



Waukesha County Criminal Justice Collaborating Council
Evidence-Based Decision Making Victim Issues Workgroup
Monday, May 23, 2016 @ 12:00 PM

Team Members Present:

Victim Witness Coordinator Jen Dunn Judge Michael Aprahamian DOC Supervisor Marla Bell
Clerk of Circuit Court Kathy Madden Public Defender Kelsey Morin

Also Present: Corina Van Duser Amy Rendall

Dunn called the meeting to order at 12:05 PM.

Approve Minutes from May 10, 2016

Motion: Dunn moved, Morin second, to approve the minutes of May 10, 2016. Motion carried unanimously.

Continue Review of Workgroup Work Plan & Begin Drafting Logic Model – Dunn & Bell

Dunn and Bell continued the discussion from the previous meeting on the Workgroup's Work Plan. Bell reviewed Work Plan 1 with the members and revisions were made. Bell added information into the Work Plan as members selected appropriate personnel to be responsible for activities, and discussed each outcome by adding information to activities, potential barriers, and strategies to address barriers. Major revisions on Work Plan 1 consisted of being able to combine a few outcomes together since they were extremely similar and adding activities to combined Outcomes as needed: Outcomes 1 and 7 were combined; Outcome 8 was incorporated into Outcome 5; and Outcome 9 was incorporated into Outcome 5. Key barriers that were repeatedly added to the Work Plan included victim cooperation, confidentiality issues, prioritizing cash bail over restitution, implementation of the Restitution Bill, and communication.

Judge Aprahamian arrived at 12:19 PM.

Members started working on Work Plan 2 by going over activities and outcomes. Corrections and additions were made to Work Plan 2 as members agreed on activities that will increase immediate services to victims, improve collaboration, reduce re-victimization, and improve case processing practices. Bell will send out a revised work plan for review, incorporating the changes made at the meeting. Luczaj needs the Work Plans completed by the end of June or early July at the latest. As a group in a future meeting, members will work together to complete the Logic Model.

During the course of discussion on revisions, members noted that a few activities are completed or are in the process of being completed. This would include the grant submission on May 19, 2016 for a Restitution Specialist in the DA's Office, as well as Aprahamian's work on the Restitution Affidavit. Another change soon to be taking effect on July 1, 2016, is redaction of personal identifying information from court records. Madden noted that this new process will allow someone who has information in their file to request it to be removed with certain requirements, which will create more client confidentiality.

Discuss Next Steps

Bell and Dunn will work together to revise Work Plans 1 and 2. Revised work plans will be emailed to the committee and reviewed at a future meeting. The next meeting date has yet to be determined. Members would like Luczaj to send out a Doodle survey.

Adjourn

The meeting adjourned at 1:20 PM.