

**Waukesha County Criminal Justice Collaborating Council**  
**Executive Committee**  
**Minutes of December 14, 2015**

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Judge Dorow called the meeting to order at 8:40 a.m.

**Committee Members Present:** Judge Jennifer Dorow (chair), Paul Farrow, Sam Benedict, Paul Decker, Antwayne Robertson. **Absent:** Sue Opper, Eric Severson.

**Also Present:** Rebecca Luczaj, Joan Sternweis, Mike Giese, Steve Trimborn, Windy Jicha, Mike Neimon.

**Approve Minutes from November 9, 2015 Meeting**

Motion: Decker moved, Farrow second, to approve minutes of November 9, 2015. Motion carried 4-0.

Benedict arrived at 8:41 a.m.

**Update on 12/16-12/17 Treatment Courts Site Visit by American University**

Luczaj distributed and reviewed a handout titled *American University, Waukesha County Treatment Court Site Visit Agenda, December 16-17, 2015* highlighting scheduled DTC and ATC activities. After thoroughly reviewing ATC and DTC program operations, American University staff will produce a report highlighting the positive aspects of the programs and areas in need of improvement with a focus on treatment court evidenced-based best practices. The consultants will return to Waukesha County in the spring to facilitate an offsite retreat for ATC and DTC staffing team members to review report recommendations and work on operational issues. The retreat comes at a good time, as the county was recently awarded a federal enhancement grant.

Benedict asked what is the focus of the visit? Luczaj said the county is particularly hopeful the visit will improve DTC treatment outcomes and subsequent graduation rates and provide a thorough and beneficial review of ATC, which has not been done in several years.

**Update on NIC Pretrial Executives Training February 8-11, 2016**

Luczaj said Dorow, Opper, Benedict and she will be attending NIC's Orientation for New Pretrial Executives February 8-11, 2016 in Colorado aimed at the legal foundations of pretrial justice, professional standards for pretrial release and diversion, legal and evidence-based release and diversion practices, organizational leadership, performance measurement and communication and messaging. Besides the fact that the content ties in perfectly with budgetary issues the CJCC is currently facing with the pretrial Intoxicated Driver Intervention Program, the training is free with all expenses paid.

In response to Benedict's question, Luczaj said her NIC contact said Waukesha County would be given priority because of its partnership with NIC and EBDM. Dorow commented that this is a good partnership. Luczaj said the NIC is considering bringing this training to Wisconsin and Indiana in 2016 for all of the EBDM sites. Depending on when the training is offered, the group may still take advantage of the Colorado training because of the immediate decision-making needs for IDIP.

### **Discuss Plan for Reviewing CJCC Programs Technical Assistance Report by Don Trapp**

Luczaj asked the committee how they would like to review this report focusing on CJCC's pretrial programs. Dorow suggested the EBDM Pretrial Workgroup discuss the recommendations in the report first. Benedict felt it was important for the CJCC Executive Committee to review at least a summary of the report and recommendations.

### **Update on EBDM Workgroups Status**

Luczaj distributed and reviewed a handout titled *EBDM Workgroup Membership Draft* and updated the committee on the status of the groups. Luczaj is working with committee chairs to develop workgroup membership. Membership is being finalized for the Mental Health and Victim Issues workgroups. An email will be sent to members this week to set up first meetings which need to take place before the next EBDM meeting on January 19.

Dorow said she would like to have another judge, possibly Judge Aprahamian, and Clerk of Court Kathy Madden to be members of the Victim Issues Workgroup. Benedict said he would like someone from the Public Defenders' Office on the workgroup too. Luczaj said a law enforcement representative also needs to be added to the Victim Issues Workgroup. Dorow recommended talking to EBDM law enforcement representatives and inviting them to each appoint a member. Someone from the Victim Issues Workgroup should also be a member of the Case Processing Workgroup.

### **Review 2016 CJCC Meeting Schedule**

The 2016 CJCC and CJCC Executive Committee meetings schedule was distributed. Luczaj asked committee members to review the schedule and contact her with any major schedule conflicts.

### **Next CJCC Executive Committee Meeting**

Monday, January 11, 2016 @ 8:30 AM, Room C179

### **Next CJCC Meeting**

Wednesday, January 27, 2016 @ 8:30 AM, Room C179

Motion: Decker moved, Farrow second, to adjourn the meeting at 9:05 a.m. Motion carried 5-0.