



Waukesha County Criminal Justice Collaborating Council  
Evidence-Based Decision Making Victim Issues Workgroup  
Thursday, April 28, 2016 @ 12:00 PM

**Team Members Present:**

Victim Witness Coordinator Jen Dunn      Judge Michael Aprahamian  
Public Defender Kelsey Morin              Clerk of Circuit Court Kathy Madden  
DOC Field Supervisor Marla Bell  
**Also Present:** Corina Van Duser              Amy Rendell

Dunn called the meeting to order at 12:11 PM.

**Approve Minutes from April 15, 2016**

Motion: Aprahamian moved, Bell second, to approve the minutes of April 15, 2016. Motion carried unanimously.

**Review & Discuss Workgroup Logic Model & Action Plan Templates**

Dunn and Bell led the committee on the discussion and review of the Action Plan and Logic Model templates. Bell inputted information into the Action Plan as members discussed each outcome of the template by outlining activities, potential barriers, and strategies to address barriers. Aprahamian noted that the activities would be prioritized at a future meeting, as it is more important to identify the activities first. Common barriers to the outcomes were confidentiality issues, implementation of the restitution bill, and communication. Dunn announced that she had applied for a grant for a Restitution Specialist, a new position, as this will help to implement not only better communication, but also several positive outcomes as outlined in the Action Plan. Dunn will reach out to other members, if needed, regarding the grant proposal. The group did not complete the Action Plan, but once it is finished, Bell and Dunn will fill in the Logic Model and reach out to other members if needed.

**Discuss Next Steps**

Dunn and Bell will review what was completed today in the Action Plan and plug information into the Logic Model. The May 13 meeting date was cancelled due to a conflict with the Treatment Court Staffing Team Retreat. The next meeting date is set for May 10, 2016 @ 12 p.m.

**Adjourn**

The meeting adjourned at 1:27 PM.