

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

**Meeting Date/Time: August 6, 2015 9:30 a.m.
Location: Human Services Center
514 Riverview Ave, Room 271
Waukesha WI 53188**

Committee Members:

<u>X</u>	Berthelsen, Judie	<u>X</u>	Ludka, Elaine
<u>X</u>	Cizel, Maria	<u>EA</u>	Patterson, Sandy
<u>X</u>	Franklin, Robert	<u>EA</u>	Spitz, Carolyn
<u>EA</u>	Gamez, Margaret	<u>X</u>	Steele, Bill
<u>EA</u>	Goetz, Jennifer	<u>X</u>	Wolff, Sandy
<u>X</u>	Howard, Christine	<u>X</u>	Zaborowski, Bill
<u>X</u>	Lee, Glenn		

X = Present A = Absent EA = Excused Absence

Additional Attendees:

X Page, Luann
X Smith, Mary
X Delury, Diane

Call to Order:

The meeting was called to order at 9:33 am by S. Wolff.

Public Comments

- L. Page presented a Certificate of Appreciate plaque to Sandy Wolff, ADRC Advisory Board Vice-Chair for her many years of service to the Board and the citizens of Waukesha County.
- L. Page introduced three (3) new board members: Bill Steele, County Board Supervisor Christine Howard and Bill Zaborowski. Luann asked current and new board members to introduce themselves. Two board positions remain vacant.

Approval of June 4, 2015 meeting minutes

S. Wolff called for approval of the meeting minutes of June 4, 2015. E. Ludka moved to approve the minutes; R. Franklin seconded the motion. All in attendance approved. Motion carried.

Educational Segment: Interfaith Senior Programs – Kathy Gale, Executive Director

Kathy Gale and Hannah Loppnow gave a presentation and PowerPoint on their organization and the services and outreach programs they offer to the aging citizens of our County. Interfaith outreaches to community churches and colleges for volunteers to assist seniors in home budgeting, light maintenance, transportation, grass/snow removal, etc. Information pertaining to their services and resource pamphlets were distributed to the Board.

Review Draft of 2016-2018 County Plan on Aging – L. Page, M. Smith

M. Smith distributed the draft 2016-2018 County Plan on Aging to the Board members. M. Smith described the requirements of the County Plan on Aging. The draft plan was reviewed with the Board to include the executive summary, the environmental scan and the focus areas designated by the state. A goal has been developed for each focus area for each year of the plan. After review of the plan, M. Smith asked for approval to release the Waukesha County 2016-2018 County Plan on Aging for public comment. M. Smith indicated the public hearing will be held on August 25, 2015. Following the public hearing and the review of any public comments received revisions will be made to the County Plan on Aging. The ADRC Board will be asked to approve the final plan at the September Board meeting, prior to submission to GWAAR.

S. Wolff called for approval of the Draft of 2016-2018 County Plan on Aging for public comment. B. Zaborowski moved to approve; R. Franklin seconded the motion. All in attendance approved, motion carried.

Discussion on the status of the Oconomowoc meal site and if problems regarding the pedestrian crosswalk were addressed and corrected. R. Franklin stated that problems still existed with the acoustics as well as the pedestrian crosswalk. L. Page suggested building problems and the crosswalk concerns be taken up with the City of Oconomowoc, as the County only contracts the building. The ADRC Board may consider having a meeting at the Oconomowoc Dining Center in the future.

Nomination of Officers – All

- Nomination of Officers were taken for three (3) Board positions:
Chairman – Bill Zaborowski and Christine Howard
Vice Chair- Robert Franklin
Secretary - Glenn Lee

A vote on the nominate officers for the three (3) board positions will be held at the September meeting.

ADRC Manager's Report – L. Page

- Patricia Mireles, supervisor in Adult Protective Services retired on 6/19/15.
- Kerrie Mazeika has accepted the position effective 7/19/15. Kerrie will be introduced to the Board and will discuss the Adult Protective Services unit at an upcoming meeting.

ADRC Coordinator’s Report – M. Smith

- M. Smith reported that the ADRC staff has been reviewing processes and working on an orientation manual for new staff. The ADRC staff will be involved in Lean Government this fall, as well as a Quality Improvement project for the state.
- Discussion about the status of the ADRC’s around the State and what services, if any, were cut by the State Budget. L. Page summarized the changes that will occur in connection with the 2015-2016 State Budget. L. Page indicated that listening sessions will be held, although no dates have been announced.
- Judie Berthelsen discussed the handout she provided, NRAP Update, and the services the Alzheimer’s Association offers to families dealing with Alzheimer’s.
- L. Page introduced Diane Delury, who was taking the minutes for the Advisory Board.

State Aging Advisory Committee Report - S. Wolff:

S. Wolff indicated that there was nothing to report, as she wasn’t able to attend the meeting.

Health and Human Services Committee Report – C. Howard

C. Howard stated that they were still in the budget process and that the HHS budget will be tight at the County level.

Other Business/Updates - All:

None

Adjournment:

S. Wolff adjourned the meeting at 11:26 am.

Next Meeting: September 3, 2015

**Health & Human Services Center, Board Room 271
514 Riverview Avenue
Waukesha WI 53188**

Approved _____ **Date** _____

Recorded and Submitted by Diane Delury