

MINUTES

Public Health Advisory Committee of the
Health & Human Services Board
Thursday, February 12, 2015 - 8:04 to 9:05 a.m.

MEMBERS PRESENT: Kerri Ackerman, Waukesha Community Health Center; Dr. Ross Clay, Medical College of Wisconsin; Dr. Marshall Jennison; Jessica Kadow, Hispanic Health Resource Center; and Lee Wipfli, Substance Abuse & Mental Health Counselor at Waukesha Community Health Center.

EX OFFICIO Members Present: Cindy Barfknecht, Waukesha County Public Health Supervisor; Lori Cronin, Board and Commissions; Dr. Nancy Healy-Haney, Waukesha County Public Health Manager; Benjamin Jones, Waukesha County Public Health, Health Officer; Mary Smith, Aging & Disability Resource Center of Waukesha County; and Sarah Ward, Environmental Health Division.

MEMBERS ABSENT: Dr. Steven Andrews, Waukesha County Medical Society; and JoAnn Weidmann, Co-Member.

EX OFFICIO Members Absent: Joe Vitale, Health & Human Services Board Member.

- I. Meeting was called to order by Dr. Clay at 8:04 AM.
- II. The minutes of January 8th were reviewed. With minor revisions, the minutes were motioned for approval and seconded.
- III. Committee Reports:
 - Health & Human Services Report – Lori Cronin
 - The HHS Board meets this afternoon, 2/12/15.
 - At the January 15, 2015 meeting:
 - Dr. Healy-Haney and Mr. Jones did presentations on the influenza outbreak and 140 Review.
 - 211 did a presentation which included more information on crisis assistance and resources after hours. The capabilities now include: phone in, text and on-line chat. More hi-tech.

Environmental Health Report – Sarah Ward

- The Environmental Health Division gave an update on their vicious dog case. The Division was able to come to an agreement with the dog's owner and did not have to go to court. The Division's relationship with Elmbrook Humane Society is still in good standing. The dog in this report has not been adopted yet.
- Last month there was a foodborne illness outbreak associated with a Martin Luther King Jr. event. The Environmental Health Division worked with the Public Health Division on this outbreak investigation. The Division currently follows most State NEAVIS investigation protocols, but is not NEAVIS certified. The NEAVIS investigation process is helpful at the wrap-up of investigations: protocols to follow, surveillance, etc. The Environmental Health Division will start working on obtaining State NEAVIS certification.

Public Health Advisory Committee
February 21, 2015 Meeting Minutes

- The Environmental Health Division is gathering information for The Public Health Division's 140 Review.

Public Health Division Report: Nancy Healy-Haney

- Cindy Barfknecht, new PH Division Supervisor covering the Communicable Disease Unit, was introduced to the Public Health Advisory Committee. Cindy has been with Waukesha County for 34 years. When the last Epidemiologist left, Cindy served as a temporary Supervisor. The Division is glad to have Cindy as part of the team and very happy for the wealth of knowledge she brings.
- The Division launched their Tuesday evening programs. Cindy Barfknecht has adjusted her shift to cover this evening shift which includes a STD Clinic. The last three clinics have been very busy, this is evidence that the clientele want a central location and evening hours. The Tuesday evening programs are being hosting at same time as the WIC evening clinic. When clients are at WIC and need immunizations, they can go over to the walk in clinic and get them.
- Dr. Healy-Haney attended a Manager's retreat. At the retreat it was recognized that the Public Health Division is the only Division in the County open one night a week for customers to walk in and have open telephone lines. It became a big topic of conversation at the retreat for other Divisions to do the same to meet the needs of the community. If the Tuesday evening clinic continues to grow, The Division may consider adding another evening. The Division will begin cross training RISK Team members for other services, ie. Direct Observation Therapy (DOT) for Tuberculosis.
- The Public Health Division's Public Health Needs Presentation is on March 20, 2015, @ 1:30 pm in the HHS Board Room #271. The Division needs to have a member from the Public Health Advisory Committee present at this presentation. Dr. Clay brought copy of last year's presentation for reference.
- Public Health Division's 140 Review is on March 26, 2015 @ 9:00 am in the HHS Board Room #271. The whole committee invited. The State visiting team will be talking to the Board and members of the PH Advisory Committee. The Division must upload their hard data by March 5, 2015.
- 140 Review: 7 Level II Programs & 7 questions (handouts by Ben). The Public Health Division needs an endorsement. The Division also needs to match The Healthiest Wisconsin 2020 with one program in each area. The Division can have more, but they wouldn't count. There are 10 areas, to meet Level II criteria the Division needs to meet 7 areas.
 - Chronic Disease Prevention & Management: Chronic Disease Case Management Screening Program at one of Nutrition Sites in conjunction with ADRC.
 - Communicable Disease Prevention & Control: highlighting the influenza campaign.
 - Healthy Growth & Development/Oral Health: Prenatal Care Coordination and Health Check Program for children.
 - Reproductive & Sexual Health: Sexually Transmitted Disease Program.
 - Adequate, Appropriate and Safe Food & Nutrition: WIC Nutrition Program. Close to 2,000 served per month. Three failure-to-thrive children helped this year so far.
 - Environmental & Occupational Health: Childhood Lead Poisoning Prevention Program. Screened at least 1,000 children/year. Approximately 100 fall into lead poison category.

Public Health Advisory Committee
February 21, 2015 Meeting Minutes

Motion to approve continuing with Level II Programs and continue Community Health Assessment.
Approved and seconded.

- Formal appointments to Public Health Advisory Committee. Dr. Jennison received his official appointment from the County Executive's Office. We are waiting for approval of appointments for Kerri Ackerman, Jessica Kadow & Lee Wipfli.
- The Public Health Division has a new Partnership with FQHC - Waukesha Community Health Center. The Division is working with Dr. Hopper. She is a wonderful young doctor with a lot of enthusiasm.
- The Division hired an on-call employee: Dan Michaels, Health Education Specialist. Dan had worked with the Division before. Dan is also currently working on-call with the Cudahy Health Department who recently went through their 140 Review.
- Ben referred to hand out labeled DHS 140 Review Level II Addendum. Under #9, there are seven questions that the Division needs to adequately answer. The questionnaire is more in depth than in the past.
- Ben handed out the 140 Level I Tool showing information the State is looking for. This tool changed from the past to line up requirements more with Accreditation Domains. The tool went away from narrative to requiring more examples. The tool is more evidenced-based practice, how the Division delivers the program, mirroring the National Accreditation process again.
- For Accreditation, once apply is hit, the Division has one year to upload all of its documents. There is no training of what to provide and no format is provided until after applying. The Division is going to reorganize its files to fit Accreditation Domains well before applying. The Division will start to prepare in June to give them two years before applying.
- The Division is scheduled to go live with Electronic Medical Record (EMR), Insight, in May. The Public Health Division developed the EMR. Some things the Division needs to consider: How to collect meaningful data? What reports will be needed? The current system, PeopleLink, will be discontinued. The new EMR may not be able to generate the same reports as PeopleLink. The Division is trying to clarify what will be transferred.
- Ben handed out DRAFT copies of the Annual Report and went over the information in it asking for feedback. It was suggested to remove head lice on Page 6 and replace it with another since head lice is more of a nuisance problem, not disease. Head lice is to be replaced with sexually transmitted diseases. It was suggested to change trauma sensitive service to trauma informed care: a trauma assessment tool which includes a series of questions on Page 13. On Page 8 it was suggested to separate active TB and LTBI latent on the report.

Public Health Division, CD Section Report: Ben Jones

- WaukNet numbers for 2014 & table Selected Reportable Acute and Communicable Diseases Waukesha County 2010-2014 were handed out and discussed. Trends discussed were a huge increase in Shigellosis, and increases in Mumps, Chlamydia, Flu and Active TB.
- A Waukesha County WEDSS Reportable Diseases by Year report was handed out. A dark line indicated a reported disease and a lighter line indicated confirmed cases. It was noted that there is a trend of going up every year other than 2009 H1N1 and 2012 pertussis outbreaks.

Public Health Advisory Committee
February 21, 2015 Meeting Minutes

- In the CD report it was noted there were five suspect Measles cases; a number of suspect Mumps cases; three Active TB, one multi-drug resistant requiring DOT 2x/day and in isolation/contagious since October; and for Ebola, the numbers are still going up in those countries. The Division is currently monitoring someone for Ebola. Hospitals are categorized into three categories: 1) receive & transport; 2) test/treat/hold for 48 to 72 hours; or 3) Category 1 take care of confirmed case (2 category 1 hospitals in Waukesha County).

The next meeting will take place on ~~Thursday, March 12, 2015~~ (cancelled).

IV. Meeting adjourned 9:06 am.

Respectfully submitted,
/jml

Minutes approved on: April 09, 2015

Public Health Advisory
Committee
Health and Human Services
Board
Room #1001 - Health and Human Services Building,
514 Riverview Avenue,
Thursday, February 12, 2015 8:04 – 9:06 am