

**Minutes of the Public Works Committee
December 3, 2015**

Chair Dave Swan called the meeting to order at 8:33 a.m.

Committee Members Present:

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| Dave Swan | Steve Whittow | Kathleen Cummings | Keith Hammitt |
| Richard Morris | Robert Kolb | Carl Pettis | |

Others Present:

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| Engineering Services Manager Gary Evans | Airport Manager Kurt Stanich |
| Principle Assistant Corporation Council Erik Weidig | Senior Landscape Architect Steve Brunner |
| Administrative Specialist Alison Ries | Chief of Staff Mark Mader |

Approve Minutes of November 12, 2015

Motion: Hammit moved, second by Cummings, to approve the minutes of November 12, 2015. Motion carried 7-0.

Future Meeting Dates

- January 14, 2016
- February 11, 2016

Future Agenda Items

- Visit county substations or public works operations building

Discuss and Consider Ordinance 170-O-074: Approve Hangar Lease Agreement With Quad/Air, LLC At Waukesha County Crites Field

Stanich stated the current rental lease with Quad/Air, LLC expired August 31, 2015 and now continues on a month-to-month basis. Quad/Air, LLC desires to remain at the airport and enter into a new long-term lease with the county.

Motion: Hammit moved, second by Whittow, to approve Ordinance 170-O-074. Motion carried 7-0.

Discuss and Consider Ordinance 170-O-075: Amend 2015 Airport Budget For One-Time Payment To Wesner Development DBA Snow Patrol

Stanich explained that Snow Patrol was put on retainer, then given a deployment cost when services were needed for snow removal during the 2009-2014 contract. During the contract period, there were some services provided by Snow Patrol but never invoiced by them. After verification by airport staff, the amount being claimed by Snow Patrol for services not invoiced was further reviewed and a settlement of \$102,000 was agreed upon. The committee discussed in detail the invoicing process that is currently in place with Snow Patrol. Stanich stated that since the new contract with Snow Patrol began in 2015, significant changes have been made to the invoicing process. The committee agreed to reluctantly approve the ordinance and is doing so on the advice of Corporate Counsel.

Motion: Cummings moved, second by Morris, to approve Ordinance 170-O-075. Motion carried 7-0.

Discuss and Consider Ordinance 170-O-076: Amend 2016–2020 Capital Plan For Project #200606 CTH P, Bark River Bridge

Evans stated the ordinance has been withdrawn due to the approval of Federal funding for this project. No action is required from the committee.

Approval of Bid Award for Bugline Trail Paving Improvements – Phase 4

Brunner explained the Bugline Trail paving improvements have been underway for the past 4 years. Phase 4 of the paving project will connect the Bugline Trail to Menomonee Park. Project completion is expected by spring 2016. After reviewing the proposal forms and bid amounts, Brunner is recommending award of the contract to All-ways Contractors, Inc. for \$129,783.80. Sufficient funds are available for this contract in the 2015-1026 Capital Project budget.

Motion: Morris moved, second by Hammit, to approve the Bid Award to All-ways Contractors, Inc. for \$129,783.80 for the Bugline Trail Paving Improvements – Phase 4. Motion carried 7-0.

Motion: Morris moved, second by Cummings, to adjourn the meeting at 9:40 a.m. Motion carried 7-0.

Respectfully submitted,

Kathleen M. Cummings
Secretary