

Minutes of the Human Resources Committee

Tuesday, October 20, 2015

Chair Zimmermann called the meeting to order at 1:01 p.m.

Present: Supervisors Dave Zimmermann, Bill Mitchell, Jennifer Grant, Jeremy Walz, Mike Crowley, Christine Howard, and Larry Nelson.

Also Present: Chief of Staff Mark Mader, Human Resources Manager Jim Richter, Senior Human Resources Analyst Renee Gage, Budget Management Specialist Bill Duckwitz, Senior Financial Budget Analyst Clara Daniels, County Board Supervisor Duane Paulson, and Administrative Specialist Alison Ries.

Approve Minutes of Previous Meeting(s)

MOTION: Crowley moved, second by Mitchell to approve the minutes of October 6. Motion carried 7-0.

Announce Next Meeting Date

- November 17

Chair's Executive Committee Report of October 19

Zimmermann highlighted the following items discussed at the last Executive Committee meeting:

- Comprehensive Economic Development Strategy (CEDS)
- Capital projects including the former Health and Human Services building, secure courthouse, and Parks and Land Use beach area renovations
- Approved appointments
- Heard standing committee reports

Legislative Update

Spaeth updated the committee on legislation related to:

- Library board membership changes
- Shoreland zoning
- Referring first-time nonviolent 17-year olds back to the juvenile system
- Child abuse and neglect reporting to law enforcement
- Sales tax on building materials

Ordinance 170-O-065: Establish Employee Retention And Severance Policy

Richter was present to discuss this item and explained the criteria employees need to meet in order to be eligible for the retention/severance program. Richter stated that the components of the severance and retention program have not changed for a number of years, therefore this item is being brought to the board in anticipation of it becoming a policy rather than an ordinance that has to be presented to the board on an annual basis.

At the request of Zimmermann, Mader distributed the proposed ordinance amendment language to the committee. Essentially, the amendment dictates that this ordinance will continue to be brought forward annually as opposed to only if there are program changes.

MOTION: Zimmermann moved, second by Crowley to approve Ordinance 170-O-065 as amended. Motion carried 7-0.

Ordinance 170-O-066: Approve 2016 Position Changes Through Creation, Abolishment, and Reclassifications

Richter described how positions can be abolished, created, funded, unfunded, etc. and described the appropriateness of several position reclassifications within the county.

MOTION: Crowley moved, second by Grant to approve Ordinance 170-O-066. Motion carried 7-0.

Closed Session

MOTION: Mitchell moved, second by Crowley to go into closed session at 1:20 p.m. in accordance with Section 19.85 (1)(e) Wis. Stats. for the purpose of discussing collective bargaining issues for those employees covered under the Wisconsin Professional Police Association (WPPA) Union, and to approve closed session minutes of previous meeting(s). Motion carried 7-0.

The committee returned to open session at 2:28 p.m.

MOTION: Walz moved, second by Crowley to adjourn the meeting at 2:28 p.m. Motion carried 7-0.

Respectfully submitted,

Jennifer Grant
Secretary