

**WAUKESHA COUNTY HEALTH AND HUMAN SERVICES
JOINT CONFERENCE SUB-COMMITTEE
MINUTES
Monday, June 6, 2016**

Board Members Present: Christine Howard, Dr. Steven Kulick, Mike O'Brien, Duane Paulson

Staff Members Present: Jennifer Beyer, Crystal Boyd, Cindy Buchholz, Heidi Danko, Maureen Erb, Cliff Hoeft, Debra Lane, Jeff Lewis, Dr. Rada Malinovic, Pat Russell, Joan Sternweis, Mary Lu Visauer

Excused Absence: Will Emslie, Dr. James Rutherford,

Chairperson O'Brien called the meeting to order at 1:31 p.m.

Minutes:

The March 7, 2016 minutes of the Joint Conference Committee meeting were reviewed.

MOTION: Supervisor Paulson made a motion, second by Supervisor Howard to accept the minutes as published. All voted and the motion carried.

Hospital Statistics:

Jeff Lewis shared a handout on the hospital statistics with the committee. The total number of admissions through May was 243, and the average length of stay is 9.1 days, and average census 14.

MOTION: A motion was made, and seconded to accept the Hospital Statistics report. All voted and the motion carried.

Performance Improvement

Heidi Danko provided an update that due to the restructuring and realigning of the reports in the Performance Improvement department, there are no department reports. Heidi reported that Quality Assurance/ Performance Improvement (QAPI) is continue to trend and analyze data. She reported that QAPI is in the process of collecting quality improvement plans from departments.

MOTION: A motion was made a motion, and seconded to accept the Performance Improvement report. All voted and the motion carried.

Utilization Review (UR):

Crystal Boyd reported the Mental Health Center had on the patients who have been hospitalized greater than two weeks. All were reported to be receiving active treatment and/or have no less restrictive setting to safely meet their needs.

Medical and Psychological Staff:

Jeff Lewis presented privileging requests for Dr. Eugene Braaksma and Dr. James Stevens. Both are employees of Waukesha County. Background checks have been completed.

MOTION: Supervisor Howard made a motion, second by Supervisor Paulson to approve privileges. All voted and the motion carried.

Hospital Services Update

Jeff Lewis reviewed the Statement of Deficiencies from a recent CMS survey. There were eight citations related to health care and multiple related to the building. Plans of Correction have been submitted and accepted by the Wisconsin Department of Quality Assurance.

In conjunction with the Clinical Services efforts toward zero suicides, the Mental Health Center Inpatient Unit will be implementing the use of the Columbia Suicide Risk Scale on admission and prior to discharge. The goal is to have this assessment fully implemented by the fall of 2016.

The Mental Health Center Inpatient Unit is seeing an increase in voluntary admissions. It is believed this is due to the expansion of Crisis Services.

MOTION: Supervisor Paulson made a motion, second by Dr. Kulick to approve the Hospital Services Report. All voted and the motion carried.

Insurance Denials

Jennifer Beyer provided a report on Insurance Denials. Jennifer noted that there is a much closer reimbursement to claims ratio since using Claim MD.

MOTION: Dr. Kulick made a motion, second by Supervisor Howard to approve the Insurance Denials report. All voted and the motion carried.

Policy and Procedures

Jeff Lewis reviewed the Nutrition Assessment and Reassessment policy, Evacuation Plan, and Healthy Lifestyles – Consumer Education policy for Occupational Therapy.

MOTION: A motion was made and seconded to approve the policies and procedures with recommendation from Supervisor Paulson to include the Fire Department ability to take command as necessary in an emergency situation. All voted and the motion carried.

Next meeting Agenda Items:

The next meeting will be on Monday, September 12, 2016. Agenda items for the next meeting include:

- Credentialing/Privileging

- Policies and Procedures

Adjournment:

The meeting adjourned at 2:26 p.m.

MOTION: A motion was made and seconded to adjourn the meeting. All voted and the motion carried.

Respectfully submitted,
Maureen Erb

Approved on 9/15/16