

## **Minutes of the Health & Human Services Committee**

**Thursday, May 12, 2016**

Chair Howard called the meeting to order at 1:00 p.m.

**Present:** Supervisors Christine Howard, Jeremy Walz, Duane Paulson, Bill Zaborowski, Darlene Johnson, and Chuck Wood. **Absent:** Robert Kolb.

**Also Present:** Chief of Staff Mark Mader, Health & Human Services Director Antwayne Robertson, Veterans Services Officer Mike Johannes, Belman Homes President David Belman, Small Business Growth Partners Chief Selection Officer Ray Hoffman, Metropolitan Builders Association Executive Director Kristine Hillmer, Aging & Disabilities Resource Center (ADRC) Manager Luann Page, ADRC Coordinator Mary Smith, Economic Support Coordinator Debra Berg, Intake & Support Services Manager Kathy Mullooly, Administrative Services Manager Randy Setzer, and Health & Human Services Board Member Tim Whitmore. Recorded by Mary Pedersen, County Board Office.

### **Review Correspondence**

- Health & Human Services fund transfer (\$235,000 from Personnel Expenses to Operating Expenses)

### **Advisory Committee Reports**

Paulson said the Health & Human Services Board sent a letter to County Executive Paul Farrow requesting additional resources to address the waiting list for the County's drug court.

### **Schedule Next Meeting Date(s)**

- June 16

### **Announcements**

Johnson advised of the Walk to School Day event.

### **Committee Welcome and Opening Remarks by Chair**

Howard asked committee members to raise their hand and be acknowledged before speaking, listen and respect other opinions, and that personal cell phones be turned off or silenced. The heroin epidemic will be a critical issue this term, as will collaboration between the community and the County. Howard welcomed ideas for discussion. Mader asked supervisors to contact Mary Pedersen in the County Board Office if they will be absent or late due to potential quorum issues.

### **Nomination and Election of Vice Chair and Secretary**

MOTION: Howard moved, second by Wood to elect Paulson as vice chair. Motion carried 6-0.

MOTION: Paulson moved, second by Johnson to elect Kolb as secretary. Motion carried 6-0.

### **Discuss Committee Duties and Responsibilities as Contained in the Code of Ordinances**

Mader reviewed the County Code as it relates to the Health & Human Services Committee.

### **Overview of the Health and Human Services Department**

Robertson distributed information on 2017 key budget dates and budget overview, educational overviews for each division, 2016 expenditures per division, the Department's 2014-2016 strategic plan, Health & Human Services Committee and Board membership and meeting dates, department staff listing, acronyms and terminology, etc.

### **Overview of Veterans Services**

Johannes said Waukesha County has the third largest veteran population in the state and the County Veterans Services Office works with close to 80,000 clients. Their mission is to advocate for and assist all veterans of the U.S. Armed Services and their dependents and survivors and that clients obtain all available support ensuring optimal health, morale, and welfare. The office works closely with the Workforce Development Center for employment services, assists with homelessness, assists veterans with finding health insurance and mental health counseling if needed, provides financial assistance when applicable, works with the American Legion and other organizations for morale and support, and works with the jail to assist incarcerated veterans. The 2016 Veterans Services budget is \$317,600, most of which is County tax levy.

Howard asked what is most critical issue facing his office right now. Johannes said alcohol and drug abuse.

### **Information on Community Project through Operation Finally Home**

Hillmer, Hoffman, and Belman were present to discuss Operation Finally Home which provides new and mortgage-free homes to wounded war veterans (70%+ disability). The family selection/vetting process is extensive which Belman discussed further. Belman said the first project was in Jackson and the next will begin soon in the City of Waukesha. A task force has been created to assist with planning events and helping with the build. Local contractors have committed to the program and Belman reviewed a list of current sponsors. Events are held to bring awareness to the program including town hall meetings, project announcements, ribbon cutting ceremonies, fund raisers, parade appearances, etc.

### **Overview of the Aging & Disability Resource Center (ADRC)**

Page and Smith were present to discuss this item including services and funding sources. The mission statement of the ADRC is to serve adults and their families with issues of aging and/or disabilities. Staff provide information assistance and education to promote independence and improve quality of life while offering choices to the consumer. The goal is to advocate for and affirm the rights, dignity, and value of individuals served while limiting risk to those most vulnerable. Services include long-term care financial and functional eligibility, specialized transportation, early intervention, health promotion, supportive home care, adult day center care, senior dining and home delivered meals, memory screenings for dementia and dementia care, prevention programs, intervention for safety and well-being, etc. The ADRC has 71 staff members and includes County and contracted employees, both full and part-time. The division also relies heavily on about 700 volunteers who put in 36,000 hours in 2015. Page noted the 2016 ADRC budget is \$9,114,000 million which primarily consists of State and Federal funding and also some County tax levy.

### **Overview of Economic Support**

Berg and Mullooly discussed the Economic Support Services Unit in the Intake & Shared Services Division. The Moraine Lakes Consortium began in 2012 and includes Waukesha and four other

counties and is where residents apply for medical and assistance services such as BadgerCare, FoodShare, Medicaid, and child care. Prior to 2012, individual counties handled their own applications for services. For Waukesha County, as of March 2016, Berg indicated 31,464 County residents receive some type of medical assistance, 16,695 receive FoodShare, and 772 families (1,177 children) are receiving child care subsidies. The County has one full-time fraud investigator and so far this year, 88 claims were established which has resulted in \$153,103 in fraudulent overpayments that will need to be collected. The consortium sees a large increase in activity during open enrollment for the marketplace, the Federal Affordable Care Act, and those not eligible for BadgerCare are processed for the marketplace. The 2016 budget for Economic Support is \$3,252,300.

**Overview of Administrative Services Division and Budget Cycle**

Setzer advised the mission of the Administrative Services Division is to provide overall direction of the department and is responsible for coordinating and providing operational, fiscal, management, and information systems support. This includes accounting services, budgeting, patient accounts receivables, business applications support, and medical records. The division also provides administrative support to the department that provides services to over 66,000 customers. The division processes over 40,000 insurance claims and over 2,700 Business Application Support Services requests from department staff annually. The division helps secure approximately \$48 million in State and Federal funding each year. Setzer went on to discuss partnerships and collaborations with Lutheran Social Services, the United Way, Easter Seals, etc. The division's 2016 budget is \$6,159,800.

MOTION: Paulson moved, second by Johnson to adjourn at 3:00 p.m. Motion carried 6-0.

Respectfully submitted,

Robert L. Kolb  
Secretary