

MINUTES  
of the  
WAUKESHA COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD  
February 10, 2016

The 306th meeting of the Waukesha County Community Development Block Grant Board was called to order by Chair, Gilbert Yerke at 3:01 p.m. on Wednesday, February 10, 2016, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Doug Bartmann, Joan Francoeur, Terry Janssen, Fred Muenkel, Larry Nelson, Kathleen Novack, Robyn Turtenwald, Rev. Stephen Welch, Lillie Wilson, Gilbert Yerke

Excused Absence: Michele DeYoe

Staff Present: Kristin Silva, Lori Rutzinski, Christina Brockish, Waukesha County

Guests: Jennifer Andrews, City of Waukesha; Kim Haines, Waukesha County Corporation Counsel

- I. The meeting was called to order by Chairman Gilbert Yerke at 3:01 p.m. with a quorum of the Board present.
- II. On a motion by Larry Nelson and seconded by Rev. Stephen Welch, the minutes from the January 13, 2016 meeting were unanimously approved.
- III. There were no public comments. Kristin Silva shared that the CDBG allocation will be announced next week and should be similar to 2015. If the allocation is close to the estimated CDBG award, Kristin will submit the Annual Action Plan which is due by 4/15/16. If the allocation is not close to the estimated amount, changes will be made to the plan and it will be subject to a 30-day public comment period before it is submitted to HUD.

The CDBG Board makeup ordinance was reviewed and discussed since Gilbert Yerke and Joan Francoeur will no longer be elected officials. Kristin will research "local official" to determine if the current members of the Board meet the minimum requirements of the established ordinance.

- IV. Kristin reviewed the Financial Status report. The 2016 projects were added and the contracts are being written.
- V. Members from WWBIC were unable to attend the meeting again to discuss what they have done in our communities. Kristin will invite them to attend the March CDBG meeting.
- VI. Jennifer Andrews was present to discuss the status of the outstanding grants for the City of Waukesha. Most of the money has been committed and the City is waiting for final invoices and homeowners to submit the necessary paperwork. Extensions were requested for all of the projects except the Whitehouse/Main Street grant, Jennifer is working with Kristin to determine a better use for that money and will present their ideas at the March CDBG Board meeting.

On a motion by Robyn Turtenwald and seconded by Lillie Wilson, the Board unanimously approved extending the 2014 Landmark Historic Springs grant (\$20,000) to 12/31/16.

On a motion by Robyn and seconded by Lillie, the Board unanimously approved extending the 2015 Façade grant (\$15,000) to 12/31/16.

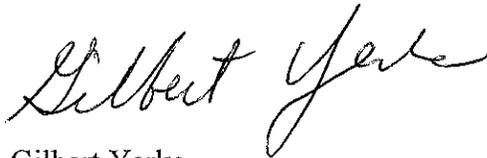
On a motion by Robyn and seconded by Stephen, the Board unanimously approved extending the 2015 Landmark Historic Springs grant (\$10,000) to 12/31/16.

On a motion by Robyn and seconded by Terry Janssen, the Board unanimously approved extending the 2015 Landmarks Paint & Repair grant (4,450) to 12/31/16.

On a motion by Larry and seconded by Kathleen, the Board unanimously approved extending to 12/31/16 and reallocating the 2015 Homeowner Loan grant (\$82,149) to Economic Development activities in downtown Waukesha contingent upon the City's CDBG Board approving the same.

- VII. The 2017 applications will not change from last year. The applications will be available on February 29, 2016 and will be due March 25, 2016. Board members should create a G-Mail email account (if you don't already have one) on [www.Google.com](http://www.Google.com) prior to April in order to view the applications.
- VIII. There are still some outstanding cooperation agreements. Dale Shaver and some of the attorneys from Corporation Counsel have been working with Kristin to talk to the remaining communities.
- IX. Kristin updated the Board on Hebron House. The financial review by a third party is almost complete and they will announce the results at a meeting with the primary funders on February 22, 2016. The Community Action Coalition (CAC) is interested in purchasing the property and will meet about it again next week.  
Kristin has been talking with the Waukesha County Housing Authority to release project-based vouchers.
- X. On a motion by Terry and seconded by Kathleen Novack, the meeting was adjourned at 4:15 p.m.

Respectfully Submitted,



Gilbert Yerke