

Minutes of the Finance Committee

Wednesday, September 16, 2015

Chair Heinrich called the meeting to order at 8:15 a.m.

Present: Supervisors Jim Heinrich, Duane Paulson, Richard Morris, Bill Zaborowski, Larry Nelson, Eric Highum, and Steve Whittow.

Also Present: Chief of Staff Mark Mader, Citizens Mary Emery and James Denniston, Karen Pilarski of The *Freeman*, County Board Supervisor Kathleen Cummings, Budget Manager Linda Witkowski, Senior Financial Analyst Steve Trimborn, Sheriff Eric Severson, Inspector Jim Gumm, Financial Analyst Joshua Joost, Principal Financial Projects Analyst Bob Ries, District Court Administrator Mike Neimon, Budget Specialist Bill Duckwitz, Public Works Director Allison Bussler, Facilities Manager Shane Waeghe, Business Manager Betsy Forrest, Engineering Services Manager Gary Evans, and Information Technology Manager Mike Biagioli. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of September 2

MOTION: Highum moved, second by Zaborowski to approve the minutes of September 2. Motion carried 7-0.

Schedule Next Meeting Date

- October 7

Chair's Executive Committee Report of September 14

Heinrich highlighted the following items discussed at the last Executive Committee meeting.

- Reviewed capital projects.
- Approved Ordinance 170-O-056, also on this agenda.
- Heard an update on the asbestos analysis project at the former Human Services Building.
- Heard standing committee reports.

Legislative Update

Heinrich said Legislative Policy Advisor Sarah Spaeth reported she is working with the Federated Library Director to get a bill passed in Madison pertaining to the size of library boards. Also, a bill is circulating to move non-violent 17-year-old offenders to the juvenile system, however, no State funding is included with the bill.

Ordinance 170-O-057: Expenditure Of Seized Funds – Amend The 2015 Sheriff's Department Budget For The Purchase Of Multiple Items - September 2015

Severson, Gumm, and Joost were present to discuss this ordinance as outlined. Federal guidelines require seized funds be used to enhance law enforcement activities and not supplant existing adopted budget appropriations. The department currently has a balance of undesignated seized funds totaling approximately \$197,700. Severson said staff are requesting to use up to \$71,500 in seized funds to purchase the following items: 8 ballistic vests for the tactical enforcement unit (\$9,000); 10 rifle lights and 10 rifle sights for the tactical unit (\$8,400); 3 stun belts and stun belt

training (\$6,100); 33 automated external defibrillator (AED) units; and 5 AED training units (\$48,000). Ongoing operating and maintenance costs are estimated to be minimal and will be the responsibility of the Sheriff's Department. These costs will be absorbed within the department's current and future base budgets.

MOTION: Paulson moved, second by Whittow to approve Ordinance 170-O-057. Motion carried 7-0.

Annual Update on Grant/Sunset Positions

Witkowski and Trimborn were present to discuss the report titled "Sunset Position Changes from the 2015 Annual Report as of August 2015" which included information on department, fund, and changes from the 2014 report. Sunset positions are funded by grants and if these grants are reduced or eliminated, the positions are reduced or terminated accordingly. Currently there are 92 full-time, 10 part-time, and 5 temporary extra help sunset positions in the County. There was a net reduction of 1 full-time sunset position from last year's report.

MOTION: Paulson moved, second by Nelson to accept the annual update on grant/sunset positions. Motion carried 7-0.

Ordinance 170-O-056: Amend Waukesha County Code Of Ordinances To Modify Waukesha County Investment Policy

Ries discussed this ordinance which involves updating the County Code as it relates to the County's investments with Galliard. Inadvertently, an ordinance had not been brought to the County Board enacting a policy change years back which is normal procedure.

MOTION: Paulson moved, second by Whittow to approve Ordinance 170-O-056. Motion carried 7-0.

Review Revenues Section of the Capital Projects Plan

Duckwitz explained fund balances and revenues as outlined in the 2015-2019 capital projects plan.

MOTION: Highum moved, second by Zaborowski to accept the report on fund balances and revenues included in the capital projects plan. Motion carried 7-0.

Public Comment

Emery, Denniston, and Cummings spoke in opposition to demolishing the former Human Services Building.

Review the Following Capital Projects: a) Item 10 – Demolish Former Health & Human Services Building; b) Item 20 – Waukesha West Bypass; and c) Item 55 – County Board Room Technology Upgrade

Demolish Former Health & Human Services Building, Capital Project #201503

Bussler noted 8 individuals have been arrested and 1 County employee injured at this vacant building so there are concerns with liability issues. Currently, maintaining this building plus insurance costs the County about \$74,000 per year. She mentioned the Zimmerman study whereby it was determined re-using it as a County facility would be cost prohibitive and it should be sold or demolished. Since the recent RFP process was unsuccessful in obtaining a solid proposal, the building is scheduled to be razed for a net County cost of \$3.3 million. Whittow and Nelson spoke

in opposition to the demolition. Zaborowski spoke of getting the demolition done as soon as possible because the price will likely increase with time. Bussler addressed questions pertaining to salvaging parts of the building and said while that can be negotiated, adding contingencies typically increases the total cost. This project was discussed at length.

Waukesha West Bypass, Capital Project #200917

Bussler and Evans were present to discuss this item. Copies of a map detailing the bypass location were distributed. Bussler discussed project changes since its inception in 1999. The net County cost for this project is \$5,507,000, an increase of \$1.16 million from last year due to updated design fees and construction costs. This is a result of federal reviews due to it being in environmentally sensitive areas. She noted they have applied and received federal funding although project costs were capped and there is no 80/20 split. Also, there is an additional \$200,000 in costs and revenues from the State Department of Transportation to do final design of the Highway 18 intersection on behalf of the State. The Federal Highway Administration has approved this project and they believe this is the best route and should go forward. Bussler said this three-way partnership involving the City of Waukesha, State of Wisconsin, and Waukesha County is a good deal for county taxpayers and that it addresses safety and congestion issues. This project was discussed at length.

County Board Room Technology Upgrade, Capital Project #201619

Biagioli discussed this project scheduled for 2016 which involves replacing the current vote tally board with a wireless voting system, the dot matrix printer, and microphones with a digital system as well as audio/visual enhancements for other users of the room as well. The net County cost is \$115,000. Mader noted the project could come in under budget. Paulson felt this was a lot of money for a room that is typically used once a month. This project was discussed at length.

MOTION: Paulson moved, second by Morris to recommend approval of capital project #201503 to the Executive Committee. Motion carried 5-2. Whittow and Nelson voted no.

MOTION: Paulson moved, second by Highum to recommend approval of capital project #200917 to the Executive Committee. Motion carried 7-0.

MOTION: Morris moved, second by Whittow to recommend approve of capital project #201619 to the Executive Committee. Motion carried 6-1. Paulson voted no.

MOTION: Morris moved, second by Zaborowski to adjourn at 10:31 a.m. Motion carried 7-0.

Respectfully submitted,

William J. Zaborowski
Secretary