjourned at 9:59 a.m.

Respectfully submitted,

Jay Schreurs
Chair, HOME Board