



WAUKESHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
June 10, 2015 1:30 p.m.

In Attendance: Brian Engelking, Steve Howard, Ben Jones, Steve Kay, Glenn Leidel, Matt Redmann, Anna Ruzinski, Bill Stolte, Sarah Ward

Absent/Excused: Bill Banaszak, James Batzko, Nancy Healy Haney, Frank Riedijk, Rich Warnecke

Guests: Bridget Gnadt, Charlie Myers

1. Call to Order

The meeting was called to order by Matt Redmann at 1:35pm.

2. Meeting Location Specific Instructions for Emergency Evacuation or Shelter in Place

Bill Stolte delivered emergency instructions for this location at the Waukesha County Highway Operations Center.

3. Approval of Minutes of March 18, 2015 Meeting

The minutes of the March 18 meeting were approved. **Motion by Anna Ruzinski, second by Steve Kay to approve the minutes. All members present voting AYE, motion carried.**

4. Public Comment

None.

5. Invoice Review – Discussion and Action

None.

6. Off-Site Plan Acceptance – Discussion and Action

Kathy Schwei led LEPC members in a review of the following plans. **Motion by Steve Kay, second by Anna Ruzinski to accept the plans listed below. All members present voting AYE, motion carried.**

- a. Fox River Water Pollution Control, Brookfield, Update
- b. Generac Power Systems, Eagle, Update
- c. Generac Power Systems, Genesee, Update
- d. InPro Corporation, Muskego, Update
- e. Kohl's Dept. Stores CSOC 2, Menomonee Falls, New
- f. Kohl's Dept. Stores KCSC, Menomonee Falls, New



7. Incident Review

Coordinator Stolte recapped the 36 hazardous materials incidents reported since the last LEPC meeting. See Attachment.

8. OEM Report

Coordinator Stolte reported on the following activities:

Activities

Incident Management Team Governance Board Meetings
Association of WI Incident Management Teams Inaugural Meeting
Public Health Review
Waukesha County Employee Wellness Fair
Statewide Interoperability Commission Meetings
Developing Memorandum of Understanding with Impact 2-1-1
Developing Shelter Plan with Health and Human Services Department
Printing of WICAMS ID Cards for Partner Agencies
Development of PSA videos by Carroll University students for Marcus Theatres
Continuing work Department of Homeland Security toward IPAWS user authorization
WCC Building Expansion Planning
2016 Waukesha County Budget Kickoff
Development of Emergency Management Assistance Team
Wireless Priority Service Enrollment

Exercises

Statewide Tornado Drill on April 16
Cities Readiness Initiative Functional on May 5
New Berlin EOC Tabletop on May 14
Public Private Partnership Tabletop and Workshop on June 24
TransCanada Full Scale on June 17
City of Waukesha Police Dept & WI National Guard on Aug 28-30

Trainings

Storm Spotter Training on April 7
Pipeline Safety Training Workshop on April 14
Hazard Planning Mitigation Workshop on April 30
Donations Management Course in New Berlin on May 16 and 23
Under One Roof Conference in Duluth, MN on May 19-20
WI Emergency Management Instructors' Meeting on May 29
Communications Leader (COML) and Communications Technician (COMT) courses coming soon.

9. Member Reports

Anna Ruzinski reported she received notification from Red Cross regarding a nationwide conference call focusing on the recruitment and use of volunteers.
Ben Jones reported on the Cities Readiness Exercise on May 5. Waukesha County participated by opening the Emergency Operations Center (EOC). GE Healthcare opened a

closed Point of Distribution (POD), and Waukesha Memorial Hospital simulated opening a POD and receipt of a shipment from the National Strategic Stockpile. Waukesha County Public Health will participate in the formation of a regional Healthcare Emergency Response Coalition per federal guidelines. Waukesha County Public Health also continues to be involved in Ebola preparedness activities and is now monitoring the Middle East Respiratory Syndrome (MERS) situation in South Korea.

Bill Stolte reported that Jeff Clark resigned from the LEPC on May 28. **Motion by Glenn Leidel to create a plaque of recognition for Jeff's services to the LEPC, second by Steve Howard. All members present voting AYE, motion carried.**

10. Schedule Next Meeting Date/Time

The next meeting will be Wednesday, September 9, 2015, at 1:30pm at the Waukesha County Highway Operations Building at 1641 Woodburn Road in Waukesha.

11. Adjourn

Motion by Anna Ruzinski to adjourn the meeting at 2:20pm, second by Steve Kay. All members present voting AYE, motion carried.

LEPC Mission Statement

The Waukesha County Local Emergency Planning Committee promotes emergency planning, preparedness, and public awareness to protect Waukesha County's communities and its citizens from the impact of releases of hazardous chemical substances and other disasters.


Wm Stolte Co-Chair 9/21/15