

MINUTES

Public Health Advisory Committee of the
Health & Human Services Board
Thursday, July 09, 2015 - 8:05 to 8:45 a.m.

MEMBERS PRESENT: Kerri Ackerman, Waukesha Community Health Center; Dr. Ross Clay, Medical College of Wisconsin; Dr. Marshall Jennison; and Jessica Kadow, Hispanic Health Resource Center.

EX OFFICIO Members Present: Dr. Nancy Healy-Haney, Waukesha County Public Health Manager; Benjamin Jones, Waukesha County Public Health, Health Officer; and Mary Smith, Aging & Disability Resource Center of Waukesha County.

MEMBERS ABSENT: Dr. Steven Andrews, Waukesha County Medical Society; JoAnn Weidmann, Co-Member and Lee Wipfli, Substance Abuse & Mental Health Counselor at Waukesha Community Health Center.

EX OFFICIO Members Absent: Lori Cronin, Board and Commissions; Joe Vitale, Health & Human Services Board Member; and Sarah Ward, Environmental Health Division.

- I. Meeting was called to order by Dr. Clay at 8:05 AM.
- II. Dr. Clay motioned to approve the minutes of the May 14, 2015 and June 11, 2015 meetings. Dr. Jennison approved and Ms. Kadow seconded them.

III. Committee Reports:

Health & Human Services Report: Lori Cronin

- Ms. Cronin was not in attendance so there was no report.

Environmental Health Report: Sarah Ward

- Ms. Ward was not in attendance so there was no report.

Public Health Division Report: Nancy Healy-Haney

- A summary of the Public Health Division's 2016 budget was given. It was noted that there were not many changes. It was pointed out that there is a slight increase in the budget for staff - from 37.32 to 38 due to the addition of an On-Call Health Educator. This position is assisting with the Division's Preparedness Area Grants: Preparedness, City Readiness and Ebola. It was brought to the committee's attention that there is a lot of work involved in administering these grants, but the grants also provide a lot of money for the Division.
- Concern was expressed that the Affordable Act may be providing clients with access to insurance but may not be providing access to healthcare. Reference was made to observations that once clients receive their first bill with insurance, they complain that the co-pay is too high and end up dropping the insurance. It was suggested that this may lead to the resurgence of childhood diseases due to the inability of clients to pay for immunizations other than those required to attend school leading to no follow-up on immunization series. There was much discussion regarding this matter.

- Attention was brought to the fact that the Public Health Division has had a lot of staff turnover. Reference was made to the five positions currently open in the Division: Health and Human Services Coordinator, from Irene Ridgeman's retirement; two Public Health Nurse positions; one Administrative Specialist position; and a Public Health Technician. It was explained that these vacancies are creating a challenge in getting things done in a timely manner. Discussion regarding the difficulty in attracting good candidates for County positions ensued. It was noted that one of the Public Health Nurse positions will be filled before the end of the month.
- Reference was made to the Public Health Division's goal to meet Accreditation. It was noted that the Division has been reframed in an effort to help facilitate this. It was noted that there were nine cost centers associated with Grants the Division is receiving. The following cost centers were consolidated into one - Family & Community Health: Maternal & Child; Adult Health; and Community Disease and Health Surveillance. This new Family & Community cost center provides the Community aspect of CHIPP, the area for Biostatistics analysis of community (basic charge) and all of the maternal and child health and adult (chronic disease management) activities. As part of meeting the goal of Accreditation, several areas necessary for this were discussed:
 - The Division has contracted with UW Extension & WCTC to have training on Quality Improvement.
 - The Division will start a Lean Government Initiative in the Fall.
 - The new HHS Coordinator will be required to have heavy involvement in achieving Accreditation.
- It was noted that the Public Health Division will be implementing a new Electronic Health Record in October which has required investment of a lot of the Division staff's time.
- It was pointed out that the Division just began a new electronic payroll system – IntelliTime, which requires more investment of the supervisors' time.
- Reference was made to the intention of the Division to establish a local Communicable Disease/Public Health Committee with the four major health systems in Waukesha County and to include Waukesha County's Mental Health Hospital. It was noted that the IRS requires hospitals to do CHIPPs and the major health systems expressed great interest in the opportunity to work together with the Public Health Division. An agenda on starting this committee will be created once the 2016 budget is established. Attention was drawn to the importance of including the Waukesha Community Health Center in this committee.
- Attention was drawn to the fact that WIC is at a low level nationally. It was pointed out that Waukesha County WIC's level is down further than it was last month. It was stated that Waukesha County's WIC Department had received a budget reduction last April. Concern was expressed that there may be potential for another mid-year budget reduction. Waukesha County Community Health Center offered to assist with WIC enrollment at their downtown office. The Public Health Division and Waukesha Community Health Center to schedule a meeting to plan implementation of the procedure.

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- It was brought to the attention of the Committee that the Public Health Division was outreached by the Waukesha County Community Dental Clinic. There was much discussion regarding dental caries problems with children, pregnant women and the senior population and the need to provide dental care. The Public Health Division agreed to follow-up on this and report to the Committee at the next meeting.

Public Health Division, CD Section Report: Ben Jones

- It was noted that the summer season brings with it more enteric problems. Discussion regarding current cases, including a case of Shigella, and how they are handled ensued.
- Attention was drawn to the addition of another suspect tuberculosis case in Waukesha County.
- It was pointed out that the Division is still following Middle East respiratory syndrome (MERS) & Ebola. It was noted that Liberia is back to having cases and that travelers still need to be monitored.
- Reference was made to an Ebola Grant that the Public Health Division received. It was pointed out that as part of this grant, there is a regional exercise that must be performed with the Healthcare Coalition in addition to the full-scale CRI exercise that is scheduled for June 2016. There was discussion as to what is required of the Division due to receiving this grant. The Division to bring a copy of the preparedness deliverables to next Committee meeting.
- Reference was made to the benefits of enlarging the Public Health Advisory Committee membership and a request was made of existing Committee members to provide the Division with any ideas of how to accomplish this. It was noted that when the proposed Communicable Disease/Public Health Committee is established that it may bring more people into the Public Health Advisory Committee.

The Chair drew the attention of the Committee that there is no meeting in August, the Committee will be on recess. The next meeting will take place on Thursday, September 10, 2015.

IV. Meeting adjourned 8:45 am.

Respectfully submitted,
/jml

Minutes approved on: September 10, 2015

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Room #1001 - Health and Human Services Building,
514 Riverview Avenue,
Thursday, July 09, 2015 8:05 – 8:45 am