

170th BOARD YEAR
LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref	Referred to:	Title
170-O-087	02/03/06 02/04/06	Land Use Finance	ORD: Accept County Conservation Aids Grant For Okauchee Lake 2016 Muskie Stocking
170-O-088	02/03/16 02/04/16	Land Use Finance	ORD: Waukesha County Land Conservancy Partnership Acquisition – Dennis And Lorna Grimm Property
170-O-089	02/02/16 02/04/16	Public Works	ORD: Laying Out, Relocation And Improvement Of County Trunk Highway NN, Waukesha County Project I.D. 14-2819(4)A
170-A-031	02/03/16 02/04/16	Executive	APPT: Robert W. Merry as Waukesha County Surveyor
170-A-032	02/03/16 02/04/16	Executive	APPT: Vicki Braden to the Pauline Haass Public Library Board
170-A-033	02/03/16 02/04/15	Executive	APPT: Erik Weidig as Waukesha County Corporation Counsel
170-O-090	02/03/16 02/04/16	Executive Land Use Finance	ORD: Walter J. Tarmann Fund Management And Use Of Funds In Excess Of A \$4 Million Cap
170-O-091	02/03/16 02/04/16	Executive Finance	ORD: Authorize Waukesha County University Of Wisconsin Extension Office To Accept And Appropriate The City Of West Allis Revenue For The Strategic Planning Services
170-O-092	02/02/16 02/04/16	Judiciary Finance	ORD: Amend The 2016 Sheriff's Department Budget For The Purchase Of Rifle Optics
170-O-093	02/03/16 02/04/16	Judiciary Finance	ORD: Amend The 2016 Sheriff's Department Budget For The Expenditure Of Seized Funds To Participating Agencies In February 2016
170-O-094	02/03/16 02/04/16	Finance	ORD: Transfer Carryover Funds From 2015 Unexpended Appropriations To 2016 Budgeted Appropriations

1 ACCEPT COUNTY CONSERVATION AIDS GRANT FOR
2 OKAUCHEE LAKE 2016 MUSKIE STOCKING
3
4

5 WHEREAS, Enrolled Ordinance 170-61 authorized the Department of Parks and Land Use to
6 make application to the State of Wisconsin Department of Natural Resources for a County
7 Conservation Aid Grant for the purpose of muskie stocking in Okauchee Lake, and
8

9 WHEREAS, the State of Wisconsin has agreed to provide Waukesha County with a County
10 Conservation Aid Grant in the amount of \$1,980, and
11

12 WHEREAS, the Muskellunge Club of Wisconsin and the Milwaukee Chapter of Muskies, Inc.
13 have agreed to manage and abide by County Conservation Aid Grant requirements for the
14 muskie stocking program with Waukesha County, and
15

16 WHEREAS, Waukesha County as the recipient of the grant is required to disperse the matching
17 funds to the Muskellunge Club of Wisconsin and the Milwaukee Chapter of Muskies, Inc. upon
18 completion of the stocking project and all reimbursement documentation.
19

20 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
21 that the Department of Parks and Land Use through its Director or his designee is authorized to
22 accept the 2016 County Conservation Aids grant of \$1,980 for the Okauchee Lake muskie
23 stocking (the "Project").
24

25 BE IT FURTHER ORDAINED that the 2016 Parks and Land Use budget be modified by
26 increasing Operating Expenditure appropriations by \$1,980 and General Government revenues
27 by \$1,980 to execute the grant reimbursement to the Muskellunge Club of Wisconsin and the
28 Milwaukee Chapter of Muskies, Inc. for the Project.

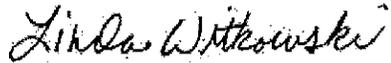
FISCAL NOTE

ACCEPT COUNTY CONSERVATION AIDS GRANT FOR
OKAUCHEE LAKE 2016 MUSKIE STOCKING

This ordinance authorizes the Waukesha County Department of Parks and Land Use to accept and appropriate \$1,980 of County Conservation Aid Grant revenues from the State of Wisconsin Department of Natural Resources (DNR). This ordinance will increase Waukesha County Department of Parks and Land Use General Government Grant revenues by \$1,980 and increase Operating Expenses by the same amount for contracted services for the purpose of stocking muskies in Okauchee Lake.

According to Parks staff, the total estimated cost to complete this project is approximately \$5,250. Remaining project costs not covered by the State DNR Grant revenues of \$1,980, will be funded by two muskellunge clubs in Wisconsin. No project costs will be paid for out of the Adopted 2016 Parks and Land Use budget.

This ordinance results in no direct tax levy impact.



Linda G. Witkowski
Budget Manager

ST
2/1/2016
ST #2016-00000774

1 WAUKESHA COUNTY LAND CONSERVANCY PARTNERSHIP
2 ACQUISITION – DENNIS AND LORNA GRIMM PROPERTY
3
4

5 WHEREAS, the Waukesha County Development Plan, which incorporates the Waukesha
6 County Parks and Open Space Plan, was adopted and periodically updated by the Waukesha
7 County Board of Supervisors, and
8

9 WHEREAS, the plan identifies the property known as the 60-acre Dennis and Lorna Grimm
10 Property located in Section 29 of the Village of Summit for preservation through acquisition by a
11 non-profit agency, (Exhibit A), and
12

13 WHEREAS, the Natural Areas and Critical Species Habitat Sites Acquisition Partnership
14 Funding Program was created in Enrolled Ordinance 152-101 to assist cities, towns and villages
15 in the acquisition and preservation of designated natural and critical species habitat sites in
16 Waukesha County and has been previously used to provide assistance to this not-for-profit
17 conservation agency, and
18

19 WHEREAS, the Waukesha County Land Conservancy, Inc., a non-profit conservation
20 organization, has requested Waukesha County's assistance to acquire the above-mentioned
21 property, and
22

23 WHEREAS, the selling price of the property is \$150,000, and
24

25 WHEREAS, the Waukesha County Land Conservancy, Inc. has requested the County contribute
26 \$30,550 of the total acquisition cost with the Waukesha County Land Conservancy, Inc.
27 providing \$40,975 and the State of Wisconsin \$78,475, and
28

29 WHEREAS, the Waukesha County Land Conservancy, Inc. has agreed to execute the Buyout
30 Option with Waukesha County, (Exhibit B), and
31

32 WHEREAS, the Waukesha County Land Conservancy, Inc. will be responsible for the
33 maintenance of the site, and
34

35 WHEREAS, the Walter J. Tarmann Parkland Acquisition Fund was created in Enrolled
36 Ordinance 150-28 for the purpose of acquiring park and open space lands consistent with the
37 Waukesha County Board Adopted Park and Open Space Plan.
38

39 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
40 that the Waukesha County Department of Parks and Land Use is authorized to make a land
41 acquisition grant to the Waukesha County Land Conservancy, Inc. in an amount not to exceed
42 \$30,550 using available funds from the 2016 Walter J. Tarmann Acquisition Fund Budget for the
43 acquisition of the Dennis and Lorna Grimm property described in Exhibit A for land preservation
44 purposes.
45

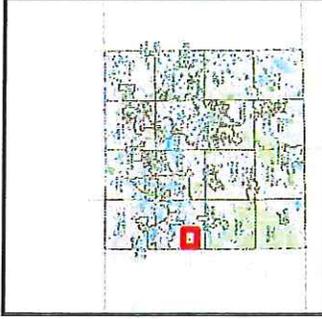
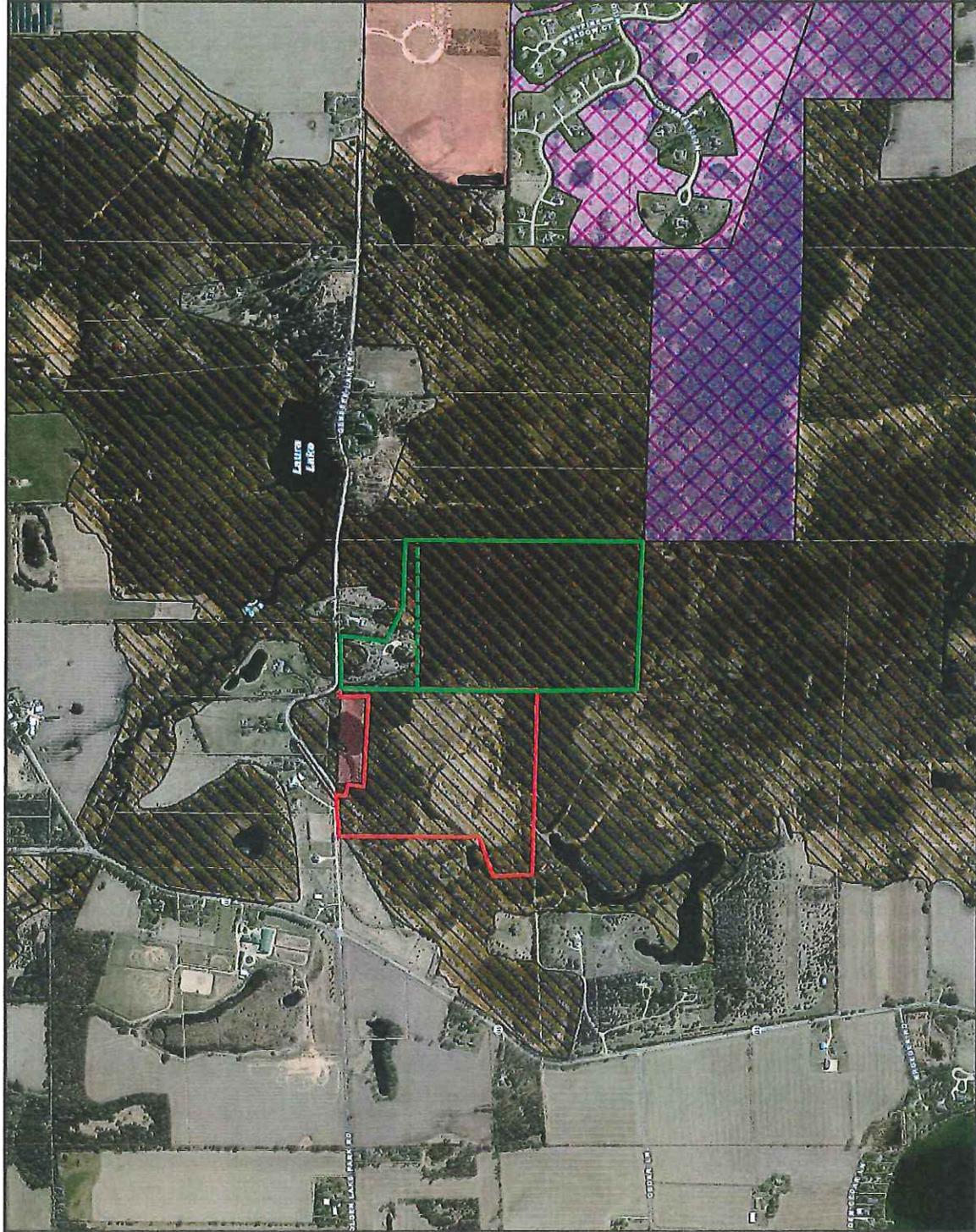
46 BE IT FURTHER ORDAINED that the Buyout Option between Waukesha County Land
47 Conservancy, Inc. and Waukesha County is hereby approved.
48

49 BE IT FURTHER ORDAINED that the Waukesha County Clerk and the Waukesha County
50 Executive are authorized to execute the Buyout Option.



LAND INFORMATION SYSTEMS DIVISION

Exhibit A - Dennis and Lorna Grimm



Legend

Parcels

- Existing Trails (Non-Count)
 - City
 - State
 - Town
 - Village

Current Land Ownership

- City
- County Greenway
- County Parks
- Non-Profit Agency
- Private - Not Open to the Pub
- Private - Open to the Public
- Private School
- Public School
- State
- Town
- Village

Proposed Land Ownership

- City
- County Greenway
- County Parks
- Non-Profit Agency
- State
- Town
- Village

Plats

- Assessor Plat
- CSM
- Condo Plat
- Subdivision Plat

0 1,374.01 Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.

Notes:
Dennis and
Lorna Grimm

Printed: 1/21/2016

EXHIBIT B

BUYOUT OPTION

With the written approval of the Wisconsin Department of Natural Resources, (hereinafter "Department"), the undersigned Ellen Gennrich as President for the Waukesha County Land Conservancy, Inc. a non-profit organization, (hereinafter "Grantor"), does hereby grant to Waukesha County, a political subdivision of the State of Wisconsin, (hereinafter "County"), this _ day of March 2016, an option to purchase Grantor's "Property" being approximately 60 acres in the Village of Summit as further described in Exhibit "A" attached hereto and made a part hereof.

WHEREAS, Grantor and County wish to address the disposition of said property,

NOW, THEREFORE, in consideration of the mutual agreements and other good and valuable consideration, receipt of which is hereby acknowledged, the Grantor and County do hereby agree to the Buyout Option upon the terms and conditions as set forth below.

If Grantor, with prior written approval from the Department, intends to sell, transfer, convey or enters into a bona fide offer to purchase for the sale of the property, or any part thereof; or agrees to the lease, exchange, dedication or other transfer, (hereinafter "Offer"), then Grantor shall give the County written notice of such, including a copy of said Offer setting forth the material terms and conditions.

Upon receipt of the above notice, the County shall have 60 days to exercise its Buyout Option. If the County elects to exercise the Buyout, it shall give written notice to the Grantor of its intention to close upon the terms and conditions as set forth below. Further, closing shall be 90 days from receipt of Grantor's notice.

The purchase price shall be Forty Thousand Nine Hundred Seventy Five and 00/100 Dollars (\$40,975.00). Closing shall be held at the Waukesha County Administration Center.

Grantor states that this is a conveyance at an agreed price and that Wis. Stats. Chap. 32 is not applicable to this property.

Grantor shall obtain an ALTA owner's policy in the amount of the purchase price, together with GAP coverage, at Grantor's expense, by a title insurer licensed in Wisconsin. Grantor shall provide title commitment to County, by actual delivery, within 10 days of Grantor's notice of Offer/intent to sell. If Grantor fails to comply with this provision, the closing date may be delayed, at County's sole discretion, by the same number of days the title commitment is late. The Property shall remain subject to the terms, conditions and requirements of the recorded Stewardship Grant and Management Contract in perpetuity. Prior to the conveyance of the Property by the Grantor to the County, the Grantor, the County and the Department shall execute an Assignment of Stewardship Grant and Management Contract that shall be recorded against the Property.

Upon payment of the purchase price, Grantor shall convey the Property by warranty deed, free and clear of all liens and encumbrances, except the recorded Stewardship Grant and Management Contract, the recorded Assignment of Stewardship Grant and Management Contract to Waukesha County, municipal and zoning ordinances, recorded easements for the distribution of utility and municipal services and general taxes levied in the year of closing, (provided none of the foregoing prohibit present use of the Property), which constitutes merchantable title for purposes of this transaction. Notwithstanding the foregoing, the County

shall only use the Property for its original conservation purposes. The County's further sale of the property for other than open space preservation, or other like conservation purposes shall be prohibited.

This Buyout Option is contingent upon obtaining the written approval of the Department, Waukesha County Executive and Waukesha County Board of Supervisors for the purchase of the Property, contained in Exhibit "A", prior to closing.

Grantor shall notify County, in writing, of any condition affecting the Property or defect not previously disclosed through the closing of this transaction. Grantor shall cure said defect(s) by closing, or County may, at County's option declare this Offer null and void. Said defects to include any and all waste or debris, including but not limited to abandoned vehicles, machinery, scrap metal, cylinders, drums, tires and all other materials not occurring naturally on the Property.

The County may obtain, at its expense, written environmental assessments (phase I and/or phase II) of the Property from independent environmental consultants of County's choice confirming that (i) the Property complies with all Environmental Laws; (ii) there are no liabilities (contingent or otherwise) affecting the Property arising under any Environmental Laws; (iii) there are no underground or above ground storage tanks, associated pipes or equipment located on or at the Property; and (iv) there are no Hazardous Substances on, under, at, in or migrating to or from the Property. If the assessment(s) reveal any condition that demonstrates a violation of applicable environmental laws, triggers reporting responsibilities, or other condition affecting the property in County's sole discretion, County may declare this option null and void.

The term "Environmental Laws" shall mean all federal, state and local laws including statutes, rules, regulations, common law doctrines and remedies and other governmental restrictions, codes, standards and requirements relating to the disposal, release, emission, dispersal, spilling, leaking, burial, migration, seeping, movement or discharge of air pollutants, chemicals, gases, vapors, waste pollutants, groundwater, effluents, storm water or surface water runoff, process wastewater, solid wastes or hazardous waste or otherwise relating to the protection of the environment. The term "Hazardous Substances" shall mean all hazardous or toxic substances, fumes, smoke, soot, acids, alkalis, chemicals, liquids, gases, vapors, fill, soils, wastes and materials; any pollutants, particulate matter, effluents or contaminants (including, without limitation, petroleum products, asbestos and raw materials which include hazardous or toxic constituents); and any other similar substances or materials which are regulated under Environmental Laws.

If the County fails or elects not to exercise its Buyout Option hereunder, and the Grantor, with the prior written approval of the Department, sells the Property, or portion thereof, to a party, then, in such instance, the County's Buyout Option shall terminate as to that portion of the Property so transferred. If the Buyout is not exercised, and the Grantor fails to close within 90 days of the time set to close upon the terms and conditions as set forth in the Offer, the County's Buyout Option shall be reinstated and be applicable to any subsequent offer.

The rights granted herein may not be assigned by the County without the written consent of the Grantor and the Department. The covenants and agreements contained herein shall bind and benefit the parties and their respective successors and, to the extent allowed, their assigns. This document represents the entire agreement of the parties and may not be modified except, in writing, signed by all parties. This document may be recorded.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed on their behalf by the following authorized signatories.

County of Waukesha:

Grantor:

By: _____
Paul F. Farrow
County Executive

By: _____
Ellen Gennrich, President
Waukesha County Land Conservancy, Inc.

By: _____
Kathleen O. Novack
County Clerk

Subscribed and sworn to before me
this ____ day of _____, 2016.

Subscribed and sworn to before me
this ____ day of _____, 2016.

by _____
Notary Public, State of Wisconsin
My Commission _____

by _____
Notary Public, State of Wisconsin
My Commission _____

State of Wisconsin
Wisconsin Department of Natural Resources

By _____
Mark D. Aquino, Director
Bureau of Community Financial Assistance

Subscribed and sworn to before me
this ____ day of _____, 2016

by _____
Notary Public, State of Wisconsin
My Commission _____

This document was drafted by and return to:
Duane Grimm
Park System Division Manager
Waukesha County Department of Parks and Land Use
515 W. Moreland Blvd., AC230
Waukesha, WI 53188-3878

FISCAL NOTE

WAUKESHA COUNTY LAND CONSERVANCY, INC. PARTNERSHIP ACQUISITION –
DENNIS AND LORNA GRIMM PROPERTY

This ordinance authorizes the County Parks and Land Use Department to provide a grant to the Waukesha County Land Conservancy of \$30,550 from the Walter J. Tarmann Parkland Acquisition Fund. This grant provides a portion (about 20%) of the \$150,000 necessary for the Conservancy to purchase approximately 60 acres in the Village of Summit. The remaining land acquisition costs will be funded with \$40,975 from the Conservancy, and a financial contribution from the State of Wisconsin Department of Natural Resources (DNR) of \$78,475. Department management indicate that the county's contribution is not eligible for DNR Stewardship Grant reimbursement (typically for approximately 50% of the estimated land value). Rather, the Stewardship Reimbursement is included in a portion of the State's contribution, above. According to Department Management, the County incurs no acquisition transaction costs (e.g., appraisals) directly. These costs of \$6,950 are shared equally by the Conservancy and the State.

This ordinance also authorizes a Buyout Option that allows the County to purchase the 60-acre parcel in the future if the Land Conservancy seeks to sell the property. The buyout price of \$40,975 would include the Conservancy's original contribution of \$37,500 and the Conservancy's land acquisition transaction costs of \$3,475, mentioned above.

There currently is available expenditure appropriation authority in the 2016 Tarmann Fund expenditure budget to fund this purchase, resulting in no change to the 2016 expenditure budget. The Waukesha County Land Conservancy will be responsible for the maintenance of the site.

There is no direct tax levy impact.



Linda G. Witkowski
Budget Manager
2/2/2016

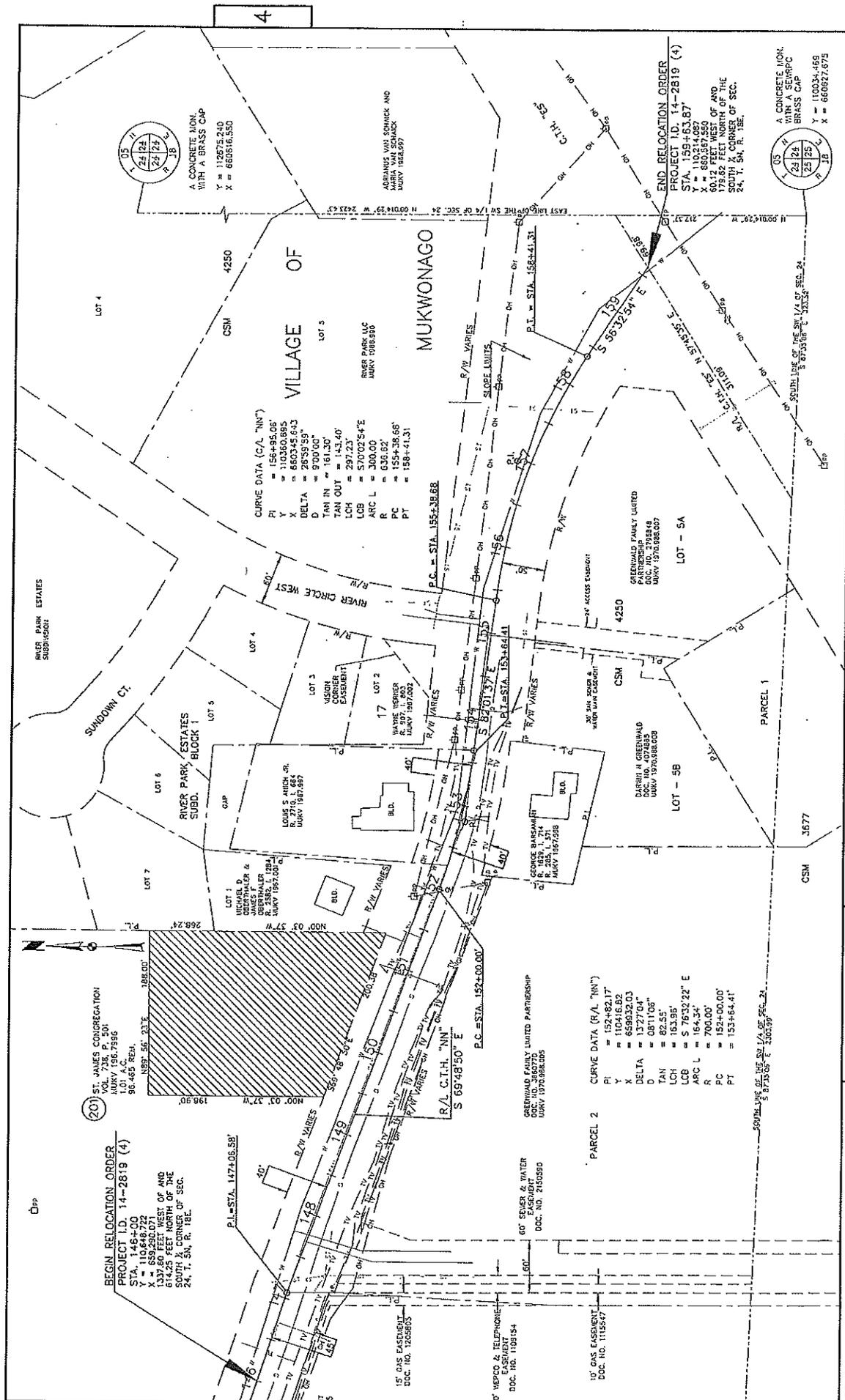
1 LAYING OUT, RELOCATION AND IMPROVEMENT OF COUNTY TRUNK
2 HIGHWAY NN, WAUKESHA COUNTY PROJECT I.D. 14-2819(4)A
3
4

5 WHEREAS, the County Board of Supervisors of Waukesha County finds that the proper
6 improvement in maintenance of County Trunk Highway NN in the Village of Mukwonago from
7 a point that is 1,337.60 feet west of and 614.25 feet North of the South One-Quarter corner of
8 Section 24, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, State of
9 Wisconsin, to a point that is 179.62 feet North of and 60.12 feet West of the South One-Quarter
10 Corner of Section 24, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County,
11 State of Wisconsin requires certain relocation or changes and the acquisition of certain rights of
12 way as shown on the plat marked "Plat of Right of Way Required for CTH NN Project ID 14-
13 2819(4)A, STH 83 to CTH ES POND."

14
15 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA DOES
16 ORDAIN that the plat marked "Plat of Right of Way Required for CTH NN Project ID 14-
17 2819(4)A, STH 83 to CTH ES POND" on file in the County Clerk's office is adopted by
18 reference under the authority granted by Section 83.08 and Chapter 32 of the Wisconsin Statutes.
19

20 IT IS FURTHER ORDAINED that County Trunk Highway NN in the Village of Mukwonago is
21 hereby changed or relocated from a point that is 1,337.60 feet west of and 614.25 feet North of
22 the South One-Quarter corner of Section 24, Town 5 North, Range 18 East, Village of
23 Mukwonago, Waukesha County, State of Wisconsin, to a point that is 179.62 feet North of and
24 60.12 feet West of the South One-Quarter Corner of Section 24, Town 5 North, Range 18 East,
25 Village of Mukwonago, Waukesha County, State of Wisconsin, accordance with the "Plat of
26 Right of Way Required for CTH NN Project ID 14-2819(4)A, STH 83 to CTH ES, POND."
27

28 IT IS FURTHER ORDAINED that the County shall acquire those rights of way and other
29 interests as shown on the " Plat of Right of Way Required for CTH NN Project ID 14-2819(4)A,
30 STH 83 to CTH ES, POND."



REVISION DATE:	DATE: 1/29/2016	SCALE: 1" = 100'	SCALE, FEET	0 50 100
HWY: C.T.H. "NN"		COUNTY: WAUKESHA		
CONSTRUCTION PROJECT NO.: 14-2819 (4)		R/W PROJECT NO.: 14-2819 (4)		
PLAT SHEET NO.: 4-2		PLAT SHEET NO.: 4-2		

FILE NAME: I:\D\F\PROJECTS\14-2819\14-2819\14-2819.DWG
 REVISION DATE: 02/04/16
 Referred to: PW 3



Waukesha County
Office of the County Executive

MEMO:

DATE: February 3, 2016
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of Waukesha County Surveyor

I am pleased to submit to the County Board, for your consideration, the appointment of Robert W. Merry, of the Southeastern Wisconsin Regional Planning Commission (SEWRPC), P.O. Box 1607, Waukesha, 53187 as Waukesha County Surveyor. His term would expire January 1, 2017. Thank you for your swift consideration.

PF:kb

cc: Kathleen O. Novack
Dale Shaver



Waukesha County
Office of the County Executive

MEMO:

DATE: February 3, 2016
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of County Representative to the Pauline Haass Public Library Board

I am pleased to submit to the County Board for your consideration, the appointment of Vicki Braden of the Town of Delafield to the Pauline Haass Public Library Board of Trustees. Her phone number is 414-614-8717. She will be replacing the vacancy left by the late Mr. Emil Glodoski and her term would expire July 1, 2017.

PF:kb

cc: Kathleen O. Novack
Connie Meyer



Waukesha County
Office of the County Executive

MEMO

To: Chairman Paul Decker
From: Paul Farrow
Subject: Appointment of Corporation Counsel
Date: February 3, 2016

I am pleased to submit to the County Board for your consideration the appointment of Mr. Erik Weidig as the County's new Corporation Counsel effective March 5th, 2016. He replaces Mr. Tom Farley who will retire during the month of March.

Mr. Weidig is a lifelong resident of Waukesha County and lives in the Town of Delafield with his wife Christine. He received his Bachelor's Degree from Marquette University and his law degree from the University of Wisconsin Law School. After law school, Erik practiced as a litigation attorney in the private sector with the law firm of Foley & Lardner LLP, the largest law firm in southeastern Wisconsin, for more than ten years before joining the County in 2012 where he has since served in the Office of Corporation Counsel as a Principal Assistant Corporation Counsel.

Thank you in advance for your consideration.

cc: Waukesha County Clerk Kathleen Novak

1 WALTER J. TARMANN FUND MANAGEMENT AND USE OF
2 FUNDS IN EXCESS OF A \$4 MILLION CAP
3
4

5 WHEREAS the Walter J. Tarmann Fund was created by Enrolled Ordinance 150-28 to acquire
6 and preserve high quality lands consistent with the Waukesha County Park and Open Space Plan
7 approved and periodically updated by the County Board, and
8

9 WHEREAS the Walter J. Tarmann Fund received funding from land sales proceeds of the
10 Waukesha County Airport Park as designated through Enrolled Resolution 144-53, exclusively
11 for the acquisition of park and open space lands, and
12

13 WHEREAS additional revenue to the Fund has been generated from tax levy, landfill siting host
14 fees, State stewardship funds, and investment income on cash balances, and
15

16 WHEREAS the current level of cash balance within the Walter J. Tarmann Fund is
17 approximately \$6.3 million dollars as of 12/31/15, and
18

19 WHEREAS it is proposed that the Fund be capped in the next five years not to fall below
20 \$4,000,000 in fund balance, with funds exceeding this level available to use for Parks and Land
21 Use capital projects in the 2016-2020 Capital Plan, and
22

23 WHEREAS the fund has allowed for the purchase of 4,021 acres that became available for sale
24 for planned parks (total plan 4,664 acres) and 3,288 acres in greenway and environmental
25 corridors (total planned 8,301 acres) and there still remains 643 acres for parks and 5,013 acres
26 for greenways identified in the approved Waukesha County Park and Open Space Plan, and
27

28 WHEREAS the proposed Walter J. Tarmann Fund balance cap is anticipated to be sufficient in
29 the next five years to meet the currently planned pace of land acquisitions, and
30

31 WHEREAS this plan can be initiated in 2016 with \$500,000 of Tarmann Fund balance to be
32 applied to the Parks and Land Use Pavement Management capital project (#200824) in the 2016
33 Capital Budget to reduce capital borrowing by a like amount.
34

35 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
36 that for a five year period, the funds in the Walter J. Tarmann Fund in excess of approximately
37 \$4,000,000 will be available for Parks and Land Use capital projects as approved through the
38 2016-2020 Waukesha County Capital Plan and ensuing annual budgets.
39

40 BE IT FURTHER ORDAINED that investment income will no longer be allocated to the Walter
41 J. Tarmann Fund while balances are in excess of \$4 million.
42

43 BE IT FURTHER ORDAINED that \$500,000 of Walter J. Tarmann Fund balance be applied to
44 the Parks and Land Use Pavement Management capital project (#200824) in the 2016 Capital
45 Plan.
46

47 BE IT FURTHER ORDAINED that planned debt borrowing of \$12,000,000 for the 2016
48 Waukesha County Capital Budget be reduced by \$500,000 to \$11,500,000.

FISCAL NOTE

WALTER J. TARMANN FUND MANAGEMENT AND USE OF FUNDS IN EXCESS OF A
\$4 MILLION CAP

This ordinance limits accumulation of fund balance in the Tarmann Fund to \$4 million for five years (2016-2020) to manage fund build up greater than current and future needs. The current level of cash balance in the Tarmann Fund as of 12/31/2015 is approximately \$6.3 million. Funds in excess of the \$4 million limit can be applied to Parks and Land Use capital projects in the County Board approved 2016-2020 Capital plan. The particular fund balance limit was selected based on total land purchase expenditures over the last seven years from 2009-2015 of about \$3.4 million. The use of the Tarmann Fund in the capital plan will reduce net capital expenditures resulting in a future reduction of borrowed funds, reducing tax levy need for debt service.

Stewardship revenues to be received from past and future land acquisitions will continue to be booked in the Tarmann Fund. Investment income previously budgeted in the fund will now be budgeted in the General Fund-Treasurer's budget while the cap is in place, directly offsetting County tax levy. Investment income to the fund in 2015 is estimated at \$50,000.

This ordinance further directs the use of \$500,000 of Tarmann Fund balance in the 2016 Parks and Land Use Pavement Management Plan capital project (#200824), replacing funds to be acquired through debt borrowing of the same amount. As a result, planned 2016 debt borrowing is reduced by \$500,000 from \$12,000,000 to \$11,500,000, resulting in reduced debt service expenditures over the life of the issue. It is anticipated that further reductions will be made in reducing planned debt borrowing in the 2017-2020 budget years.


Norman A. Cummings
Director of Administration

2/2/2016

1 AUTHORIZE WAUKESHA COUNTY UNIVERSITY OF WISCONSIN EXTENSION
2 OFFICE TO ACCEPT AND APPROPRIATE THE CITY OF WEST ALLIS
3 REVENUE FOR THE STRATEGIC PLANNING SERVICES
4
5

6 WHEREAS, the City of West Allis will pay \$57,108 to the Waukesha County University of
7 Wisconsin Extension to partner with the City of West Allis to teach and facilitate the City of
8 West Allis Strategic Planning Services Project, and
9

10 WHEREAS, educators will collect, analyze, and present demographic data for businesses, non-
11 profit groups and local government departments in the City of West Allis, and
12

13 WHEREAS, educators will organize and conduct (facilitate) four community focus groups and
14 work with Strategic Planning Steering Committee members in West Allis to analyze focus group
15 data, and
16

17 WHEREAS, educators will develop an online citizen input survey based on City of West Allis
18 community needs and analyze results. This includes gathering input from the Strategic Planning
19 Steering Committee to develop questions, and
20

21 WHEREAS, educators will work with the Strategic Planning Steering Committee in West Allis
22 to engage participants in a Strengths, Opportunities, Aspirations, and Results (SOAR) process,
23 and
24

25 WHEREAS, the educators will engage the Steering Committee in identifying key issues based
26 on data, survey results, and focus group information, rank issues in order of importance and
27 develop goals and objectives, and present recommendations (final report) to the City of West
28 Allis City Council, and
29

30 WHEREAS, Waukesha County University of Wisconsin Extension will accomplish this work
31 with \$31,300 in outside contracted services and other project related expenses and existing
32 county resources of about \$25,800 covered in the 2016 adopted budget.
33

34 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
35 that Waukesha County University of Wisconsin Extension is authorized to accept the \$57,108
36 award from the City of West Allis.
37

38 BE IT FURTHER ORDAINED that the Waukesha County University of Wisconsin Extension
39 Office's 2016 budget be modified to increase Other Revenues by \$31,300, Operating Expense
40 appropriations by \$23,300 and Interdepartmental Charge appropriations by \$8,000 to cover costs
41 associated with the City of West Allis project identified above.

FISCAL NOTE

**AUTHORIZE WAUKESHA COUNTY UNIVERSITY OF WISCONSIN EXTENSION
OFFICE TO ACCEPT AND APPROPRIATE THE CITY OF WEST ALLIS REVENUE
FOR STRATEGIC PLANNING SERVICES**

This ordinance authorizes the Waukesha County University of Wisconsin Extension Office to accept a total of \$57,108 in revenues from the City of West Allis to teach and facilitate strategic planning services for the City of West Allis.

This ordinance further authorizes the modification of the 2016 University of Wisconsin Extension expenditure budget by appropriating an additional \$23,300 in operating expenditures for mileage, supplies and additional staff educator costs and \$8,000 in interdepartmental charges. The 2016 revenue budget is increased \$31,300 for these expenditure increases. The remaining revenue to be received of about \$25,800 will fund existing county staff costs budgeted in 2016, and will not be appropriated. Department management indicates that the additional work will not impact existing assignments.

The unbudgeted revenue of \$25,800 will help in meeting the Department 2016 revenue budget.

Linda Witkowski

Linda G. Witkowski
Budget Manager
02/02/2016

ST
JE# 2016-00000800

1 AMEND THE 2016 SHERIFF'S DEPARTMENT BUDGET
2 FOR THE PURCHASE OF RIFLE OPTICS
3
4

5 WHEREAS, in 2004 and 2008 the Sheriff's Department utilized seized funds to purchase rifle
6 optics for the tactical enforcement unit, and
7

8 WHEREAS, the manufacturer of the rifle optics recently lost a lawsuit due to defects with the
9 type of optics that the Department purchased, and
10

11 WHEREAS, in response to the lawsuit, the manufacturer is offering to refund agencies the full
12 purchase price of the rifle optics, and
13

14 WHEREAS, the County's financial records indicate that that the Department paid approximately
15 \$8,800 for the rifle optics, and
16

17 WHEREAS, the Sheriff's Department is requesting to utilize the refund revenue to purchase
18 replacement rifle optics.
19

20 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
21 that the refund revenue be appropriated by increasing in the 2016 Other Revenue appropriation
22 unit by \$8,800 and increasing the Operating Expense appropriation unit by \$8,800 to allow for
23 the purchase of replacement rifle optics.

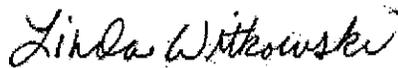
FISCAL NOTE

AMEND THE 2016 SHERIFF'S DEPARTMENT BUDGET
FOR THE PURCHASE OF RIFLE OPTICS

This ordinance authorizes the Waukesha County Sheriff's Department to appropriate funds that the Department will receive by returning 27 rifle optics in order to purchase replacement rifle optics.

The manufacturer that the Department purchased the rifle optics from in 2004 and 2008 recently lost a lawsuit related to optic accuracy problems discovered by the Department of Defense and the Department of Homeland Security. In response to the lawsuit, the manufacturer is no longer selling the optics and is offering agencies who return the existing optics a full refund of the purchase price regardless of when the optics were purchased. The Sheriff's Department is requesting approval to appropriate \$8,800 in revenue that will be received by returning the optics to purchase replacement optics.

This ordinance results in no additional direct tax levy impact in 2016.



Linda G. Witkowski
Budget Manager
02/01/2016

MY
JE# 2016-00000741

1 AMEND THE 2016 SHERIFF'S DEPARTMENT BUDGET FOR THE EXPENDITURE
2 OF SEIZED FUNDS TO PARTICIPATING AGENCIES IN FEBRUARY 2016
3
4

5 WHEREAS, Enrolled Ordinance 141-41 authorizes the Sheriff's Department "... to participate in
6 the program to transfer federally seized property to local enforcement agencies," and
7

8 WHEREAS, the Sheriff's Department has such assets that had not been allocated during the
9 2016 budget process, and
10

11 WHEREAS, the Sheriff's Department has agreed to allocate a percentage of assets received to
12 participating Metro Unit agencies.
13

14 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
15 that federal seized assets received and reserved in general fund balance be appropriated by
16 increasing in the 2016 Budget General Fund Balance account by an amount not to exceed
17 \$14,031 and increasing the Operating Expense appropriation unit by an amount not to exceed
18 \$14,031 to allow for the distribution of funds to participating Metro Unit agencies in accordance
19 with federal seized asset guidelines.

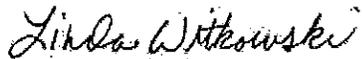
FISCAL NOTE

AMEND THE 2016 SHERIFF'S DEPARTMENT BUDGET FOR THE EXPENDITURE OF SEIZED FUNDS TO PARTICIPATING AGENCIES IN FEBRUARY 2016

Enrolled ordinance 141-41 (1986) authorized the Sheriff's Department to participated in a federal program, which transfers forfeited assets (seized funds) to those state and local agencies that contributed directly to the seizure of that property. The Sheriff's Department receives funds from the Federal Government and acts as a trustee for a portion of these funds on behalf of participating Metro Drug Unit agencies. Federal guidelines require that these seized funds must be used to enhance law enforcement activities, not to supplant existing adopted budget appropriations.

According to Sheriff's Department staff, the Department annually distributes a share of Federal asset forfeiture seized funds received to participating Metro Drug Unit agency communities based on their participation status at the time of each seizure. Sheriff staff has determined that an amount not to exceed \$14,031 will be disbursed to Metro Drug Unit participating police agencies (this is an amount not to exceed and included an estimate of the 2015 fourth quarter interest allocation). The following participating agencies will received seizure fund revenue: City of Waukesha (\$3,670); City of New Berlin (\$2,706); City of Brookfield (\$2,685); Village of Menomonee Falls (\$2,706); City of Muskego (\$559); Village of Hartland (\$410); Village of Pewaukee (\$559); Village of Elm Grove (\$375) and Village of Eagle (\$361).

This ordinance results in no additional direct tax levy impact in 2016.



Linda G. Witkowski
Budget Manager
02/02/2016
JE# 2016-00000808

FISCAL NOTE

REQUESTED CARRYOVERS
2015-2016

County Board - \$58,000			
Account Number	Amount Approved	Project	Justification
100.530.5300.5330.0.6495	\$58,000	Internal Audit -- FMIS System	The funds will be used to perform an audit of the FMIS system. Internal audit was going to try to get this audit contracted in the 2015 year, however, they believe it will provide for a better audit if more time is taken to develop the RFP for this project.

Parks and Land Use - \$33,000			
Account Number	Amount Approved	Project	Justification
100.100.1010.1010.0.6495	\$10,000	Remote Facility Connectivity Study	This project is an ongoing review of data and phone connections to all external facilities, and includes DOA, PLU, DPW and the Sheriff. Phase 1 of the project was completed in-house in 2015. Phase 2 requires the hiring of a consultant to determine best connectivity options and what the costs will be.
100.100.1060.1062.MAINTN.7110	\$1,000	Muskego Park -- Door Replacement and Keying	This project was built into the PLU three year maintenance project plan. Parks staff was unable to complete the entire project in 2015 due to allocating resources to other projects.

100.100.1060.1062.MAINTN.7110	\$10,000	Front Entrance Improvements – Menomonee, Fox River and Nagawaukee Parks	This project was built into the PLU three year maintenance project plan. Parks staff was unable to complete the entire project in 2015 due to allocating resources to other projects.
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Parks and Land Use – \$33,000			
Account Number	Amount Approved	Project	Justification
100.100.1020.1023.0.6495	\$12,000	Land and Water Resource Database	This project would collect land and water resource program information in the field and automatically upload the information into a central database. Currently this is a manual operation requiring additional staff time and double entry. Completion of the project was delayed due to technology concerns.

Parks and Land Use – Materials Recycling Facility Fund - \$54,800			
Account Number	Amount Approved	Project	Justification
580.100.1900.1920.0.5123	\$10,000	Recycling Education	Finalization of several community collection contracts were delayed due to negotiated contract terms, and two new communities joined the County program in the fall. Educational efforts and public relations campaigns were delayed as staff time was diverted to acceptance testing and material composition analysis from the initial recycling implementation.
580.100.1900.1920.0.5140	\$20,000		
580.100.1900.1920.0.6220	\$5,000		
580.100.1900.1920.0.6495	\$19,800		

Sheriff - \$111,018

Account Number	Amount Approved	Project	Justification
100.200.2010.2010.0.0.5723	\$7,400	Access Software	The Sheriff's Department purchases Access Software License once every three years. Due to turnover in the computer forensics lab staff, the Department budgeted for the license in 2015 instead of 2016 when the license is actually up for renewal

Sheriff - \$111,018			
Account Number	Amount Approved	Project	Justification
100.200.2012.2022.4020.HIDTA	\$12,736	High Intensity Drug Trafficking Area (HIDTA) Grant (\$24,989)	The Waukesha County Board approved ordinance 170-O-015, 170-O-048, the 2015 budget and the 2014 carryover ordinance which appropriated a total of \$82,268 of money awarded to the Waukesha County Sheriff's Department from the Office of National Drug Control Policy for drug investigation and enforcement efforts. Per HIDTA policies, the Sheriff's Department has two years to spend funds allocated for investigation and enforcement efforts. The Sheriff's Department spent all but \$24,989 and is requesting to carry over this money from 2015 to 2016 so that it can be spent on HIDTA eligible expenses within the HIDTA eligible timeframe.
100.200.2012.2022.4103.HIDTA	\$1,223		
100.200.2012.2022.4124.HIDTA	\$974		
100.200.2012.2022.5675.HIDTA	\$10,056		

100.200.2016.2060.TEU.5193	\$5,000	Seized Funds (\$8,379)	The Waukesha County Board approved ordinance 170-O-057 and 170-O-063 to appropriate seized fund balance to purchase items that would enhance law enforcement efforts. The Department was not able to complete two of the purchases by year end so a request is being made to carry over the funds so that purchases could be made in 2016.
100.200.2016.2060.BOATREC.7	\$2,942		
300	\$437		
100.200.2036.2011.0.5138			

Sheriff - \$111,018			
Account Number	Amount Approved	Project	Justification
100.200.2024.2095.0.7300	\$19,900	Jail Equipment Replacement Plan – Video Conferencing System	The Sheriff's Department did not make a purchase relating to the video conference system in 2015. The Department needs to research available technology to determine if there could be efficiencies achieved for inmate movement with this purchase. Given other equipment failures, there was not sufficient time to complete the necessary research.

<p>100.200.2024.2095.0.5695 100.200.2030.2095.0.5695</p>	<p>\$28,100 \$3,950</p>	<p>Jail Equipment Replacement Plan – Security Equipment (\$32,050)</p>	<p>The Department budgeted for the replacement of different types of cameras at the Jail and Huber facilities. The current camera system is analog, which is an older technology and needs to be replaced. The Department has made significant strides in the planning process to replace the security system – including the purchase of a DVR system and the replacement of the matrix. The Department has been meeting with the Security Electronics vendor to determine how to transition to a digital system in a cost effective manner, but the planning and implementation of the new technology has not yet been completed. Until the technology upgrade has been completed, analog cameras will be replaced with analog cameras on an as-need basis.</p>
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Sheriff - \$111,018			
Account Number	Amount Approved	Project	Justification

100.200.2016.2016.0.5965 100.200.2016.2016.TEU.5966	\$6,000 \$8,800	SWAT Training (\$14,800)	The Sheriff's Department was anticipating sending additional tactical personal to the LA SWAT school in 2015. However, due to stressed staffing levels and an injury that occurred while the deputy was attending the school, the Department was not able to complete the desired training with the desired number of staff. Now that staffing levels have improved, the Department would like to send the staff to the training.
100.200.2012.2022.0.5672	\$3,500	Computer Equipment	The Metro Drug Captain budgeted money for technology for metro drug division staff, however, due to turnover in the Captain and Lieutenant position in that division, there wasn't a chance to purchase the equipment.

District Attorney - \$31,600			
Account Number	Amount Approved	Project	Justification
100.230.2320.2302.0.6958	\$31,600	Closed File Imaging	Due to staff vacancies and several large projects undertaken by the department in 2015, part time staff responsible for this work were redirected to other tasks. As a result, the department was unable to complete its 2015 purge project as planned.

Nondepartmental - \$95,000			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
100.510.9000.9000.0.6765	\$95,000	Economic Development	This request is to carryover unspent funds budgeted for startup costs related to the new economic development organization. The RFP for a new economic development organization was developed in 2015 but will be released in 2016.

Human Services - ADRC - \$7,400			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
150.360.8500.8570.0.5675	\$7,400	Office Furniture and Equipment	Funds were budgeted for the purchase of a Dish Machine, (6) microwave ovens, and a Steam Table. The ADRC Division had negotiated to reimburse the City of Brookfield, who would purchase the items. The legal specifications could not be finalized before the end of 2015.

Community Development Fund - \$2,362,149			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
250.100.1800.1800.0.5999	\$88,295	CDBG Administration	Unexpended administrative funds from Federal CDBG Grant.*
250.100.1800.1800.0.6765	\$127,603	CDBG Entitlement Grants	Uncommitted and unencumbered funds available for the CDBG Board to allocate for out-of-cycle and emergency projects.*
250.100.1800.1800.0.6767	\$7,663	CDBG Program Income	Funds returned on housing development projects to be revolved for future projects approved by the CDBG Board*

Community Development Fund - \$2,362,149			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
250.100.1810.1810.0.5999	\$168,269	HOME Administration	Unexpended administrative and marketing funds from Federal CDBG HOME Grant.*
250.100.1810.1810.0.6765	\$728,534	HOME Entitlement Grants	Grant funds plan to be allocated by the HOME Board in 2015.*
250.100.1810.1810.0.6766	\$31,068	HOME Program Income	Funds returned on housing development projects to be revolved for future projects approved by the HOME Board.*
250.100.1840.1840.0.5999 250.100.1840.1840.0.6765	\$8,541 \$126,845	Neighborhood Stabilization Program (NSP) Grant (\$135,386)	Unexpended and unencumbered balance of the NSP grant for the purchase of foreclosed properties.*

* NOTE: CDBG funding for the most part follows the Federal Fiscal Year (October through September). These carryover requests allow the CDBG fund to match the County's Budget Year

Grand Total	\$2,752,967
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