

**Minutes of the Judiciary and Law Enforcement Committee  
Friday, December 4, 2015**

Chair Wolff called the meeting to order at 8:15 a.m.

**Committee Members Present:**

Peter Wolff	Janel Brandtjen	Carl Pettis	Robert Kolb
Mike Crowley	Kathleen Cummings		

**Committee Members Absent:**

Jim Batzko

**Others Present:**

Sheriff Eric Severson	Senior Correctional Facility Manager Meg Schnabl
Deputy Inspector Torin Misko	Karen Pilarski of the <i>Waukesha Freeman</i>
Financial Analyst Josh Joost	District Attorney Susan Opper
Programs & Projects Analyst Windy Jicha	Budget Management Specialist Bill Duckwitz
Chief of Staff Mark Mader	

**Approve Minutes of November 13, 2015**

MOTION: Crowley moved, Cummings second, to approve the minutes of November 13, 2015. Motion carried 6-0.

**Correspondence**

- December 2015 fund transfer request from the sheriff's department
- December 2015 fund transfer request from the department of emergency preparedness

**Legislative Update**

Mader reported on bills related to the size of library boards and shoreland issues.

**Future Meeting Date**

- January 15, 2016
- February 12, 2016

**Discuss and Consider Ordinance 170-O-077: Accept Violence Against Women Act – Services, Training, Officers And Prosecutors (STOP) Grant Funding And Modify The Waukesha County District Attorney's 2015 Budget**

Opper presented the proposed ordinance allows the county to accept \$115K from the Violence Against Women Act – STOP grant funding for three, one-year funding periods beginning October 1, 2015 through September 30, 2016. The grant will increase the 2015 district attorney's budget by \$15,500. The remaining grant funding was included in the 2016 budget. The program will be discontinued if funding ends.

Opper said the funding would provide an attorney with a caseload focused on violence against women 40% of their time with their remaining time spent on research and technical assistance. In response to Brandtjen's question, Opper listed some crimes against women such as battery, strangulation, sexual assault, witness intimidation, human trafficking, etc.

Motion: Cummings moved, Pettis second, to approve Ordinance 170-O-077. Motion carried 6-0.

**Discuss and Consider Ordinance 170-O-078: Authorize The Waukesha County Sheriff's Department To Contract With The Town Of Delafield To Provide Police Patrol Services**

Severson said this ordinance authorizes the sheriff's department to provide dedicated patrol coverage and necessary equipment for one shift, two days per week to the Town of Delafield. Total contract costs are \$54,971

and fully loaded with all direct and indirect costs. The town would be responsible for the cost of overtime and court appearances. The 2016 sheriff's department budget already includes \$27,257 for one patrol shift in the town one day per week but will be increased by \$27,714 to accommodate an extra day of coverage.

Motion: Brandtjen moved, Crowley second, to approve Ordinance 170-O-078. Motion carried 6-0.

### **Future Agenda Items**

- Presentations on mutual aid, critical incident responses and overall sheriff's department patrol function

### **Follow-up discussion on the Jail Tour**

In response to Wolff's question, Severson said jail operations will be safe and appropriate in 2016. Severson shared his main concerns for the jail: electronics, inmate movement, staffing and providing services once performed by the recently eliminated jail counselor position. Span of control and supervision are also very important to Severson. Wolff said there may come a time when there will not be enough money to meet all of the terms set by national standards and boards.

In response to Wolff's question, Severson said that video court and video conferences do not necessarily reduce jail costs. Schnabl explained that bailiffs are needed at specific times to provide prisoner movement and monitoring for jail video services. The current prisoner "bullpen" holding system allows jail and sheriff's department staff to move prisoners on a much more flexible schedule. The new courts building could be designed to reduce prisoner movement costs.

Cummings asked has technology improved and alleviated concerns? Severson said there is an insufficient number of clerical support positions in the jail and prisoner movement (courts, visitations, between pods, etc.) creates an incredibly cumbersome amount of clerical work.

Kolb asked at what point do the liabilities of running a jail get too high and staffing too thin? Severson said Waukesha County has one of the finest managed jails in Wisconsin and does all that it can to reduce and prevent liabilities. Severson explained the ongoing staffing and policy/procedural analysis and change implementation used by the department.

### **Public Comment**

Severson commented on the recent tragedies in California and Georgia and wanted the committee to know that while he mourns for those families, he is paying close attention to the law enforcement response in hopes of gleaning knowledge and helping the sheriff's department be better prepared.

MOTION: Cummings moved, Crowley second, to adjourn the meeting at 9:23 a.m. Motion carried 6-0.

Respectfully submitted,

Jim Batzko  
Secretary