

Minutes of the Finance Committee

Wednesday, April 8, 2015

Chair Heinrich called the meeting to order at 8:30 a.m.

Present: Supervisors Jim Heinrich, Duane Paulson, Richard Morris, Bill Zaborowski, Eric Highum, Larry Nelson, and Steve Whittow.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Senior Civil Engineers Ed Hinrichs and Karen Braun, Engineering Services Manager Gary Evans, Treasurer Pam Reeves, Deputy Treasurer Terry Schultz, Matt Masterson of The *Freeman*, Criminal Justice Collaborating Council (CJCC) Coordinator Rebecca Luczaj, County Board Chair Paul Decker, Business Services & Collections Manager Andy Thelke, Senior Financial Analysts Linda Hein and Clara Daniels, Administrative Services Manager Randy Setzer, and Aging & Disability Resource Center (ADRC) Manager Luann Page. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of March 18

MOTION: Zaborowski moved, second by Nelson to approve the minutes of March 18. Motion carried 7-0.

Schedule Next Meeting Dates

- April 22 (8:30 a.m.)
- April 28 (6:15 p.m.)

Contract Procurement Process for Engineering and Design Services for North Avenue (CTH M), Pilgrim Road to 124th Street, Capital Project 201202

Hinrichs advised the contract was awarded to CH2M Hill, Inc., the highest rated proposer, for a total contract cost of \$1,086,365. The budgeted amount is \$1,098,000. Copies of the revised scoring sheet were distributed. Ten contractors submitted bids for consideration and two were interviewed. Nelson asked if this company has done work for the County before. Evans said yes whereby he listed past projects.

MOTION: Paulson moved, second by Morris to approve the contract procurement process for engineering and design services for North Avenue (CTH M), Pilgrim Road to 124th Street, Capital Project 201202. Motion carried 7-0.

Contract Procurement Process for Engineering Design Services for CTH I, CTH ES to CTH O, Capital Project 201005

Braun advised the contract was awarded to One Source Consulting, the highest rated proposer, for a total contract cost of \$281,721. The budgeted amount is \$353,000. Six contractors submitted bids for consideration and two were interviewed.

MOTION: Morris moved, second by Zaborowski to approve the contract procurement process for engineering and design services for CTH I, CTH ES to CTH O, Capital Project 201005. Motion carried 7-0.

Annual Report of the Treasurer's Office

Reeves and Schultz discussed this report as outlined which included information on total receipts and disbursements, investment account balances, 2013 roll collected in 2014 per municipality, tax deed properties sold in 2014, agricultural land-use conversions, parcel counts, and property taxes collected per municipality.

MOTION: Paulson moved, second by Morris to accept the annual report of the Treasurer's Office. Motion carried 7-0.

Update on Drug Court Funding

Luczaj advised the federal grant which started the program in 2011 was scheduled to end on June 30, 2014. However, due to about \$87,000 in unspent funds, this will now run through June 30, 2015. In addition, 2014 fund balance totaling about \$28,800 was approved for carryover into 2015 and this will cover July through September 30, 2015. Luczaj advised we are in year two of the three-year state grant. The County receives \$142,883 in each of the three years and this will go through December 31, 2016. In 2017 this will become a competitive grant and she will apply at that time.

Luczaj indicated both the federal and state grants allow the County to serve up to 50 individuals in the Drug Court Program. We are at capacity and there is a wait list of ten. The wait list is capped at ten as the average length of the program is 18 months. She will soon apply for a two-year federal enhancement grant totaling \$200,000 (\$100,000 per year). This grant would begin October 1, 2015 and run through September 30, 2017. If awarded, it will allow for a seamless transition of funding and will allow them to continue serving 50 individuals at a time. She also hopes to add recovery support/coaching with a portion of the funds and she explained this component further.

Zaborowski asked if they could add more clients. Luczaj said not without more case managers. To answer Nelson's question, Luczaj said she expects to find out if the County has been awarded the federal grant in late August/early September. Nelson asked what the cost is for a full-time case manager. Luczaj said about \$49,000. Heinrich asked if they have considered charging for the program. Luczaj said yes, it was considered but due to the population being served collecting revenues could be difficult. Most are unemployed and they have "burned their bridges" with family and friends. Decker said this program has significant economic benefits. A multitude of jobs are available but many applicants cannot pass a drug test. Nelson supported funding for an additional case manager and increasing the caseload whereby saving taxpayer money in the long-run. Zaborowski also supported additional funding.

Year-End Report on Proprietary Funds

Thelke and Hein discussed this report as outlined for each of the County's enterprise and internal service funds. Those funds that showed a net income at year-end were the Naga-Waukee Golf Course (\$89,890); Materials Recycling (\$735,157); Vehicle/Equipment Replacement (\$489,801);

Communications (\$115,336); and Health Insurance (\$447,299). Those funds that showed a net income loss were the Wanaki Golf Course (-\$268,949); Moor Downs Golf Course (-\$137,320); Naga-Waukee Ice Arena (-\$45,808); Eble Park Ice Arena (-\$8,385); Airport (-\$174,342); Central Fleet (-\$26,423); Radio Services (-\$243,326); Records Management (-\$16,934); Collections (-\$55,684); and End User Technology (-\$141,149).

MOTION: Highum moved, second by Nelson to accept the year-end report on Proprietary Funds. Motion carried 7-0.

Discuss Governor's Proposal to Potentially Privatize Aging & Disability Resource Center (ADRC) Services

Page and Setzer were present to discuss this item. Page said this is a one-stop center for the elderly and persons with disabilities which she explained in detail. Five staff members field phone calls (about 20,000 last year) to ensure customers get the services they need. Four benefit specialists find benefits for them, for which they are eligible, that they may not otherwise been aware of. The ADRC also does short-term service coordination including home visits to perform functional screenings which determines eligibility for services and benefits. Also included in the ADRC is the Adult Protective Services Unit. The coordination within the ADRC works very well and staff work well to keep these individuals safe in their homes which ultimately saves taxpayer dollars.

Page said the governor has proposed that the Department of Health Services (DHS) remove the County's right of first refusal whereby the DHS could contract all or some of these services. This is concerning because the ADRC's wraparound services do not allow anyone to "fall through the cracks." All services are under one roof. Staff are also concerned this proposal would eliminate their advisory board whereby removing this oversight. Page said there is a big push to remove this proposal from the budget. The ADRC having all services in one place has been a long but successful process. All counties now have ADRC's and Page said "we just got there last year." Paulson praised the ADRC as a one-stop shop that helps individuals avoid deep-end services which saves taxpayer money. He is opposed to the governor's proposal and said it should at least be pulled from the budget, analyzed thoroughly, and a hearing held. Highum said State Sen. Vukmir and State Rep. Kooyenga do not believe this will go through without further scrutiny. Zaborowski, a past member of the ADRC Advisory Board, was also opposed to the proposal and said the ADRC works very well.

Setzer said this is a waiver program and it is important to know how services will be administered. What will stay versus what will be contracted. Currently there is a State-County contract to provide services through the ADRC. The County is allocated about \$600,000 for indirect costs and if this is taken away, the County would have a \$600,000 hole in the budget. Also, the County would still be required to provide elder care consulting and this would have to be paid out of county tax levy totaling another \$140,000. In addition, the County allocates about \$200,000 to the Department of Administration for computer and infrastructure costs. In total, almost \$1 million would have to be paid using county tax levy. Furthermore, the County should be a stakeholder on how ADRC services are administered due to expenditures the County is required to pay the State.

State Legislative Update

Spaeth said she and Chief of Staff Shawn Lundie recently met with state legislators to discuss concerns with the ADRC proposal. She does not believe it will go through, at least as currently written. The governor's budget also proposes the requirement that property tax bills disclose debt service, bond issues, and other fees from each taxing jurisdiction. This would be very costly for the County and instead we have proposed including a web address on tax bills where consumers can find this information. A couple of our legislators have agreed to do an amendment and take it out of the budget. Also, the governor's budget would prevent the County from receiving funding from the State to maintain the UW-Waukesha campus. The proposal would cut off the County from receiving state funds to improve the UW campus and so we have asked that this language be deleted from the budget. The Joint Finance Committee (JFC) will start voting on the budget next week, a process which takes about six weeks. She noted the budget typically does not change once it gets through the JFC.

MOTION: Paulson moved, second by Zaborowski to adjourn at 10:28 a.m. Motion carried 7-0.

Respectfully submitted,

William J. Zaborowski
Secretary