



WAUKESHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
March 18, 2015 1:30 p.m.

In Attendance: Bill Banaszak, Jim Batzko, Brian Engelking, Steve Howard, Ben Jones, Steve Kay, Glenn Leidel, Matt Redmann, Anna Ruzinski, Bill Stolte, Sarah Ward, and Richard Warnecke

Absent/Excused: Jeff Clark, Nancy Healy-Haney, and Frank Riedijk,

Guests: Bridget Gnadt and Lisa Panas,

1. Call to Order

The meeting was called to order by Matt Redmann

2. Meeting Location Specific Instructions for Emergency Evacuation or Shelter in Place

Bill Stolte delivered emergency instructions for this location at the Waukesha County Emergency Operations Center.

3. Approval of Minutes of December 3, 2014 Meeting

The minutes of the December 3, 2014 meeting were approved. **Motion by Anna Ruzinski, second by Bill Banaszak to approve the minutes. All members present voting AYE, motion carried.**

4. Public Comment

None.

5. TransCanada Presentation

Bryon Bensen delivered a short presentation as part of TransCanada Pipeline's outreach efforts to LEPCs. He discussed the size of pipelines and the number of meter stations in Wisconsin, the national pipeline mapping system, and High Consequence Areas. He provided a DVD with training scenarios and discussed signs of natural gas leaks and how Trans Canada responds to incidents.

6. Invoice Review – Discussion and Action

None.

7. Off-Site Plan Acceptance – Discussion and Action



Kathy Schwei led LEPC members in a review of the following plans. **Motion by Anna Ruzinski, second by Bill Banaszak to accept the plans listed below. All members present voting AYE, motion carried.**

- a. Thomson Reuters, #198663, Brookfield, Update
- b. Cargill Meat Solutions, #12936, Butler, Update
- c. Thomson Reuters, 198662, Hartland, Update
- d. Visu-Sewer, #12223, Lisbon, Update
- e. Balax, Inc., #1212, Merton, Update
- f. Spectrum Aluminum Finishing, #197256, Muskego, Update
- g. Bodycote Thermal Processing, #6951, New Berlin, Update
- h. ituAbsorb Tech, #93021, New Berlin, Update
- i. Enersys, #181866, New Berlin, FINAL
- j. New Berlin MTSO ZX01YD, #141335, New Berlin, Update
- k. Sprint New Berlin PCS Switch, #179875, New Berlin, Update
- l. TDS Metrocom, #195494, 2885 S 166th St., New Berlin, Update
- m. Velvac, Inc., #32522, New Berlin, Update
- n. Verizon Wireless New Berlin MTSO, #177085, New Berlin, Update
- o. BMO-Harris Bank, #200370, Brookfield, New
- p. Enersys, #200271, Menomonee Falls, New
- q. GKN Sinter Metals, #57015, Menomonee Falls, New
- r. Home Depot#4940, #197535, Menomonee Falls, New

8. Comprehensive Emergency Response Plan Review and Acceptance – Discussion and Action

Kathy Schwei led LEPC members in a review of changes to the Comprehensive Emergency Response Plan (CERP). **Motion by Glenn Leidel, second by Anna Ruzinski to accept the plan as presented. All members present voting AYE, motion carried.**

9. LEPC By-Laws and Responsibilities – Discussion and Action

Coordinator Stolte led LEPC members in a review of changes to the LEPC By-Laws and Responsibilities. **Motion by Anna Ruzinski, second by Bill Banaszak to accept the By-Laws and Responsibilities as presented. All members present voting AYE, motion carried.**

10. LEPC Membership List – Discussion and Action

Kathy Schwei noted the changes to the LEPC Membership List and corrected Glenn Leidel's address. **Motion by Bill Stolte, second by Anna Ruzinski to accept the Membership List as presented. All members present voting AYE, motion carried.**

11. Authorize Submission of Hazmat Equipment Grant – Discussion and Action

Kathy Schwei and Chief Steve Howard reviewed the list of items included with the annual computer and hazardous materials response equipment grant application to be submitted to Wisconsin Emergency Management. **Motion by Glenn Leidel, second by Ben Jones to authorize the submission of the grant application to WEM. All members present voting AYE, motion carried.**

12. Incident Review

Coordinator Stolte recapped the 49 hazardous materials incidents reported since the last LEPC meeting. Committee members discussed the number of gas lines struck by contractors during construction projects. See Attachment.

13. OEM Report

Coordinator Stolte reported on the following activities:

Activities

- Integrated Public Alert and Warning System (IPAWS) – Received authorization from FEMA to access the IPAWS system
- Stolte attended following meetings: BioWatch, State Interoperability Council, and Wisconsin Emergency Management Training and Planning Workshop
- Continued participation in AmeriCorps Program
- Working with other county departments to develop Public Service Announcement type videos to be shown before movies at Marcus Theatres in Waukesha County
- Countywide Hazard Mitigation Plan Update is underway
- WCC Expansion Project is underway

Exercises

- Mukwonago EOC Tabletop Exercise with winter storm scenario in January
- Cities Readiness Initiative (CRI) Exercise on May 5, 2015 to test dispensing pharmaceuticals and a limited activation of the Emergency Operations Center (EOC). Law Enforcement and Joint Information Center training by Wisconsin Dept. of Health Services will occur on March 31.
- New Berlin EOC Tabletop Exercise later in 2015
- New Berlin and TransCanada Exercise in June, 2015

Training

- Stolte and Schwei attended the Wisconsin Association of Hazardous Materials Responders Conference in February and the Governor's Conference on Emergency Management and Homeland Security in March.
- Will host an Esponder Train the Trainer Course on March 24 and 25
- Exploring costs to bring a Centers for Disease Control Crisis Emergency Response Communications to Waukesha County
- Southeast Wisconsin Homeland Security Public Private Partnership (SWHSP) Workshop on Resiliency and Recovery on June 24
- Southeast Wisconsin Terrorism Alert Center (STAC) will provide training on identification of hazards by transit operators for Milwaukee and Waukesha
- Training on IPAWS from AlertSense, Waukesha County's mass notification vendor

14. Member Reports

Anna Ruzinski brought a sample of a new fire suppression system the Menomonee Falls Fire Department recently purchased, the DSPA-5, from AFG Flame Guard USA. The device

contains a powder that takes oxygen out of the fire but not out of the air. It lowers temperatures quickly, does not disturb evidence as much, and uses much less water than extinguishers. It is deployed by pulling a pin and throwing it into a fire. The igniter must be replaced every five years, but it does not have to be recharged each year like an extinguisher.

Ben Jones reported that Waukesha County Public Health continues to work on Ebola readiness. They are keeping the www.waukeshacounty.gov/ebola website up to date and are working with Emergency Medical Services providers to identify Type 2 agencies that can safely transport suspected Ebola patients. Public Health is also undergoing a five year certification program from Wisconsin Department of Health Services and will have a formal State review later in March.

Steve Kay reported that he attended the Governor's Conference on Emergency Management and Homeland Security in Milwaukee in March. He attended a breakout session on LEPCs and a session on response to Baaken crude oil incidents. WEM made a provision for LEPC members to attend the conference, and Kay found it a worthwhile experience.

Stolte reported that an attempt is underway to request that WEM abandon the planning module in its Wisconsin Hazardous Materials Online Reporting System (WHOPRS) software application that facilities use to submit their annual hazardous materials inventories. Facilities would still use WHOPRS to submit their annual inventories, but emergency management offices would not use WHOPRS to create off-site response plans.

15. Schedule Next Meeting Date/Time

The next meeting will be Wednesday, June 10, at 1:30pm at a site to be determined.

16. Adjourn

Motion by Anna Ruzinski, second by Bill Banaszak to adjourn. All present voting Aye,

Meeting adjourned at 3:08 p.m.

LEPC Mission Statement

The Waukesha County Local Emergency Planning Committee promotes emergency planning, preparedness, and public awareness to protect Waukesha County's communities and its citizens from the impact of releases of hazardous chemical substances and other disasters.

WJH 6/10/2015
Waukesha County LEPC

WAUKESHA COUNTY
 1621 Woodburn Road Waukesha, WI 53188 262-548-7580 FAX 262-548-7313
EMERGENCY MANAGEMENT

| Rpt No | Rpt Date | Nature | Primary Hazard | Jurisdiction | Incident Type |
|--------|------------|------------------------------|--------------------------|-----------------|-------------------|
| 564 | 12/03/2014 | Hazardous Materials Incident | Mineral Oil | Oconomowoc | Traffic Crash |
| 565 | 12/03/2014 | Hazardous Materials Incident | Natural Gas | Pewaukee | Equipment Failure |
| 566 | 12/06/2014 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 567 | 12/07/2014 | Hazardous Materials Incident | Diesel Fuel | New Berlin | Traffic Crash |
| 569 | 12/11/2014 | Hazardous Materials Incident | Natural Gas | Delafield | Odor |
| 570 | 12/12/2014 | Hazardous Materials Incident | Other Chemicals-Hydrogen | Menomonee Falls | Equipment Failure |
| 571 | 12/14/2014 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 572 | 12/18/2014 | Hazardous Materials Incident | Natural Gas | Genesee | Odor |
| 574 | 12/19/2014 | Hazardous Materials Incident | Hydraulic Fluid | Muskego | Equipment Failure |
| 576 | 12/20/2014 | Hazardous Materials Incident | Natural Gas | Oconomowoc | Odor |
| 577 | | Hazardous Materials Incident | Other Petroleum | Genesee | |
| 578 | 12/25/2014 | Hazardous Materials Incident | Natural Gas | Pewaukee | Odor |
| 579 | 12/26/2014 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 580 | 12/30/2014 | Hazardous Materials Incident | Natural Gas | Waukesha | Odor |
| 581 | 01/01/2015 | Hazardous Materials Incident | Gasoline | New Berlin | |
| 584 | 01/05/2015 | Hazardous Materials Incident | Natural Gas | Lisbon | Odor |
| 587 | 01/08/2015 | Hazardous Materials Incident | Heating Oil | Waukesha | Unknown |
| 588 | 01/08/2015 | Hazardous Materials Incident | Gasoline | Brookfield | Equipment Failure |
| 589 | 01/13/2015 | Hazardous Materials Incident | Gasoline | New Berlin | |
| 590 | 01/14/2015 | Hazardous Materials Incident | Other Chemicals | Pewaukee | |
| 591 | 01/19/2015 | Hazardous Materials Incident | Gasoline | New Berlin | Equipment Failure |
| 593 | 01/19/2015 | Hazardous Materials Incident | Natural Gas - Unfounded | Dousman | Odor |
| 594 | 01/21/2015 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 595 | 01/22/2015 | Hazardous Materials Incident | Natural Gas | Pewaukee | Odor |
| 596 | 01/22/2015 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 597 | 01/23/2015 | Hazardous Materials Incident | Gasoline | New Berlin | Unknown |
| 598 | 01/28/2015 | Hazardous Materials Incident | Natural Gas | New Berlin | Odor |
| 599 | 01/27/2015 | Hazardous Materials Incident | Gasoline | New Berlin | Equipment Failure |
| 600 | 01/19/2015 | Hazardous Materials Incident | Explosive | Merion | |
| 602 | 02/01/2015 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 604 | 02/02/2015 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 606 | 02/05/2015 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 607 | 02/05/2015 | Hazardous Materials Incident | Diesel Fuel | Pewaukee | Equipment Failure |
| 608 | 02/06/2015 | Hazardous Materials Incident | Gasoline | Big Bend | Unknown |

WAUKESHA COUNTY
 LEADING THE WAY

ROAD CLOSED

EMERGENCY MANAGEMENT

Emergency Management

1621 Woodburn Road Waukesha, WI 53188 262-548-7580 FAX 262-548-7313

| Rpt No | Rpt Date | Nature | Primary Hazard | Jurisdiction | Incident Type |
|--------|------------|------------------------------|-------------------------|------------------|---------------------|
| 609 | 02/06/2015 | Hazardous Materials Incident | Other Petroleum - Poss. | Lisbon (Mailing) | Unknown |
| 611 | 02/14/2015 | Hazardous Materials Incident | Natural Gas | Vernon | Odor |
| 612 | 02/16/2015 | Hazardous Materials Incident | Natural Gas | Hartland | Odor |
| 617 | 02/27/2015 | Hazardous Materials Incident | Natural Gas | North Prairie | Odor |
| 618 | 02/27/2015 | Hazardous Materials Incident | Natural Gas | Pewaukee | Equipment Failure |
| 619 | 02/28/2015 | Hazardous Materials Incident | Natural Gas | Brookfield | Odor |
| 621 | 02/13/2015 | Hazardous Materials Incident | Gasoline | Waukesha | Equipment Failure |
| 622 | 03/03/2015 | Hazardous Materials Incident | Natural Gas | Pewaukee | Odor |
| 623 | 03/05/2015 | Hazardous Materials Incident | Unknown Substance | Hartland | Equipment Failure |
| 624 | 03/05/2015 | Hazardous Materials Incident | Propane | Hartland | Odor |
| 625 | 03/05/2015 | Hazardous Materials Incident | Natural Gas | New Berlin | Contractor Hit Pipe |
| 626 | 03/06/2015 | Hazardous Materials Incident | Natural Gas | Oconomowoc | Equipment Failure |
| 627 | 03/07/2015 | Hazardous Materials Incident | Natural Gas | Eagle | Homeowner Hit Pipe |
| 628 | 03/12/2015 | Hazardous Materials Incident | Natural Gas | New Berlin | Odor |
| 629 | 03/16/2015 | Hazardous Materials Incident | Natural Gas | Waukesha | Odor |

Number 49