

**Waukesha County Mental Health Center  
Mental Health Advisory Committee Meeting (MHAC)  
And  
Comprehensive Community Service (CCS) Coordinating Committee  
May 18, 2015**

**Present MHAC Committee:** Joan Sternweis, Linda Cole, Mary Lodes, Helen Prozeller, Brad Haas, Karen McCue

**Present CCS Committee:** Linda Cole, Lisa Hoefler, Ann Abrahamson, Deborah Frey, Robert Lovrien, Albert Maguire, Marie Umlauf, Shane Serafin, Angela Nigh

**Interested Parties:** John Payant

**Excused:** Kathy Mack, Marybeth VanderMale, Colleen Gonzalez, Diane Bazylewicz, Mary Madden, Danielle Birdeau

**Guest(s):** Margaux Shields

**1. Call to Order**

Linda Cole brought the meeting to order at 1:32 p.m. Introductions were exchanged amongst the committee members present, and a warm welcome extended to the Comprehensive Community Services (CCS) committee members.

- 2. Educational Segment** – Transportation Collaborative, Margaux Shields, Mobility Manager at Interfaith Senior Programs, Inc. Margaux Shields has been the Mobility Manager at Interfaith Senior Programs since August 2014. Prior to Interfaith, Shields worked with non-profits and a consumer advocacy organization in Milwaukee County. The Interfaith Senior Programs is a nonprofit organization serving seniors and adults with disabilities. A few of the programs provided by Interfaith include transportation, caregiver support, safety and security, and the holiday giving program.

Shields shared information and discussed transportation options in Waukesha County. Those include:

- ADRC RideLine Program
- Subsidized Taxi Program
- Waukesha Metro Transit Metrolift
- Specialized Public Transit

Additionally, looking to bring to Waukesha County a program entitled Bus Buddies that is currently operating in Dane County.

The Transportation Affinity Group is a thirty-one member collaboration of partnering organizations and part of the Thriving Waukesha County Alliance. They ensure the transportation system meets the health and human service needs in the community. Shields shared a handout that summarized data collected by the focus groups and surveys. Shields noted that in one survey, 49% had difficulty getting transportation to healthcare appointments, and affordability is a common challenge for those with

many appointments. Another finding desired by individuals is to have a one call central scheduling center, and education on the available transportation options and how to use them. If interested in participating with testing in the community or need more transportation information, Margaux Shields can be reached at 262-522-2408, or email at [margauxs@interfaithwaukesha.org](mailto:margauxs@interfaithwaukesha.org). A question and answer period followed.

**3. Review and Approval of Minutes**

Review and approval of the April 20, 2015 minutes were postponed as no quorum was present.

**4. Sub-Committee Reports**

**a. Board Report – Mary Lodes**

Lodes reported on the combined HHS Board and Committee meeting held on May 14, 2015. Based on recommendations from the Medical & Psychological Staff Credentials Committee and the Joint Conference Committee, four appointment applications were approved for hospital privileges. Lodes noted that an educational segment on Emergency Preparedness and Safety was presented, and the commitment of Waukesha County to keep employees safe. Haas noted strict procedures are in place at the Mental Health Center; noting the difference at Health and Human Services.

**b. CCS (Comprehensive Community Services) Coordinating Committee – Danielle Birdeau**

A report provided by Birdeau was read by Cole in her absence. The Comprehensive Community Services (CCS) renewal plan was mailed to the State of Wisconsin on 4/24/15. A desk review will be conducted this year. The primary changes to the application reflect updated staffing changes, Laurie Kohler listed as secondary “CCS Service Director”, quality improvement narrative changed to include new practice of using the full ROSI, training needs narrative updated for the use of the electronic health record, and outreach updates promoting CCS. The CCS renewal plan and policy and procedures will be reviewed at the July, 2015 CCS Committee meeting. Suggestions for change to be forwarded to Birdeau.

Additionally, Waukesha County is examining resources to promote peer support for individuals being covered under the CRS benefit, and engaging in training sessions coordinated by state CRS staff. The first CCS quarterly meeting is scheduled for June 2, 2015 in Wausau. Mary Goggins has joined the CCS team in April as a Clinical Therapist. Waukesha County continues to work on the development of the electronic health record.

**c. COP (Community Options Program) Report – Danielle Birdeau**  
No Report.

**d. Peer Specialist Committee of Waukesha County – Terry Findley**

The Peer Specialist Committee will be scheduling trainings on AODA and Substance Abuse. The next exam date to become a Certified Peer Specialist is June 28, 2015. Another exam will be offered in the month of September 2015, but in 2016, the exam will change. A study group will be held at Friendships.

**e. CHIPP (Community Health Improvement Progress Programs) Report – Mary Madden**  
No Report.

- f. **Partnerships for Children's Mental Health – Laurie Kohler**  
No Report.

- 5. **Old Business**  
None.

- 6. **New Business**

- a. **Community Support Program (CSP) update by Helen Prozeller**

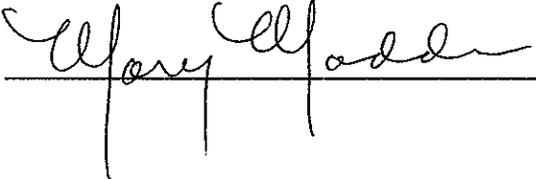
- Prozeller reported the CSP group met the week of May 11, 2015. The group discussed the CSP annual report, and topics of medical records, attendance, and encouraged individuals to keep apartment clean as this is important for individuals on Section 8 housing inspections.

- 7. **Other**

- 8. **Adjourn**

- Lodes made a motion, seconded by Prozeller to adjourn the meeting at 2:20 p.m.

Respectfully submitted by:  
Linda Johnson

Minutes were approved  Date 6/15/15