

**Minutes of the Judiciary and Law Enforcement Committee  
March 13, 2015**

Chair Peter Wolff called the meeting to order at 8:30

**Committee Members Present:** County Board Supervisors Peter Wolff, Jim Batzko, Carl Pettis, Kathleen Cummings, Michael Crowley, Robert Kolb, and Janel Brandtjen.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Administrative Specialist Karen Phillips, Business Manager Lyndsay Johnson, Senior Financial Analyst Aaron Daul, Jail Administrator Mike Giese, Inspector Jim Gumm and Financial Analyst Joshua Joost.

**Approve Minutes of February 13, 2015**

MOTION: Batzko moved, second by Cummings to approve the minutes of February 13, 2015. Motion carried 7-0.

**Executive Committee Report**

Wolff summarized the items discussed at the Executive Committee meeting of February 16, 2015, which included the following:

- Ordinance 169-O-095 relative to the Waukesha County Small Business Leverage Loan Program was approved.
- Resolution 169-R-006 relative to the former Health and Human Services building was approved; Resolution 169-R-007 was tabled.
- The 2015-2017 audit plan was approved.
- Numerous appointments were approved.

**Future Meeting Date**

- April 17, 2015

**Ordinance 169-O-101: Expenditure Of Seized Funds – Amend The 2015 Sheriff’s Department Budget For Multiple Purchase, March 2015**

Gumm, Johnson, Joost and Giese were present to discuss this ordinance which modifies the 2015 Sheriff’s Department budget by appropriating \$24,600 of seized fund reserve fund balance to make various equipment purchases to enhance law enforcement efforts. Gumm reviewed the proposed purchases as outlined in the fiscal note, which include inmate property boxes, security equipment, a freezer, command staff technology (e.g. tablet, phone), tactical training and tactical ballistic vests.

In response to Brandtjen’s question, Giese stated a freezer is used in conjunction with food service for the jail. In response to Cumming’s question, Giese explained that the current freezer has insufficient capacity; because of the large volume of food items stored, the freezer is not maintaining a consistent temperature. The purchase of an additional freezer would provide additional space and more efficient operation.

Cummings asked if the additional freezer would now be included in the equipment replacement plan. Johnson stated that would need to be determined. Gumm explained due of budget constraints it was not affordable within the current budget.

MOTION: Brandtjen moved, second by Crowley, to approve Ordinance 169-O-101. Motion carried 7-0.

### **Change of Intent in the Sheriff's Department 2015 Equipment Replacement Plan**

Gumm, Johnson, Joost and Giese were present to provide an update on the change of intent in the Sheriff's Department 2015 equipment replacement plan. In February, the Finance Committee approved an emergency fund transfer to address an urgent need to replace the failing jail security electronics matrix. Gumm discussed consequences of a system failure, which would result in significant additional personnel costs to provide necessary levels of operational security. The current security electronics system was installed in 2005 when the jail was constructed. A capital project is planned to include a system analysis/study in 2017 and equipment replacement in 2018; however, the system is failing now at the lower end of its life expectancy range. Gumm provided more details of the project scope and description. He said Sheriff's staff worked with Administration to address this immediate need through an emergency fund transfer. Johnson advised that there may be a future ordinance presented to the County Board to restore funding for other necessary items.

Brandtjen and Cummings expressed concerns that the Sheriff's Department is not allocated adequate funding to maintain operational needs in a timely manner. Cummings advised Sheriff's staff to ask for support from the County Board concerning needs not covered in their budget. Brandtjen stressed that safety is a priority and suggested moving up the study scheduled for 2017.

Wolff stated this committee does not have the authority to move up the study under the parameters of today's agenda, but he will work with staff to see if there is a way to expedite the process before the next budget cycle. Gumm stated he would consult with their vendor and continue communications to determine whether it is feasible to move up the study.

In response to Wolff's inquiry, Gumm assured the Committee that the Department was not pressured to delay the capital project because of budget constraints – all departments have these types of decisions and must prioritize. It was an educated estimate to schedule the project based on life expectancy of the equipment. In this case, the equipment failed at the low end of its anticipated useful life. Crowley concurred that the staff have done their job to the best of their ability with the information available. Gumm assured that staff are confident that the plan being put forth will make the jail safe.

### **Legislative Update**

Spaeth distributed and reviewed a handout that included information on how the governor's budget impacts the following items relative to judiciary and law enforcement.

- Circuit court funding
- Crime prevention funding boards
- Probation/parole holds
- Surcharge exemptions
- Treatment, alternatives and diversion (TAD)
- Pretrial intoxicated driver intervention grant program
- Juvenile correctional institutions

**Future Agenda Items**

- Review Sheriff's Department equipment replacement plan (Cummings)
- Juvenile Court tour

**Circuit Courts Tour**

Madden was present to conduct a tour of Circuit Court Services.

MOTION: Brandtjen moved, second by Cummings to adjourn the meeting at 10:14 a.m. Motion carried 7-0.

Respectfully submitted,

Jim Batzko  
Secretary