



**WAUKESHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**  
**July 27, 2016 1:30 p.m.**

In Attendance: Jim Batzko, Brian Engelking, Tony Feck, Ben Jones, Steve Kay, Al LaConte, Matt Redmann, Sherri Stigler, Bill Stolte, and Sarah Ward

Absent/Excused: Nancy Healy Haney, Steve Howard, Glenn Leidel, Frank Riedijk, Anna Ruzinski, and Rich Warnecke

Guests: Charlie Myers

1. Call to Order

The meeting was called to order by Matt Redmann at 1:33 p.m.

2. Meeting Location Specific Instructions for Emergency Evacuation or Shelter in Place

Bill Stolte delivered emergency instructions for this location at the Waukesha County Highway Operations Building at 1641 Woodburn Road in Waukesha.

3. Approval of Minutes of March 16, 2016 Meeting

The minutes of the March 16 meeting were approved. **Motion by Steve Kay, second by Bill Stolte to approve the minutes. All members present voting AYE, motion carried.**

4. Welcome New Members

The Committee welcomed new members Tony Feck and Sherri Stigler, and everyone introduced themselves.

5. Public Comment

Jim Batzko reported that the Waukesha County Board of Supervisors formally approved the Waukesha County Hazard Mitigation Plan at its meeting the previous night, July 26.

6. Elect Vice Chairperson

With no other nominations, Steve Kay nominated himself as Vice Chairperson. **Motion by Matt Redmann, second by Bill Stolte to close nominations and elect Steve Kay as Vice Chairperson by unanimous acclamation. All members present voting AYE, motion carried.**



#### 7. Invoice Review – Discussion and Action

Kathy Schwei reported on a suspected drug lab incident in Sussex on April 11. Sussex Fire Department requested the City of Waukesha Hazmat Team to respond to an incident at N58W23987 Hastings Ct. in Sussex due to some suspicious items in a garage. The Hazmat Team responded and performed monitoring and sampling to determine the chemicals present. The Department of Justice was also present. Further investigation revealed that there was not a drug lab on site, but rather parts of a hydrogen generator. At the time of the incident, the condo and garage were owned by the U.S. Department of Housing and Urban Development. Waukesha County Emergency Management sent an invoice to HUD for the costs associated with the response by the Hazmat Team. The County has not received a response at this time.

Stolte expects that Waukesha County Emergency Management will receive an invoice for costs associated with a diesel spill incident on July 25 that involved a truck leaking diesel fuel for a relatively long distance through the City of Waukesha. When received, the invoice will be forwarded to the trucking company.

#### 8. Off-Site Plan Acceptance – Discussion and Action

Kathy Schwei led LEPC members in a review of the following plans. **Motion by Steve Kay, second by Brian Engelking to accept the plans listed below. All members present voting AYE, motion carried.**

- a. Arandell Corporation, Menomonee Falls, Update
- b. Bakemark USA, Menomonee Falls, Update
- c. Centurylink, North Prairie, Update
- d. Costco Wholesale #1101, Pewaukee, Update
- e. GE Healthcare Institute, Waukesha, Update
- f. Pewaukee Stores, Pewaukee, Update
- g. T-Mobile USA (Milwaukee Switch), Waukesha, Update
- h. QuadGraphics Sussex, Sussex, Update
- i. Alloy Products, Waukesha, Update
- j. Crown Lift Trucks, Waukesha, Update
- k. Gascoigne Company, Waukesha, Update
- l. SPX Transformer Solutions, Waukesha, Update
- m. Salentine Bros. Farm, Big Bend, Update
- n. Berry Plastics Corp., Pewaukee, New
- o. Costco Wholesale #1209, Menomonee Falls, New
- p. Costco Wholesale #1212, New Berlin, New

#### 9. Incident Review

Coordinator Stolte recapped the 96 hazardous materials incidents reported since the last LEPC meeting. See Attachment. Most were natural gas odors or petroleum products spills.

#### 10. OEM Report

Coordinator Stolte reported on the following activities:

Activities:

- County Board approval of Countywide Hazard Mitigation Plan
- Waukesha County Communication Center expansion project
- Citizens and Organizations Active in Disaster (COAD) Board Meeting
- Budget Development
- 2016 Emergency Response Guide Distribution
- Incident Management Team Activity
- WI Credentialing & Asset Management System (WICAMS) Program
- Salamander Live Application Training using WICAMS
- Waukesha Mass Evacuation Plan Updates & School Contacts Updates
- Waukesha/Milwaukee Counties Radio System Progress
- Development of FirstNet Program
- Severe Weather Spotter Training and Statewide Tornado Drill
- Waukesha County Air Show
- Waukesha County Fair
- Development of Western Waukesha Search and Rescue Team

Exercises:

- Cities Readiness Initiative 2016 Exercise – Ben Jones noted that this was the culmination of several years of exercising. Waukesha County opened a mass clinic and had a full activation of the Emergency Operations Center. GE Healthcare opened a closed pod for distribution of medications to their employees. Twelve pods were opened in the SE region in this exercise. This was one of the largest CRI exercises in the nation.

Trainings:

- Application accepted for 2017 Integrated Emergency Management Course for Waukesha County at the Emergency Management Institute in Emmitsburg, MD
- Crisis Management for School-Based Incidents for Key Decision Makers in August

## 11. Member Reports

Ben Jones reported on the concern across the nation over the Zika virus. There were 11 travel related cases of people infected with the Zika virus in Wisconsin, but no mosquitos carrying Zika have been discovered in WI through monitoring and sampling efforts. He also reported that the Centers for Disease Control sent a behavioralist to WI to study an outbreak of Elizabethkingia, but the source of the outbreak was not discovered. He also reported that the Healthcare Emergency Readiness Coalition (HERC) in SE Wisconsin adopted new bylaws on July 26 and that Ben Jones is the Caucus Leader of the Public Health Caucus, and Ben Schliesman is the Caucus Leader of the Emergency Management Caucus. Each HERC has representatives from eight caucuses that comprise their membership.

## 12. Schedule Next Meeting Date/Time – Discussion and Action

**The next meeting will be Wednesday, September 28, 2016 at 1:30pm.**

## 13. Adjourn – Action

**Motion by Steve Kay to adjourn the meeting at 2:36 p.m, second by Ben Jones. All members present voting AYE, motion carried.**

**LEPC Mission Statement**

*The Waukesha County Local Emergency Planning Committee promotes emergency planning, preparedness, and public awareness to protect Waukesha County's communities and its citizens from the impact of releases of hazardous chemical substances and other disasters.*

*MLR*  
*9/28/16*

*Kathy Scheuer*  
*9/28/14*