

**Minutes of Land Use, Parks and Environment (LUPE) Committee  
Tuesday, March 17, 2015**

Chair Jaske called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

**Committee Present:** Supervisors Pauline Jaske, Eric Highum, Keith Hammitt, Jennifer Grant, Jim Batzko, Bill Mitchell and Tom Schellinger.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Administrative Specialist Karen Phillips, Land Resources Manager Perry Lindquist, Solid Waste Supervisor Rebecca Mattano, Senior Financial Budget Analyst Steve Trimborn, Parks and Land Use Director Dale Shaver and Attorney Kim Haines.

**Approve Minutes of February 17, 2015**

MOTION: Mitchell moved, second by Hammitt to approve the minutes of February 17, 2015. Motion carried 7-0.

**Executive Committee Report of March 16, 2015**

Jaske reviewed the items discussed at the March 16 Executive Committee meeting:

- IT updates which included the following: cyber security review, election system, HHS core enterprise system, Walworth County medical examiner support, IntelliTime, Countywide cashiering, enterprise content management and business objects enterprise
- 2 appointments were approved
- Ordinance 169-O-100 relative to recycling and the MRF was approved.

**Future Agenda Items**

- CDBG overview
- Tour of MRF

**Legislative Update**

Spaeth distributed and reviewed information relative to the governor's proposed 2015-2017 budget including the following:

- Municipal and county recycling grants
- The Wisconsin Fund
- Conservation staff grant
- Property assessment
- ADRC services, drug testing for certain social services programs

**Future Meeting Date**

- April 21, 2015

**Overview of the Coordinated Collection Project**

Mattano narrated a PowerPoint presentation outlining the coordinated collection project in which

Waukesha County and the City of Milwaukee formed a partnership to open a new single sort Materials Recovery Facility (MRF). An overview of the process was presented including the following:

- Recycling program background
- Coordinated collection goals and objectives
- Coordinated collection process and highlights
- County results, continued cooperation

**Ordinance 169-O-100: Amendment Of Collaborative Materials Recycling Facility (“MRF”) Capital Project 201409 Relating To Transfer Station And Additional Construction Costs**

Lindquist noted that today is the second day of operation at the new MRF. An open house/tour is planned for April. All County Board Supervisors will be invited to attend. More information will be forthcoming.

Lindquist was present to discuss this ordinance which authorizes a change in scope for the joint MRF capital project to eliminate the conversion of the existing Waukesha County MRF facility to a transfer station at a budgeted project cost of \$600,000. Any future sale of this County property will be subject to County Board approval.

Lindquist provided further information relative to the unforeseen additional costs for the design and construction of subgrade concrete conveyor pits (\$250,000) and the additional funds (\$250,000) designated as additional project contingency. The project scope will also be modified (\$100,000) to prepare the current County MRF for sale. Shaver justified the \$100,000 cost estimate, which would include appraisal, cleaning, repair work, HVAC, plumbing and roof inspections, environmental assessment, etc. Staff is still in the early stages of determining exactly what needs to be done with the property. Shaver assured the Committee that all of the funds would be spent only if necessary.

MOTION: Schellinger moved, second by Hammitt to move Ordinance 169-O-100. Motion carried 7-0.

MOTION: Hammitt moved, second by Highum to adjourn the meeting at 9:43 a.m. Motion carried 7-0.

Respectfully submitted,

Jennifer Grant  
Secretary