



WAUKESHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
December 16, 2015 1:30 p.m.

In Attendance: Brian Engelking, Steve Howard, Ben Jones, Matt Redmann, Frank Riedijk, Anna Ruzinski, Bill Stolte, and Sarah Ward

Absent/Excused: Jim Batzko, Nancy Healy Haney, Steve Kay, Al LaConte, and Glenn Leidel

Guests: Bridget Gnadt, Charlie Myers, and Scott Purdy

1. Call to Order

The meeting was called to order by Matt Redmann at 1:33 p.m.

2. Meeting Location Specific Instructions for Emergency Evacuation or Shelter in Place

Bill Stolte delivered emergency instructions for this location at the Waukesha County EOC at 1621 Woodburn Road in Waukesha.

3. Approval of Minutes of September 21, 2015 Meeting

The minutes of the September 21 meeting were approved. **Motion by Anna Ruzinski, second by Frank Riedijk to approve the minutes. All members present voting AYE, motion carried.**

4. Public Comment

None.

5. Invoice Review – Discussion and Action

Bradley Corporation received and paid an invoice for services rendered by the City of Waukesha Hazmat Team for an incident on September 10, 2015.

6. Off-Site Plan Acceptance – Discussion and Action

Kathy Schwei led LEPC members in a review of the following plan. **Motion by Anna Ruzinski, second by Brian Engelking to accept the plan listed below. All members present voting AYE, motion carried.**

a. NES Rentals, Brookfield, Update

7. Incident Review

Coordinator Stolte recapped the 54 hazardous materials incidents reported since the last LEPC meeting. See Attachment. Most were natural gas odors or petroleum products spills.

8. OEM Report

Coordinator Stolte reported on the following activities:

Activities

- Hazard Mitigation Plan Five Year Update is ongoing
- AmeriCorps Program in Waukesha County and WI will end in August, 2016
- Waukesha County Budget approved with provision for a 0.6 FTE Emergency Management Planner position
- Expansion of Communications Center ongoing in 2016 and 2017
- WI Credentialing and Asset Management System (WICAMS) updates with new cell phone and tablet applications
- Association of WI Incident Management Teams meeting in December
- City of Waukesha developing Comprehensive Emergency Management Plan (CEMP)
- SE Regional SCIP Implementation Council meeting on communications interoperability in December
- Presentation at Wisconsin Emergency Management County and Tribal Directors Meeting in October regarding use of WI Emergency Support Team during Waukesha Police Dept/WI National Guard exercise
- Pole camera was deployed a couple of times since last LEPC meeting
- Milwaukee Urban Area is developing funding requests for WI Homeland Security Council
- Wisconsin Emergency Management to explore alternative to Esponder

Exercises

Health and Human Services Building Lockdown on 11/10/15

Trainings

- Centers for Disease Control offered Crisis Emergency Risk Communication Course in November
- Exercise Safety Officer Course in October
- Debris Management Course in October
- Wisconsin Emergency Management Association Conference in October
- All Hazard Incident Management Teams Association Symposium in December
- Submitting application for Integrated Emergency Management Course (IEMC) in FFY 17

9. Member Reports

Steve Howard introduced Scott Purdy, who is in charge of the City of Waukesha Hazmat Team.

Brian Engelking reported that Waukesha Metro received "See Something, Say Something" training from the Milwaukee Police Department in November.

Ben Jones reported the Public Health will participate in the Cities Readiness Initiative full scale exercise in June. The exercise will involve seven counties and ten different Points of Distribution. US Marshals will make a delivery from the Strategic National Stockpile. GE Healthcare and Waukesha Memorial Hospital will act as closed pods, and the EXPO will serve as an open pod in Waukesha County.

Anna Ruzinski reported that the geographic area covered by the Suburban Mutual Aid Response Team (SMART) has expanded and that the highest level of SMART callup was conducted in the Waukesha Police Department/WI National Guard exercise in August. Also, the US Department of Homeland Security announced a new method of releasing information related to security concerns and issued its first bulletin today.

Frank Riedijk reported that Waukesha County hospitals are working on a protocol for how to handle "diverts" and how to communicate that status to other hospitals.

Kathy Schwei reported that Bill Banaszak resigned from the LEPC due to the elimination of his position at Brenntag Great Lakes and that the County Board Chairperson appointed Al LaConte to Jeff Clark's position.

10. Schedule Next Meeting Date/Time

The next meeting will be Wednesday, March 16 at 1:30 p.m.

11. Adjourn

Motion by Anna Ruzinski to adjourn the meeting at 2:17 p.m, second by Ben Jones. All members present voting AYE, motion carried.

LEPC Mission Statement

The Waukesha County Local Emergency Planning Committee promotes emergency planning, preparedness, and public awareness to protect Waukesha County's communities and its citizens from the impact of releases of hazardous chemical substances and other disasters.

MJL 3/16/16
W. J. Fetter, Chair 3/16/16