



Waukesha County Criminal Justice Collaborating Council
Evidence-Based Decision Making Victim Issues Workgroup
Minutes from Wednesday, April 6, 2016 @ 12:00 PM

Team Members Present:

Victim Witness Coordinator Jen Dunn	Judge Michael Aprahamian	Clerk of Circuit Court Kathy Madden
Public Defender Kelsey Morin	Marla Bell	

Also Present: Corina VanDuser Rebecca Luczaj Amy Rendell

Team Members Absent: Stephanie Hove

Dunn called the meeting to order at 12:07 PM.

Approve Minutes from March 4 & March 16, 2016

Motion: Madden moved, Bell second, to approve the minutes of March 4 & 16, 2016. Motion carried unanimously.

Announcements

Bell announced that Stephanie Hove was promoted to an appointed position at DOC, and would no longer be on the workgroup.

Dunn shared important information regarding the restitution bill, Crime Victim Awareness Week, and special events coming up related to that. Dunn distributed a letter from the District Attorney's Office regarding these events. There will be a brief ceremony on Monday, April 11, 2016 to honor recipients of the 5th annual Victim Advocacy Awards and the third annual Waukesha County "Stuff the Squad" event on Saturday, April 16, 2016. The restitution bill will be signed on Monday, April 11, 2016 in Madison. Members discussed how the bill's implementation date would affect their change strategies. Implementation for this bill is July 1, 2016.

Review & Discuss Workgroup "Problems & Solutions" Document – Jen Dunn

Dunn reviewed the "Problems & Solutions" document. This document includes workgroup goals followed by objectives, solutions, and the proposed change strategy. Each goal was broken down in an outlined format to determine objectives and solutions. Members thoroughly edited this document to improve the layout, and discussed and implemented corrections. Several key sections of the document that were discussed at length included: creating and implementing the use of the restitution affidavit, determining the most effective way to collect restitution from offenders, proposing legislative changes, taking payment of restitution before other fees, collecting restitution up front, and protecting confidentiality since Victim Impact Statements are public records. Dunn will revise the document and bring it to the next meeting.

Discuss & Consider Recommended Workgroup Change Strategy to Present to EBDM Policy Team on 4/13

Using the "Problems & Solutions" document, members started to apply this document to the "Recommended Change Strategy" template that will be presented to the Policy Team on 4/13. Luczaj pulled useful information from the Virginia State's Team document as it helped in creating the "Recommended

Change Strategy” template. The layout of this template was discussed and changed so that “Objectives” will be moved before “Recommended Change Strategy.” Members agreed the layout of the document will consist of providing the workgroup goal, followed by current practice and the recommended change strategy with objectives. Currently, the workgroup has identified 12 change strategies they would like to accomplish.

Discuss Next Steps

Members discussed that corrections need to be made on the “Problems and Solutions” document. Starting to establish a timeline to implement the change strategies will be discussed at the next meeting.

Next Meeting Date

The next meeting is Friday, April 15, 2016 @ 12:00 PM in room C179.

Adjourn

The meeting adjourned at 1:17 PM.