

ENROLLED ORDINANCE 166-85

APPROVE RECLASSIFICATION OF A POSITION IN  
THE MEDICAL EXAMINER'S OFFICE

WHEREAS, following the unexpected death of the long-time Departmental Secretary in the Medical Examiner's Office, the County had an opportunity to evaluate the administrative structure needed to maintain an efficient operation, and

WHEREAS, the Human Resources staff, in conjunction with staff in the Medical Examiner Office, conducted a review of the administrative support needs required, and

WHEREAS, it was determined that the County would achieve operational efficiencies associated with the recommended position changes.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that effective upon approval of this ordinance, one regular full-time position of Departmental Secretary (\$36,393 - \$42,010) is abolished and one regular full-time position of Office Services Coordinator at Step Range 7 (\$41,406 - \$52,831) is created.

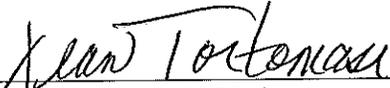
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THE MEDICAL EXAMINER'S OFFICE

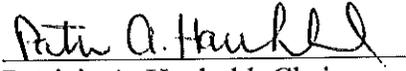
Presented by:  
Personnel Committee

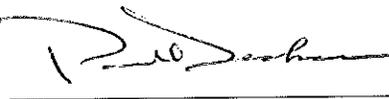
Approved by: Judiciary &  
Law Enforcement Committee

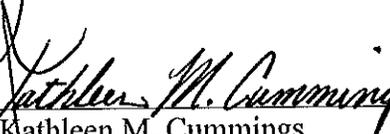
Approved by:  
Finance Committee

  
Duane E. Paulson, Chair

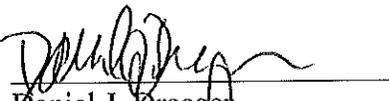
  
Jean Tortomasi, Chair

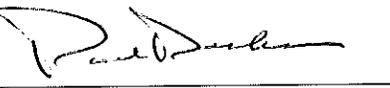
  
Patricia A. Haukoht, Chair

  
Paul L. Decker

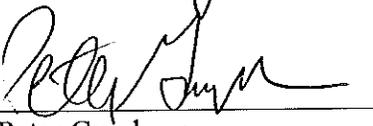
  
Kathleen M. Cummings

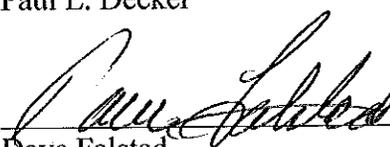
  
Dave Falstad

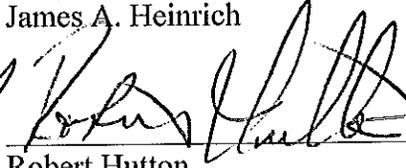
  
Daniel J. Draeger

  
Paul L. Decker

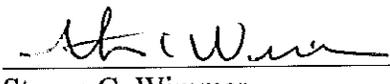
absent  
James A. Heinrich

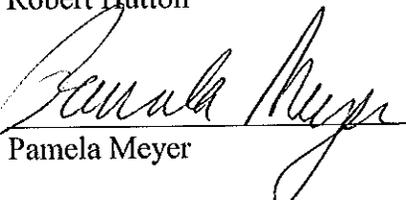
  
Peter Gundrum

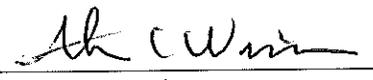
  
Dave Falstad

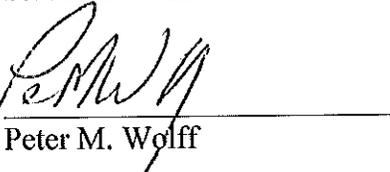
  
Robert Hutton

(Absent)  
James A. Heinrich

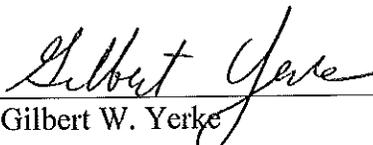
  
Steven C. Wimmer

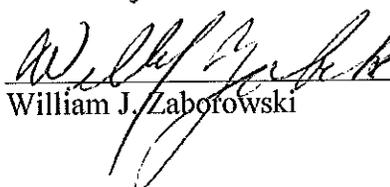
  
Pamela Meyer

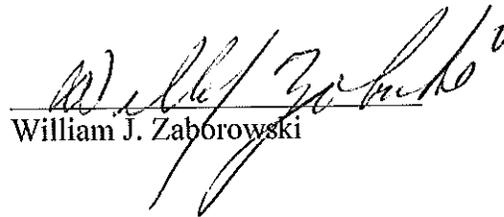
  
Steven C. Wimmer

  
Peter M. Wolff

absent  
Ted Rolfs

  
Gilbert W. Yerke

  
William J. Zaborowski

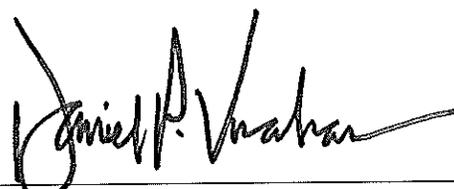
  
William J. Zaborowski

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 12-22-2011,   
Kathy Nickolaus, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X  
Vetoed: \_\_\_\_\_

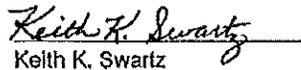
Date: 12-22-11,   
Daniel P. Vrakas, County Executive

FISCAL NOTE

APPROVE RECLASSIFICATION OF A POSITION IN THE MEDICAL EXAMINERS OFFICE

This ordinance abolishes a Departmental Secretary, (Salary range \$36,393 - \$42,010) and creates an Office Services Coordinator position, (Salary range \$41,406 - \$52,831) in the Medical Examiner's Office.

Assuming the new position is filled at the bottom of salary range in 2012, the total cost of this position with benefits is estimated at \$67,900 for 2012. The Departmental Secretary position was budgeted at a cost estimate of \$56,300 in the 2012 budget. Therefore, the estimated shortfall of \$11,600 will need to be funded through additional position vacancy and turnover savings in 2012.



Keith K. Swartz  
Budget Manager  
November 28, 2011

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DATE-12/20/11

(ORD) NUMBER-1660085

1 D. FALSTAD.....AYE  
3 R. HUTTON.....AYE  
5 J. JESKEWITZ.....AYE  
7 P. HAUKOHL.....AYE  
9 J. HEINRICH.....AYE  
11 F. RUF.....AYE  
13 P. DECKER.....AYE  
15 P. MEYERS.....AYE  
17 J. TORTOMASI.....AYE  
19 S. WIMMER.....AYE  
21 W. ZABOROWSKI.....AYE  
23 D. DRAEGER.....AYE  
25 G. YERKE.....AYE

2 T. ROLFS.....AYE  
4 J. DWYER.....AYE  
6 J. BRANDTJEN.....AYE  
8 T. SCHELLINGER.....AYE  
10 D. SWAN.....AYE  
12 P. WOLFF.....AYE  
14 M. INDA.....  
16 D. PAULSON.....AYE  
18 K. CUMMINGS.....  
20 P. JASKE.....AYE  
22 P. GUNDRUM.....AYE  
24 W. KOLB.....AYE

TOTAL AYES-23

TOTAL NAYS-00

CARRIED \_\_\_\_\_

DEFEATED \_\_\_\_\_

UNANIMOUS X

TOTAL VOTES-23