

MINUTES  
of the  
WAUKESHA COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD  
May 13, 2015

The 298th meeting of the Waukesha County Community Development Block Grant Board was called to order by Chairman Gilbert Yerke at 12:01 p.m. on Wednesday, May 13, 2015, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Doug Bartmann, Michele DeYoe, Joan Francoeur, Terry Jannsen, Fred Muenkel, Larry Nelson, Kathleen Novack, Robyn Turtenwald, Rev. Stephen Welch, Gilbert Yerke

Excused Absence: Lillie Wilson

Staff Present: Kristin Silva, Christina Brockish, Waukesha County

Guests: Kimberly Haines, Applicants – listed below.

- I. The meeting was called to order by Chairman Gilbert Yerke at 12:01 p.m. with a quorum of the Board present.
- II. On a motion by Rev. Stephen Welch and seconded by Kathleen Novack, the minutes from the March 11, 2015 meeting were unanimously approved.
- III. No Public Comments were heard.

Staff comments:

Kristin Silva shared that the Wisconsin Business Development Servicing Corporation started servicing existing loans last month. A RFP has been requested for the administration of the revolving loans and is due back by the end of June 2015. Larry Nelson will be asked to serve on the committee to review the RFP's received.

Kristin has requested that Hebron House attend the June 2015 CDBG Board meeting to provide a status of the Jeremy House renovations and the Outside in Program.

Kristin answered questions the Board members had about the application scoring process. They have been also asked to discuss any overflow issues that were experienced.

- IV. Application Review began. Twenty-five agencies were present throughout the afternoon.

Agency

Representative

# 43 UW-Extension

Steve Chmielewski

**Follow-up:** Steve will get back to the Board with Audit Information

- #44 Metropolitan Milwaukee Fair Housing Council Megan Wanke
- Follow-up:** Megan will get back to the Board as to where private funds are from and also inform the Board as to why the Operating Expenses are much higher from previous years.  
Kristin will forward year end reports to the Board.  
**Completed on 5/19/15.** Megan sent e-mail to Kristin.
- #30 Wisconsin Women's Business Initiative Amber Miller  
Lily Alvarado
- Follow-up:** Amber will send a revised Budget.  
**Completed on 5/14/15.** E-mail with budget page sent to Kristin.
- #17& WI Partnership for Housing Development, Inc. Katherine Kamp  
#18 Lisa Kratz
- #19 Housing Resources, Inc. Trena Bond
- Follow-up:** Page 3 missing from Board packet, provide Board with Page 3 of application.  
**Completed on 5/14/15,** distributed page at meeting on 5/14/15.
- #48 Habitat for Humanity Diane McGeen
- # 5 Parents Place Raquel Mehring  
Kathy Duffek  
Jessica Narlow
- #46 Literacy Council of Greater Waukesha Jim Hahn
- #40 Family Service Agency Faith Holly-Beal
- #37 180° Juvenile Diversion Rebecca Scott
- Follow-up:** Rebecca will send Kristin information regarding #28 on the application regarding alleviation of housing impediments.
- #36& The Women's Center, Inc. Diane Ripple, Connie Turbiville,  
#35& Laci Oyler, Jessi Trauth  
#34
- #50 Richard's Place Corrie Fulwiler,  
Joana Hemschemeyer
- #25 The Caring Place Laurie Ellenson
- #45 St. Joseph's Medical Center Peggy Brown
- #22& Waukesha County Community Dental Clinic Renee Ramirez, Vicki Schroeder  
#21
- #15 Town of Oconomowoc Sam Salzman
- #26 City of Muskego Pete Looffol, Kristi Summerfelt
- #16 Village of North Prairie Dave Molitor

#29 Masonic Center for Health & Rehab

Jean Freuck, Jane Olisar

#41 Waukesha County Dept. of Parks & Land Use

Steve Brunner, Dave Burch

**Follow-up:** Steve or Dave will get back with Kristin with the answer to #24 in the application as to how the municipality is working to alleviate housing impediments.

**Completed** on 5/18/15. E-mail sent to Kristin.

#47 Tomorrow's Choice

Kathy Gates, Wendy Dittmar

v. On a motion by Robyn Turtenwald and seconded by Fred Muenkel, the meeting was adjourned at 4:15 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Gilbert Yerke". The signature is written in black ink and is positioned above the printed name.

Gilbert Yerke