

Waukesha County 4-H Club or other 4-H Group Charter Renewal

2015

1. Completed charters are due in the office **November 1, 2015**. Early submissions are *deeply* appreciated!
A fillable pdf version of the charter document is available at <http://www.waukeshacounty.gov/UWex/4H/forms/>
You will need to scroll down to '4-H Club Charter Support.'
2. A Charter Renewal Guide is available at <http://www.uwex.edu/ces/4h/clubs/index.cfm>
3. Please do not leave any question on the charter unanswered or any space blank. If the item is not applicable, please write N/A. This is especially true of the financial report section, where in-applicable spaces should be filled in with zeros.
4. Please do include an educational plan for the year. Yes, I read them and so do the folks at Madison!
Please do include your constitution & by-laws. A sample constitution and by-laws is available at <http://www.waukeshacounty.gov/UWex/4H/forms/>
5. You will need to scroll down to '4-H Club Charter Support.'
6. Meeting locations need to be accessible and must have 'No conceal and carry weapons in this building' signs posted. Please contact me if the building you meet at does not have the conceal and carry sign posted.
7. The Annual Leader Training for the 2015 Charter (the one you will be turning in November 1) was held on June 11, 2014. If your club/group did not have representation present, please contact me: csarkady@waukeshacounty.gov, or 262-548-7784.