

**BIDDER'S PROOF OF RESPONSIBILITY**  
**(Projects ranging from \$5,000 to \$25,000)**

**RETURN TO: WAUKESHA COUNTY**

**Attn: Donna Walbert**  
**515 W. Moreland Blvd AC 260**  
**WAUKESHA, WI 53188**  
**Questions? Call 262-896-8333 / dwalbert@waukeshacounty.gov**

**Date Received**

\_\_\_\_\_  
**(OFFICE)**

Bidder's Proof of Responsibility must be received by Owner not less than five (5) days prior to the time set for opening of bids or proposals.

NOTE: This information is required by Sections 59.52(29) and 66.0901(2) of the Wisconsin Statutes. Contents of the completed form shall be confidential as permitted or required by Section 66.0901(2).

**STATEMENT OF BIDDER'S QUALIFICATIONS** *(all fields must be filled, enter NA if not applicable)*

Official Company Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

Fax No.: \_\_\_\_\_ Website: \_\_\_\_\_

Federal Tax Identification No.: \_\_\_\_\_

Principal Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date Organized: \_\_\_\_\_ Where incorporated: \_\_\_\_\_

How many years has the business been under the present company name? \_\_\_\_\_

Provide information on current contracts. Include gross amount of each contract and the probable completion date(s).

(Attach if necessary) \_\_\_\_\_

What experience does your company have in providing the selected services referenced on Page 3?

\_\_\_\_\_  
Has your company ever failed to complete any work awarded to you? \_\_\_\_\_

If "YES," give location and reason. (Attach statement if necessary) \_\_\_\_\_

Has your company ever defaulted on a contract? \_\_\_\_\_ If "YES," attach statement giving particulars.

Has your company been barred from doing business with either the State of Wisconsin or the Federal Government, or is any such action pending? \_\_\_\_\_

If yes, attach statement stating the reason(s) for the debarment and the date(s) your company was debarred.

What equipment does your company own or have access to for the work you will perform? (Attach, if necessary).

Attach a list of some important contracts completed by your company giving kind of work and approximate cost.

Attach a list of officers of your company and the principal members of your personnel with a brief statement of background and experience of each. Furnish written evidence, preferably from your bank, or credit available to you.

Financial Statement: At close of business on \_\_\_\_\_, 20\_\_.

<u>ASSETS</u>		<u>LIABILITIES</u>	
Accounts Receivable	\$ _____	Accounts, Notes and Interest Payable	\$ _____
Real Estate Equity	\$ _____	Other Liabilities	\$ _____
Materials in Stock	\$ _____		\$ _____
Equipment	\$ _____		\$ _____
Furniture, Fixtures	\$ _____		\$ _____
Other Assets	\$ _____		\$ _____
<b>TOTAL ASSETS</b>	<b>\$ _____</b>	<b>TOTAL LIABILITIES</b>	<b>\$ _____</b>
		<b>NET WORTH</b>	<b>\$ _____</b>

Additional or explanatory information on the above may be submitted if desired.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Company Name: \_\_\_\_\_

Title \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by the representative named above, stating the answers to the foregoing questions, and all statements attached, are true and correct.

Signed \_\_\_\_\_  
Print Name \_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

(NOTARY SEAL)

**Please list type(s) of service:**

**CHECK THE APPROPRIATE BOX(ES) THAT APPLY TO THE SERVICES YOU PROVIDE.**

**If you do not provide any of these services, please do not submit the form. Thank you!**

- Asbestos Removal
- Bank Stabilization
- Building Razing
- Concrete Repair, Removal, Replacement
- Demolition/Waste Removal
- Erosion and Sediment Control
- Fencing and Gates – Fabrication and Installation
- Flooring
- Grading
- Irrigation
- Landscape Planting Establishment and/or Site Restoration
- Location of Private Utilities on County Owned Lands
- Painting
- Septic System Replacement
- Signs, including Fabrication, Installation, Removal and Relocation
- Tuckpointing
- Underground Tank Removal
- Well Abandonment