

**Minutes of the Judiciary and Law Enforcement Committee
October 14, 2016**

Vice Chair Cummings called the meeting to order at 8:30 a.m.

Committee Members Present: Supervisors Jennifer Grant, Jim Batzko, Mike Crowley, Kathleen Cummings, and Timothy Dondlinger. **Absent:** Steve Whittow and Peter Wolff (Chair).

Others Present: Legislative Policy Advisor Sarah Spaeth, Budget Manager Linda Witkowski, Senior Financial Analyst Mark Yatchak, Clerk of Courts Kathleen Madden, Judge Jennifer Dorow, Business Manager Bob Snow, Business Center Supervisor Wendy Muelling, Business Manager Lyndsay Johnson, Deputy Inspector Torin Misko, and Insepctor James Gumm. Minutes Recorded by Beth Schwartz, County Board Office.

Approve Minutes of September 30, 2016

MOTION: Dondlinger moved, second by Crowley to approve the minutes of September 30, 2016. Motion carried 5-0.

Correspondence

Local Emergency Planning Committee is beginning to develop a street sign in memory of Bill Stolte (Batzko and Cummings).

Executive Committee Report of October 3, 2016

Spaeth reported that the following items were discussed at the last Executive Committee meeting:

- Discussed and considered 2017 operating budgets for UW Extension, Bridges Federated Library System, and Non-Departmental.
- Heard an update on the Waukesha County Center for Growth
- Considered Resolution 171-R-001: Adopt Five-Year Capital Projects Plan
- Heard various committee reports by committee chairs
- Heard a report on the Wisconsin Counties Association (WCA) Conference

Future Meeting Date(s)

- November 11, 2016
- December 9, 2016

Future Agenda Items

- Update on e-filing (Clerk of Courts)
- Update on Evidence Based Decision Making Process (Dorow)

Discuss and Consider 2017 Clerk of Courts Operating Budget

Madden, Dorow, Snow and Muelling discussed the proposed 2017 operating budget for the Clerk of Court's Office including expenditures and revenues, the positions summary, investments, strategic outcomes and objectives, and program highlights. Both revenues and expenditures total \$9,301,881, an increase of \$39,500 or 0.4%. The County tax levy totals \$5,476,181, a decrease of \$64,000 or -1.2%. The positions summary shows an increase of 0.75 for a total of 89.46 FTE positions. A 0.5 FTE Administrative position was unfunded, in addition to .25 FTE Social Worker in Family Court Services. Increased interdepartmental expenses include prisoner transport, courtroom security, collections services, insurance, and copier replacement. In early 2017 there will be a transition from voluntary to mandatory eFiling in Civil, Small Claims, Family and Paternity courts, which will create changes within the department. No major concerns were voiced pertaining to the budget.

MOTION: Grant moved, second by Crowley to accept the 2017 Clerk of Courts Operating budget. Motion carried 5-0.

Consider the 2017 Sheriff's Department Operating Budget

MOTION: Crowley moved, second by Batzko to accept the 2017 budget for the Sheriff's Department. Motion carried 4-1 (Grant).

MOTION: Dondlinger moved, second by Crowley to adjourn the meeting at 10:16 a.m. Motion carried 5-0.

Respectfully submitted,

Jennifer Grant
Secretary

DRAFT