

Name _____
 Location _____
 Community _____

Submittal Date _____
 Review Date _____
 Reviewer _____

| WAUKESHA COUNTY LAND DIVISION CHECKLIST | | | | |
|--|-----------------------------|-----------------------|---|-----------------------------|
| Development Identification | Preliminary Plat (P) | Final Plat (F) | Preliminary Certified Survey Map | Certified Survey Map |
| Development Title | | | | |
| Property Location (¼ section, section, township, range, county) | | | | |
| Location of map showing section or a government subdivision of section in which subdivision lies, oriented the same as main drawing | | | | |
| Name and address of owner and subdivider | | | | |
| Surveyor's certificate signed, dated and sealed and revision dates on all pages | | | | |
| Sheet numbers (total number of sheets notation) | | | | |
| Project Engineer, name, address and phone number | | | | |
| Signature Certificates | | | | |
| MAPPING FEATURES | | | | |
| North arrow and graphic scale | | | | |
| 100 year Floodplain limits (elevation and contour) as made available by FEMA and SEWRPC | | | | |
| Topographic contours (existing and proposed) not to exceed 2' interval if available, if not available 5' interval | | | | |
| Soil types | | | | |
| Ordinary high water mark on any navigable water body | | | | |
| Wetlands, (P – identify source of delineation; F – field delineation) lakes, streams, channels, ditches on or adjacent to the site | | | | |
| Delineated shoreland jurisdiction | | | | |
| Designated primary and secondary environmental corridors (P – identify source of delineation; F – field delineation), isolated natural areas (P), woodland features (P) | | | | |
| Bearings and length of exterior boundaries | | | | |
| Right-of-way and street locations, name, width, bearing (F), elevation, grades and existing access drives (P), including existing and proposed street extensions from adjacent parcels | | | | |
| Prior converted wetlands on NRCS Maps | | | | |
| Natural area and critical species | | | | |

Note: shaded areas – not applicable

WAUKESHA COUNTY LAND DIVISION CHECKLIST

| Mapping Features (continued) | Preliminary Plat (P) | Final Plat (F) | Preliminary Certified Survey Map | Certified Survey Map |
|---|-----------------------------|-----------------------|---|-----------------------------|
| Structures existing on-site and within 50 feet on adjoining property and use of structures to be retained | | | | |
| Existing easements, proposed easements (F) – type and dimensions, pre-planned building sites and other improvements and any preplanned waste disposal systems, when limited by existing physical features | | | | |
| Vision corners and vision corner easement | | | | |
| Lot numbers and dimensions (including outlots) | | | | |
| Curve information on curve or in a table, street radius | | | | |
| Public dedication parcels and right-of-way dedications | | | | |
| Location of soil borings with numerical cross-reference to data (frequency, location and depth need to be determined) (See Sec.5.1(C) of Subdivision Control Ordinance | | | | |
| Building or setback lines from wetlands, floodplains, and state highways (when required by Trans 233) | | | | |
| Historic or cultural features (i.e., Indian mounds) As per State Historical Society of WI Division of Historian Preservation Archeological Site Inventory | | | | |
| Foundation limitations due to high groundwater, bedrock or stormwater management facilities | | | | |
| Survey monumentation or other attributes as required by s. 236. Wis. Stats. | | | | |
| Landfill, manure or other waste storage facility locations on site and consistent with existing Administrative rules (Registry of Waste Disposal Sites of Wisconsin) | | | | |
| Wells (onsite and within 100' of septic or stormwater facilities or as required by DNR Well Code) | | | | |
| Drain tile location disclosure and function (if known) | | | | |
| Stormwater management facilities | | | | |
| Access easements, limitations, restrictions to adjacent roads and access for stormwater facility and open space maintenance. | | | | |
| Designation of source documents for mapping features | | | | |
| PSE for existing septic systems | | | | |
| ACCOMPANYING DOCUMENTATION | | | | |
| Letter of credit or other financial guarantee (verification from local municipality)* | | | | |
| Convenants and restrictions (if required by other actions) | | | | |

Note: shaded areas – not applicable

WAUKESHA COUNTY LAND DIVISION CHECKLIST

| Accompanying Documentation (continued) | Preliminary Plat (P) | Final Plat (F) | Preliminary Certified Survey Map | Certified Survey Map |
|--|-------------------------|-------------------|--|----------------------------|
| Soil boring and testing data or sewer service availability letter | | | | |
| Preliminary Stormwater management and Erosion Control Plan Approval Letter | | | | |
| Stormwater facility and open space maintenance agreement with schedule and responsibility identified | | | | |
| Final Stormwater Management and Erosion Control Plat Approval Letter | | | | |
| County or state road access permit. | | | | |
| Outlot ownership. | | | | |
| Developer agreements* | | | | |
| Other regulatory permits | | | | |
| Approved Construction Plans* | | | | |

* only if public improvements

PLANNING AND ZONING DOCUMENT CONSISTENCY

| | | | | |
|---|--|--|--|--|
| Consistency with land use patterns and density standards set forth in the County Development Plan | | | | |
| Street and Highway Width Map | | | | |
| Jurisdictional Highway Systems Plan | | | | |
| Park and Open Space Plan | | | | |
| Local and County zoning | | | | |
| Stormwater Management System Plans or Water Quality Management Plans | | | | |

Note: shaded areas – not applicable

KM:smv (revised)

| Access and Street Design | Preliminary Plat (P) | Final Plat (F) | Preliminary Certified Survey Map | Final Certified Survey Map |
|---|-----------------------------|-----------------------|---|-----------------------------------|
| Access limitations (local roads) | | | | |
| Compliance with County Highway Ordinance (Chapter 24, Article III – Waukesha County Code of Ordinances) | | | | |
| Access to lots, outlots, floodplains and wetlands | | | | |
| DOT 233 approval | | | | |
| County highway access permit | | | | |
| Spite strips | | | | |
| Conflicts with drainage patterns | | | | |
| Existing use conforms to zoning ordinance | | | | |
| Cul-de-sac length | | | | |
| Right-of-way width | | | | |
| Street extensions – temporary cul-de-sacs | | | | |
| Vision corners and vision corner easements | | | | |
| Street name conflicts | | | | |
| Streets follow natural terrain | | | | |
| Separation of intersections | | | | |
| Layout | | | | |
| Design and Lot Configuration | | | | |
| Double or triple frontage lots | | | | |
| Depth to width ratio compliance | | | | |
| Flag lots | | | | |
| Lots served by ingress-egress easements | | | | |
| Road frontage requirements | | | | |
| Lot line angles | | | | |
| Outlots | | | | |
| Ownership | | | | |
| Use of outlots | | | | |
| Public access to water bodies (every 1/2 mile – 60 ft. wide) | | | | |

Note: shaded areas – not applicable