

MINUTES
of the
WAUKESHA COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD
December 9, 2015

The 304th meeting of the Waukesha County Community Development Block Grant Board was called to order by Vice-Chair, Reverend Stephen Welch at 3:01 p.m. on Wednesday, December 9, 2015, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Doug Bartmann, Michele DeYoe, Joan Francoeur, Terry Janssen, Fred Muenkel, Larry Nelson, Kathleen Novack, Rev. Stephen Welch, Lillie Wilson

Excused Absence: Robyn Turtenwald, Gilbert Yerke

Staff Present: Kristin Silva, Lori Rutzinski, Christina Brockish, Waukesha County

Guests: Mark Frye and John Kelliher, City of Oconomowoc

I. The meeting was called to order by Vice-Chairman Stephen Welch at 3:01 p.m. with a quorum of the Board present.

II. On a motion by Larry Nelson and seconded by Fred Muenkel, the minutes from the November 11, 2015 meeting were unanimously approved.

III. There were no public comments. Kristin Silva shared that Chairman Gilbert Yerke is back to work on a limited basis.

IV. Kristin reviewed the Financial Status report. Many of the sub grantees have drawn their money and staff is working to get the remaining funds drawn. The out-of-cycle grants will not begin until 2016.

Wisconsin Partnership is requesting an extension of their 2014 Housing Rehab and 2015 Housing Rehab grants. 2014 money is committed and most of 2015 is committed, it just takes time for the projects to be completed and funds drawn.

On a motion by Larry and seconded by Terry Janssen, the Board unanimously approved extending the 2014 Wisconsin Partnership - Housing Rehab to 6/30/16 and the 2015 Wisconsin Partnership - Housing Rehab to 12/31/16.

V. John Kelliher and Mark Frye from the City of Oconomowoc presented a project to replace the 2014 \$50,000 grant for the Village Green Accessible Restrooms. The new proposal would fund an ADA accessible lake access point with a new boardwalk. This project has been approved by the city for 2016 and is expected to be complete in 2016.

On a motion by Kathleen Novack and seconded by Michele DeYoe, the Board unanimously approved moving the 2014 \$50,000 grant to the ADA accessible lake access point and extending it to 12/31/16.

VI. Kristin updated the Board on the Mutual Cooperation Agreements, we have received more signed agreements since last month. Staff is still working with the remaining communities.

- VII. Kristin updated the Board on the Hebron House – Hillside/Gander project. United Way has contracted with a financial consultant to look at Hebron House's financial position. A full financial review should be completed by the end of January, 2016.

Kristin facilitated a meeting between Hebron House and another non-profit organization that is willing to take over the Hillside/Gander project. Hebron House expects to receive money for the properties, but that is not feasible given the current financial position of the property. More talks could take place after the financial review.

- VIII. On a motion by Michele and seconded by Lillie Wilson, the meeting was adjourned at 3:48 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rev. Stephen W. Welch". The signature is written in black ink and is positioned above the printed name.

Reverend Stephen Welch