



# **Waukesha COUNTY**

COUNTY BOARD OFFICE

## **COUNTY BOARD AGENDA**

**8th Meeting, 170th Year of the Waukesha County Board of Supervisors**

**Tuesday, November 10, 2015 - 9:00 a.m.**

**Waukesha County Courthouse – Room 350**

### **CONVENE MEETING**

Call to Order  
Pledge of Allegiance  
Silent Prayer  
Roll Call  
Public Comment

County Clerk Correspondence and Announcements  
Announcements: County Board Chair and Supervisors  
Approve Minutes of Previous Meeting  
Announce Votes Needed

### **STANDING COMMITTEES PRESENTATIONS OF ORDINANCES, RESOLUTIONS & MOTIONS**

#### **Finance Committee**

Ordinance 170-O-068: Adopt 2016 Waukesha County Budget

- Consideration of Attached Finance (FIN) Committee Amendment Number FIN-1
- Consideration of Attached Individual Supervisor (SUP) Amendments, Numbers SUP-1 through SUP-6

### **ADJOURN MEETING**

MOTION: To adjourn to Tuesday, November 17, 2015 at 7:00 p.m. or at the call of the County Board Chair.

## 2016 BUDGET SUMMARY

	2015 Adopted Budget	2016 Executive Proposed	2016 Finance Committee Proposed Budget	Increase / (Decrease) From 2015 Adopted Budget	
				\$	%
<b>OPERATING BUDGETS</b>					
Gross Expenditures	\$261,237,732	\$264,613,401	\$264,710,301	\$3,472,569	1.3%
MEMO: Less Interdept. Charges (a)	<u>\$37,627,250</u>	<u>\$37,930,939</u>	<u>\$37,930,939</u>	<u>\$303,689</u>	0.8%
MEMO: Net Expenditures (a)	\$223,610,482	\$226,682,462	\$226,779,362	\$3,168,880	1.4%
Less: Revenues (Excl. Retained Earnings)	\$148,791,057	\$151,251,508	\$151,348,408	\$2,557,351	1.7%
Less Net Appropriated Fund Balance	<u>\$10,380,063</u>	<u>\$10,696,622</u>	<u>\$10,696,622</u>	<u>\$316,559</u>	
<b>TAX LEVY - OPERATING BUDGETS</b>	\$102,066,612	\$102,665,271	\$102,665,271	\$598,659	0.6%
<b>CAPITAL PROJECTS BUDGET</b>					
Expenditures	\$16,141,400	\$20,782,800	\$20,782,800	\$4,641,400	28.8%
Less: Revenues	\$11,767,500	\$16,328,000	\$16,328,000	\$4,560,500	38.8%
Less: Appropriated Fund Balance	<u>\$2,523,900</u>	<u>\$2,707,800</u>	<u>\$2,707,800</u>	<u>\$183,900</u>	
<b>TAX LEVY-CAPITAL PROJECTS BUDGET</b>	\$1,850,000	\$1,747,000	\$1,747,000	(\$103,000)	-5.6%
<b>COUNTY TOTALS</b>					
Expenditures (a)	\$277,379,132	\$285,396,201	\$285,493,101	\$8,113,969	2.9%
Less: Revenues	\$160,558,557	\$167,579,508	\$167,676,408	\$7,117,851	4.4%
Less: Appropriated Fund Balance	<u>\$12,903,963</u>	<u>\$13,404,422</u>	<u>\$13,404,422</u>	<u>\$500,459</u>	
<b>County General Tax Levy (Excl Library)(c)</b>	<b>\$100,492,252</b>	<b>\$100,948,152</b>	<b>\$100,948,152</b>	<b>\$455,900</b>	<b>0.45%</b>
<b>Federated Library Tax Levy (b)</b>	\$3,424,360	\$3,464,119	\$3,464,119	\$39,759	1.2%
<b>Total County Tax Levy (c)</b>	<b>\$103,916,612</b>	<b>\$104,412,271</b>	<b>\$104,412,271</b>	<b>\$495,659</b>	<b>0.48%</b>

- (a) 2016 operating budget net expenditures are \$226,779,362 and total County net expenditures are \$247,562,162 after eliminating interdepartmental chargeback transactions (mostly from internal service fund operations and cross charges, e.g. Sheriff Bailiff and Conveyance services), included in gross expenditures to conform with GAAP, but in effect results in double budgeting.
- (b) Special County Federated Library tax applied to those communities without a library.
- (c) The Tax Levy (for 2016 Budget purposes) increase is within Wisconsin's Act 55 Tax Levy limit provisions (see Planning and Budget Policy Section).

**2016 BUDGET - COUNTY BOARD - SUMMARY OF FINANCE COMMITTEE CONSIDERATION OF PROPOSED AMENDMENTS**

**SUMMARY OF BUDGET AMENDMENTS - FINANCE COMMITTEE RECOMMENDED**

Department - Fund	Proposing Committee/ Supervisor	Amend #	Issue Summary	Finance Committee Action	Expenditure	Revenue	Approp Fund Bal	Tax Levy
Health & Human Services	Finance/ J. Heinrich	Fin-1	Accept grant funding from the U.S. Department of Justice – Bureau of Justice Assistance, for the Adult Drug Court Program grant and increase General Government revenues by \$96,600. Increase operating expense appropriations by \$91,800 (including \$48,800 for contract services for case management, \$21,000 for drug testing, \$10,000 for recovery coaching and consulting, \$7,800 for program evaluation, and \$4,200 for client incentives); and increase interdepartmental charges by \$4,800 for Countywide Indirect Cost Recovery.	Approved 6-0 on 10/26/15.	\$96,900	\$96,900	\$0	\$0
<b>SUBTOTAL AMENDMENTS RECOMMENDED BY STANDING COMMITTEE</b>					<b>\$96,900</b>	<b>\$96,900</b>	<b>\$0</b>	<b>\$0</b>

**SUMMARY OF BUDGET AMENDMENTS - INDIVIDUAL SUPERVISOR PROPOSED  
(Not included in the Budget Proposed by the Finance Committee)**

Department - Fund	Proposing Supervisor	Amend #	Issue Summary	Finance Committee Action	Expenditure	Revenue	Approp Fund Bal	Tax Levy
Sheriff	J. Walz	Sup-1	Reduce budgeted personnel cost appropriations for overtime expenses (including related benefit costs) by 10 percent or \$109,800, and reduce general County tax levy by \$109,802. Budgeted FTE for overtime will be reduced by 1.06 FTE, from 10.58 FTE to 9.52 FTE.	Defeated (0-7) on 11/4/2015.	(\$109,000)			(\$109,000)
Non-Departmental	T. Schellinger	Sup-2	Remove \$50,000 of operating expense appropriations budgeted for a study to explore operational efficiencies and cost savings from collaboration among independent Waukesha County municipal fire departments. Reduce general government revenues by \$10,000 and general fund balance by \$40,000.	Defeated (0-7) on 11/4/2015.	(\$50,000)	(\$10,000)	(\$40,000)	\$0
Parks and Land Use	J. Grant	Sup-3	Appropriate \$100,000 of Tarmann Parkland Acquisition Fund Balance (generated from past landfill siting fees greater than what was budgeted for parkland acquisition) and apply it to the Parks and Land Use – Three Year Maintenance and Major Projects Plan within the Parks Programs budget to reduce general County tax levy in the program by \$100,000.	Defeated (0-7) on 11/4/2015.			\$100,000	(\$100,000)
Sheriff/ Parks and Land Use	J. Brandtjen	Sup-4	Increase expenditures in the Sheriff's Department – Non-Corrections Equipment Replacement Plan Budget \$100,000 for the purchase of equipment in program areas of the Sheriff's Department other than the Jail and Huber; and, increase revenues by appropriating \$100,000 of Tarmann Parkland Acquisition Fund Balance and applying it to the Sheriff's Department – Non-Corrections Equipment Replacement Plan budget.	Defeated (0-7) on 11/4/2015.	\$100,000		\$100,000	\$0
Non-Departmental	J. Brandtjen	Sup-5	Remove \$150,000 of operating expense appropriations budgeted for the Economic Development Initiative. Reduce general fund balance by \$103,800 and general County tax levy by \$46,200.	Defeated (0-7) on 11/4/2015.	(\$150,000)		(\$103,800)	(\$46,200)
County Board	J. Brandtjen	Sup-6	Reduce personnel cost appropriations by \$100,000 for the unfunding of equivalent FTE positions in the County Board budget and reduce general County tax levy by \$100,000.	Defeated (0-7) on 11/4/2015.	(\$100,000)			(\$100,000)
<b>SUBTOTAL INDIVIDUAL SUPERVISOR BUDGET AMENDMENTS PROPOSED</b>					<b>(\$309,000)</b>	<b>(\$10,000)</b>	<b>\$56,200</b>	<b>(\$355,200)</b>

**Department: Health and Human Services – Criminal Justice Collaborating Council (CJCC)**

**Fund: General**

**Committee: Finance**  
**Committee Chair: J. Heinrich**

The committee moves to amend the 2016 Health and Human Services - CJCC budget as follows:

Accept grant funding from the U.S. Department of Justice – Bureau of Justice Assistance, for the Adult Drug Court Program grant and increase General Government revenues by \$96,600.

Increase operating expense appropriations by \$91,800 (including \$48,800 for contract services for case management, \$21,000 for drug testing, \$10,000 for recovery coaching and consulting, \$7,800 for program evaluation, and \$4,200 for client incentives); and increase interdepartmental charges by \$4,800 for Countywide Indirect Cost Recovery.

There is no additional direct tax levy impact associated with this amendment.

<b>CJCC General Fund Budget</b>	<b>Proposed Amendment</b>		
	<b><u>County Executive</u></b>	<b><u>Amt. Increase</u></b>	<b><u>County Board</u></b>
<b><u>CJCC Expenditures</u></b>			
Personnel Costs	\$112,887	\$0	\$112,887
Operating Expenses	\$1,145,665	\$91,800	\$1,237,465
Interdepartmental Charges	\$13,687	\$4,800	\$18,487
<b>Total CJCC Expenditures</b>	<b>\$1,272,239</b>	<b>\$96,600</b>	<b>\$1,368,839</b>
<b><u>CJCC Revenues</u></b>			
General Government Revenues	\$166,433	\$96,600	\$263,033
Charges for Services	\$50,648	\$0	\$50,648
Fund Balance	\$0	\$0	\$0
Tax Levy	\$1,055,158	\$0	\$1,055,158
<b>Total CJCC Revenues</b>	<b>\$1,272,239</b>	<b>\$96,600</b>	<b>\$1,368,839</b>

**Department: Sheriff's Department**  
**Fund: General**

**Supervisor: J. Walz**

I move to amend the 2016 Sheriff's Department Budget as follows:

Reduce budgeted personnel cost appropriations for overtime expenses (including related benefit costs) by 10 percent or \$109,800, and reduce general County tax levy by \$109,802. Budgeted FTE for overtime will be reduced by 1.06 FTE, from 10.58 FTE to 9.52 FTE.

Sheriff's Department General Fund Budget	Proposed Amendment		
	<u>County Executive</u>	<u>Amt. Increase</u>	<u>County Board</u>
<u>Expenditures</u>			
Personnel Costs	\$30,645,802	(\$109,800)	\$30,536,002
Operating Expenses	\$4,345,969	\$0	\$4,345,969
Interdepartmental Charges	\$3,941,805	\$0	\$3,941,805
Fixed Assets	<u>\$82,650</u>	<u>\$0</u>	<u>\$82,650</u>
Total Expenditures	\$39,016,226	(\$109,800)	\$38,906,426
<u>Revenues</u>			
General Government Revenue	\$230,416	\$0	\$230,416
Fines/Licenses	\$3,800	\$0	\$3,800
Charges for Services	\$7,849,897	\$0	\$7,849,897
Interdepartmental Revenues	\$1,443,678	\$0	\$1,443,678
Other Revenues	\$1,460,144	\$0	\$1,460,144
Fund Balance	\$256,469	\$0	\$256,469
Tax Levy	<u>\$27,771,822</u>	(\$109,800)	<u>\$27,662,022</u>
Total Revenues	\$39,016,226	(\$109,800)	\$38,906,426

**Department: Non-Departmental  
Fund: General**

**Supervisor: T. Schellinger**

I move to amend the 2016 Non-Departmental Budget as follows:

Remove \$50,000 of operating expense appropriations budgeted for a study to explore operational efficiencies and cost savings from collaboration among independent Waukesha County municipal fire departments. Reduce general government revenues by \$10,000 and general fund balance by \$40,000.

Non-Departmental General Fund Budget	Proposed Amendment		
	<u>County Executive</u>	<u>Amt. Increase</u>	<u>County Board*</u>
<u>Expenditures</u>			
Personnel Costs	\$380,000	\$0	\$380,000
Operating Expenses	\$1,395,500	(\$50,000)	\$1,345,500
Interdepartmental Charges	\$131,100	\$0	\$131,100
Fixed Assets	\$0	\$0	\$0
Total Expenditures	\$1,906,600	(\$50,000)	\$1,856,600
<u>Revenues</u>			
General Government Revenue	\$865,000	(\$10,000)	\$855,000
Fines/Licenses	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0
Interdepartmental Revenues	\$111,300	\$0	\$111,300
Other Revenues	\$500,000	\$0	\$500,000
Fund Balance	\$384,100	(\$40,000)	\$344,100
Tax Levy	<u>\$46,200</u>	<u>\$0</u>	<u>\$46,200</u>
Total Revenues	\$1,906,600	(\$50,000)	\$1,856,600

\*Does not include any previously approved amendments.

**Department: Parks and Land Use**  
**Fund: General**

**Supervisor: J. Grant**

I move to amend the 2016 Parks and Land Use – Parks Programs budget as follows:

Appropriate \$100,000 of Tarmann Parkland Acquisition Fund Balance (generated from past landfill siting fees greater than what was budgeted for parkland acquisition) and apply it to the Parks and Land Use – Three Year Maintenance and Major Projects Plan within the Parks Programs budget to reduce general County tax levy in the program by \$100,000.

<b>Parks Programs Budget</b>	<b>Proposed Amendment</b>		
	<b><u>County Executive</u></b>	<b><u>Amt. Increase</u></b>	<b><u>County Board</u></b>
<u>Expenditures</u>			
Personnel Costs	\$3,284,081	\$0	\$3,284,081
Operating Expenses	\$668,090	\$0	\$668,090
Interdepartmental Charges	\$767,989	\$0	\$767,989
Fixed Assets	<u>\$395,000</u>	<u>\$0</u>	<u>\$395,000</u>
Total Expenditures	\$5,115,160	\$0	\$5,115,160
<u>Revenues</u>			
General Government	\$199,500	\$0	\$199,500
Fines/Licenses	\$10,000	\$0	\$10,000
Charges for Services	\$1,152,850	\$0	\$1,152,850
Interdepartmental Revenues	\$108,600	\$0	\$108,600
Other Revenue	\$15,853	\$0	\$15,853
Fund Balance	\$35,000	\$100,000	\$135,000 (a)
Tax Levy	<u>\$3,593,357</u>	<u>(\$100,000)</u>	<u>\$3,493,357</u>
Total Revenues	\$5,115,160	\$0	\$5,115,160

(a) Includes the transfer in of \$100,000 of Tarmann Parkland Acquisition Fund Balance



**Department: Non-Departmental  
Fund: General**

**Supervisor: J. Brandtjen**

I move to amend the 2016 Non-Departmental Budget as follows:

Remove \$150,000 of operating expense appropriations budgeted for the Economic Development Initiative. Reduce general fund balance by \$103,800 and general County tax levy by \$46,200.

Non-Departmental General Fund Budget	Proposed Amendment		
	<u>County Executive</u>	<u>Amt. Increase</u>	<u>County Board*</u>
<u>Expenditures</u>			
Personnel Costs	\$380,000	\$0	\$380,000
Operating Expenses	\$1,395,500	(\$150,000)	\$1,245,500
Interdepartmental Charges	\$131,100	\$0	\$131,100
Fixed Assets	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$1,906,600	(\$150,000)	\$1,756,600
<u>Revenues</u>			
General Government Revenue	\$865,000	\$0	\$865,000
Fines/Licenses	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0
Interdepartmental Revenues	\$111,300	\$0	\$111,300
Other Revenues	\$500,000	\$0	\$500,000
Fund Balance	\$384,100	(\$103,800)	\$280,300
Tax Levy	<u>\$46,200</u>	<u>(\$46,200)</u>	<u>\$0</u>
Total Revenues	\$1,906,600	(\$150,000)	\$1,756,600

\*Does not include any previously approved amendments.

**Department: County Board**  
**Fund: General**

**Supervisor: J. Brandtjen**

I move to amend the 2016 County Board Budget as follows:

Reduce personnel cost appropriations by \$100,000 for the unfunding of equivalent FTE positions in the County Board budget and reduce general County tax levy by \$100,000.

		<b>Proposed Amendment</b>	
<b>County Board - General Fund</b>	<b>County Executive</b>	<b>Amt. Decrease</b>	<b>County Board</b>
<u>Expenditures</u>			
Personnel Costs	\$890,025	(\$100,000)	\$790,025
Operating Expenses	\$193,529	\$0	\$193,529
Interdepartmental Charges	\$30,498	\$0	\$30,498
Total Expenditures	\$1,114,052	(\$100,000)	\$1,014,052
<u>Revenues</u>			
General Government Revenues	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0
Tax Levy	\$1,114,052	(\$100,000)	\$1,014,052
Total Revenues	\$1,114,052	(\$100,000)	\$1,014,052