

Animal Waste Management Permits

WHEN: Applicant intends to install a new or significantly alter an existing animal waste storage facility.

WHY: To prevent surface and ground water pollution and prevent the spread of disease pursuant to the *Waukesha County Animal Waste Management Ordinance – Chapter 14 of the Waukesha County Code*, available online and in the office of the Waukesha County Clerk.

WHO: The Waukesha County Department of Parks and Land Use – Land Resources Division issues permits. See *Staff Who Can Help* Section for the appropriate staff.

HOW: Submit a complete application and fee to the Land Resources Division.

A COMPLETED APPLICATION SHALL INCLUDE THE FOLLOWING:

- ▶ The number and kinds of animals
- ▶ A scaled site plan indicating:
 - Locations of existing and proposed dwellings and buildings
 - Locations of any wells
- ▶ Structural details of the proposed facility including dimensions and cross-sections
- ▶ Detailed soil investigation information with reference to ground water and bedrock presence
- ▶ An estimated construction time line
- ▶ A detailed plan of the manure transfer system
- ▶ Plans for the utilization of the manure, including information on land availability, soil types and method and rate of application

FEE

- ▶ See *Department of Parks and Land Use – Land Resources Division Fee Schedule*

VARIANCE OR APPEAL

- ▶ An appeal of a decision made by the Land Resources Division must be made to the Board of Adjustment within twenty (20) days from the date of the staff's decision. Staff of the Land Resources Division will assist you with the appeals process.

TIME: ▶ An applicant can anticipate review of a permit application to be completed within fifteen (15) working days.

- NOTE:**
- ▶ A Preliminary Site Evaluation by the Department of Parks and Land Use – Environmental Health Division may be required. Contact the Environmental Health Division for assistance. See *Staff Who Can Help* Section for the appropriate staff.
 - ▶ A Zoning or Conditional Use Permit from the Department of Parks and Land Use – Planning and Zoning Division may be required. Contact the Planning and Zoning Division for assistance. See *Staff Who Can Help* Section for the appropriate staff.
 - ▶ Staff of the Land Resources Division or the USDA – Natural Resource Conservation Service (NRCS) are available to design the animal waste management facility and related systems.