

Minutes of the Judiciary and Law Enforcement Committee
Friday, October 2, 2015

Chair Wolff called the meeting to order at 8:00 am.

Committee Members Present:

Peter Wolff	Janel Brandtjen	Jim Batzko	Robert Kolb
Mike Crowley	Kathleen Cummings		

Committee Member Absent:

Carl Pettis

Others Present:

Legislative Policy Advisor Sarah Spaeth	Clerk of Courts Kathy Madden
Business Manager Bob Snow	Inspector Jim Gumm
Deputy Inspector Torin Misko	Business Manager Lyndsay Johnson
District Attorney Sue Opper	Office Services Coordinator Dani Danielski
Deputy District Attorney Lesli Boese	Victim/Witness Program Coordinator Jen Dunn
Senior Financial Analyst Clara Daniels	Emergency Preparedness Director Gary Bell
Emergency Management Coordinator Bill Stolte	Training and Operations Manager Sherri Stigler
Senior Financial Analyst Rob Dunn	Radio Systems Manager Chris Petterson
Medical Examiner Dr. Lynda Biedrzycki	Office Services Manager Nicole Bauer
Budget Specialist Bill Duckwitz	Business Center Supervisor Wendy Muelling
Senior Financial Analyst Steve Trimborn	Senior Financial Analyst Aaron Dahl
Karen Pilarski, <i>The Freeman</i>	Programs and Project Analyst Windy Jicha
Administrative Specialist Alison Ries	

Approve Minutes of September 11, 2015

MOTION: Brandtjen moved, second by Crowley to approve the minutes of September 11. Motion carried 6-0.

Executive Committee Report of September 14 & September 28, 2015

Wolff highlighted the following items discussed at the last two Executive Committee meetings.

- Reviewed capital projects (9/14 meeting)
- Discussed Health and Human Services (HHS) asbestos analysis project (9/14 meeting)
- Discussed ordinance to modify the county investment policy (9/14 meeting)
- Considered values for county owned foreclosure properties (9/28 meeting)
- Discussed budget for UW-Extension (9/28 meeting)
- Reviewed capital projects (9/28 meeting)
- Report on Wisconsin Counties Association (WCA) annual conference (9/28 meeting)

Future Agenda Items

- Northview Use Analysis – Circuit Court
- Crime Trends – District Attorney (DA)

Legislative Update

Spaeth reviewed bills related to library system board membership, shoreland zoning changes and nonviolent juvenile offenders.

Future Meeting Date

- October 16, 2015

Discuss and Consider the 2016 Operating Budget for Circuit Court Services

Madden distributed handouts summarizing the 2016 proposed Circuit Court Services budget, including division change highlights and 2015 achievements. Brandtjen and Wolff requested clarification of the Other Revenue items. Responding to Cummings' question, Madden explained the large decrease in the State Fine/Forfeitures line item may be due to payment plans and/or fines paid in full. Cummings also questioned the large decrease regarding the Family Study Fee. Madden replied that the mediation process that is in place is successful in resolving issues before a family study is needed. In response to Wolff's question, Madden stated that a time study showed room for the unfunding of a social worker in Family Court Services without services being affected. Discussion was held on the possibility of merging divisions within Circuit Court Services in an effort to eliminate redundancy and reduce costs. Cummings stated a chart would be a helpful visual to see trending increases/decreases in this category. Brandtjen questioned when Northview will no longer be needed for record retention and how long it will be a budget item. Wolff and Brandtjen requested Madden provide a record retention analysis and present it as a future agenda item.

Crowley commended Madden and Circuit Court Services on being one of the most efficient departments in the county by continuously improving practices and using creative and innovative thinking.

MOTION: Crowley moved, second by Cummings to approve the 2016 operating budget for Circuit Court Services. Motion carried 5-1. Brandtjen felt it was premature to vote on all operating budgets and voted no.

Discuss and Consider the 2016 Operating Budget for the Sheriff's Department

Severson and staff were present to discuss the 2016 operating budget for the Sheriff's Department including revenues and expenditures, the positions summary, strategic outcomes and objectives, current capital projects, activities, and program highlights.

Johnson presented an overview of the budget via PowerPoint. Brandtjen requested clarification of the position increase/decrease regarding the addition of a programs and projects analyst position and the unfunding of a vacant deputy position.

Wolff questioned why the increase in burglary/larceny dollars for the 2016 budget. Gumm indicated the Sheriff's Department will provide that information but he can speculate that the increase may be attributed to drug use within the county.

The committee discussed at length the department's effort in developing a replacement plan for their budget for various pieces of equipment not presently in such a plan.

Kolb questioned why the schools aren't paying full cost of the school resource officer (SRO). Gumm explained this agreement was initiated with a prior sheriff. The agreement has been revisited recently and full cost recovery from the schools for the SRO is the goal over a period of time. Gunn stated that the Sheriff asked him to report to the committee that there is possible federal legislation that would have a very negative effect on phone commission if passed. They will be monitoring that legislation.

MOTION: Cummings moved, Kolb second to approve the 2016 operating budget for the Sheriff's Department. Motion carried 5-1. Brandtjen voted no.

Discuss and Consider the 2016 Operating Budget for the District Attorney's Office

Opper and staff were present to discuss the 2016 operating budget for the District Attorney's Office including revenues and expenditures, the positions summary, strategic outcomes and objectives, activities, and program highlights.

Brandtjen requested crime trends be added as a future agenda item.

MOTION: Batzko moved, Cummings second to approve the 2016 operating budget for the District Attorney's Office. Motion carried 5-1. Brandtjen voted no.

Discuss and Consider the 2016 Operating Budget for the Department of Emergency Preparedness

Bell and staff were present to discuss the 2016 operating budget for Emergency Preparedness Department including revenues and expenditures, the positions summary, strategic outcomes and objectives, activities, and program highlights.

No major concerns were voiced by committee members.

MOTION: Cummings moved, second by Kolb to approve the 2016 operating budget for the Emergency Preparedness Department. Motion carried 5-1. Brandtjen voted no.

Discuss and Consider the 2016 Operating Budget for the Medical Examiner's Office

Biedrzycki was present to discuss the 2016 operating budget for the Medical Examiner's Office including revenues and expenditures, the positions summary, strategic outcomes and objectives, activities, and program highlights.

No major concerns were voiced by committee members.

MOTION: Batzko moved, second by Cummings to approve the 2016 operating budget for the Medical Examiner's Office. Motion carried 5-1. Brandtjen voted no.

MOTION: Cummings moved, second by Crowley to adjourn the meeting at 12:21 p.m. Motion carried 6-0.

Respectfully submitted,

Jim Batzko
Secretary