

**Scholarship Recipient:**

«FirstName» «LastName»

«Address»

«CityState» «Zip»

December 31, 2015

Dear «FirstName»,

Congratulation, you have been selected to receive a \$ «Amount».00 scholarship from the Waukesha County 4-H Leaders' Association. This scholarship is intended to assist you with your higher education expenses.

To obtain your scholarship money you will need to do all the following:

- 1) Complete your first full term of higher education schooling. A full term is one of the following based on the length of the degree you are pursuing.
  - a) Freshman year (2 semesters or 3 quarters) in a multi-year degree program  
or
  - b) One semester or quarter in a single year degree program.
- 2) Enroll in the next semester or quarter.
- 3) Completely fill out the enclosed form. Return it along with (1) a school transcript as proof of completion of first full term (see term definition above) and (2) a re-enrollment confirmation (a tuition bill, an official school enrollment, etc.) to:

Mary Hiemke, Awards Scholarship Chairperson  
Waukesha County 4-H Leaders' Association  
N87 W35753 Mapleton Road  
Oconomowoc, WI 53066

- 4) Complete the first three steps within two years (**December 31, 2010**). After this date you will forfeit all rights to this scholarship and the allotted money will be returned to the general fund.

Upon receipt and verification of the above items, you will receive a check made payable to you, not the school, in about 30 days. If you have any questions, please feel free to call me at (920) 474-4589 or hiemkem@execpc.com.

**Keep this information in a safe place. NO further reminders will be sent to you. Treat this form the same as a check or cash of the same amount!**

Wishing you the best in your education,

*Waukesha County 4-H Leaders Association*