



Minutes Waukesha County Board Executive Committee Meeting April 20, 2015

Chair Decker called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Committee Members Present

Paul Decker (Chair) James A. Heinrich David D. Zimmermann David W. Swan
Pauline Jaske Peter M. Wolff (absent from 9:15 to 9:40 a.m.)

Committee Members Absent

Gilbert W. Yerke

Others Present

Chief of Staff Mark Mader Federated Library Director Connie Meyer
Legislative Policy Advisor Sarah Spaeth Programs and Projects Analyst Windy Jicha
Director of Parks and Land Use Dale Shaver Humane Animal Officer Jill Miorana
Environmental Health Manager Sarah Ward Public Works Director Allison Bussler
Airport Manager Kurt Stanich Principle Assistant Corporation Counsel Eric Weidig
Senior Financial Budget Analyst Aaron Daul

Correspondence

A list of correspondence was distributed.

Approve Minutes of March 16, 2015

Motion: Swan moved, Jaske second, to approve the minutes of March 16, 2015. Motion carried 6-0.

Legislative Update

Spaeth said the state's joint committee on finance will begin voting on the budget this week including transportation issues such as the repeal of car-killed deer appropriations. The governor deleted funding for deer removal from the department of natural resources. The joint finance committee could require counties to remove carcasses as part of state roadway maintenance without any additional funding. The county wide assessment proposal was removed from the budget but could come back as legislation.

Discuss and Consider Ordinance 170-O-009: Amend the Waukesha County Code of Ordinances by Repealing and Recreating Sections 14-452 and 14-454 Regarding Dangerous Animals

Motion: Swan moved, Heinrich second, to approve Ordinance 170-O-009.

Ward and Miorana distributed and reviewed two handouts titled *Summary of the Proposed Amendments to the Waukesha County Vicious Animals Ordinance* (a summary of proposed code changes) and *Article XII. County Wide Humane Officer Program* (a copy of the current code).

In response to Heinrich's question, Ward said the county's humane animal officer works with the sheriff's department and Humane Animal Welfare Society (HAWS) as needed to extract dangerous animals from owners.

Heinrich asked are owners of dangerous animals required to register them with Waukesha County when they move here? Ward said the code does not require these owners to register their dangerous animals

when they move here. Heinrich asked could the ordinance/code be amended making it mandatory for residents with dangerous animals to register their pets with Waukesha County? Ward said it would be difficult to enforce. Wolff said it would be nice to have a dangerous animal registry. Shaver said he would work with corporation counsel staff to research the issue and draft an amendment if necessary. Mader said such an amendment would be considered at a county board meeting.

Motion carried 6-0.

Discuss and Consider Ordinance 170-O-010: Repeal and Recreate Chapter 9 Section 102 of the Waukesha County Code of Ordinances Regarding the Airport to Define Fixed Base Operator (FBO)

Bussler provided background on FBOs in regards to the Waukesha County Airport. Stanich explained the Federal Aviation Administration's (FAA) strict rules on FBOs. He said a 2002 ordinance establishing policy for self-fueling by aircraft owners/operators at the airport neglected to define "fixed base operator." Approval of this ordinance would define "fixed based operator" in the county code to remove ambiguity and allow better interpretation of the self-fueling ordinance.

Motion: Wolff moved, Jaske second, to approve Ordinance 170-O-010.

Swan said he is pleased that the fuel farm will be above ground.

Motion carried 6-0.

Discuss and Consider Ordinance 170-O-020: Approve Stein's Aircraft Services LLC (SAS) as an Aircraft Fuels and Oil Aeronautical Service Provider at Waukesha County Airport and Approve Amendment to Hangar Lease Agreement

Bussler said for many years Waukesha County has had only one FBO serving the airport (at a time) providing fuel and high quality services, catering to executive travelers. Approval of this ordinance allows the following:

- SAS will become an approved aeronautical service provider for three years in accordance to the county's minimum standards for aeronautical service providers participating in aircraft fuels and oil sales.
- SAS will construct a new hangar in the airport terminal ramp area within three years with penalties enacted if the new hangar is not built within three years.
- SAS will lease 30,960 square feet of airport land and invest \$500,000 in above ground fuel farm infrastructure.
- SAS will hire six new full-time employees.
- Amends the existing hangar land lease agreement between Waukesha County and SAS.
- Waukesha County agrees to suspend SAS's land lease payments until January 1, 2021 for the new fuel farm.
- The fuel farm infrastructure shall become property of Waukesha County in the event of termination of SAS's service or default on the lease.

Bussler said these changes will increase fuel flow revenue to Waukesha County and hopefully alleviate airport customers' concerns about high fuel costs by providing competitive fuel pricing. Stanich said the airport commission approved the ordinance content.

Wolff left at 9:15 a.m.

In response to Decker's question, Stanich said he anticipates an increase in the number of flights per day especially from transient air traffic as a result of lower fuel prices.

Heinrich asked what is Atlantic's (current FBO) response to the proposed changes? Stanich said Atlantic is aware that their business will be "diluted" but is committed to staying. Atlantic has asked to have their lease extended, which is not allowed per Waukesha County's purchasing rules. Bussler said if Atlantic leaves, the FBO would have to be put out to bid.

In response to Swan's questions, Bussler said the three-year allotment for building a new hangar gives SAS time to build cash flow from fuel sales. The county wants SAS to build the hangar and SAS wants to sell fuel. SAS is projecting a significant increase in fuel purchases at the airport. Stanich said the airport turns away business because of lack of space.

Motion: Jaske moved, Heinrich second, to approve Ordinance 170-O-020. Motion carried 5-0.

Discuss and Consider Ordinance 170-O-011: Modify Waukesha County Federated Library System (WCFLS) 2015 Budget to Accept and Appropriate Grant Funding to Purchase Hearing Loop Systems for the Meeting Rooms of Federated Library System Member Libraries

Meyer said approval of this ordinance allows WCFLS to accept and appropriate \$19,968 of federal Library Services Technology Act grant funding from the Wisconsin State Department of Public Instruction. The grant funding will be combined with an additional \$10,884 in charges for services revenues from six participating member libraries will be used to purchase library meeting room hearing loop systems. The ordinance appropriates total expenditures of \$30,852. Participating member libraries will be responsible for ongoing system maintenance and support costs.

Wolff returned at 9:40 a.m.

In response to Jaske's question, Meyer explained that the grant application was prepared with a local component to increase the likelihood of securing the funding.

Motion: Heinrich moved, Zimmermann second, to approve Ordinance 170-O-011. Motion carried 6-0.

Report on the 2014 Thriving Waukesha County Initiative

Decker reviewed the *2014 Thriving Waukesha County Annual Report*. He said the mission of Thriving Waukesha County is to create long term sustainability and optimal capacity of the health and human services sector. 2014 efforts included building capacity, bringing funders together, cultivating and encouraging strategic collaborations and improving navigation of the health and human services sector. Homelessness and transportation were identified as the top two community needs that are not adequately addressed or served.

Jaske noted that the movement does not have church representation. Decker said churches are a rich source of funding but their funding does not always go to the best areas. Churches will be invited to join once the initiative takes off. Decker is pleased with this effort; it is headed in the right direction.

In response to Swan's question, Decker said Thriving Waukesha County more effectively uses and coordinates volunteers, services, funding, education, communication, data, etc. than any other organizations. They have a systematic approach and give a better "voice to stories" that makes people more aware of community issues.

Discuss and Consider the Following Appointments

Motion: Swan moved, Zimmermann second, to approve the following appointments en masse.

- 170-A-001: Duane Paulson to the Health & Human Services Board
- 170-A-002: Lori Cronin to the Health & Human Services Board
- 170-A-003: William Zaborowski to the Health & Human Services Board
- 170-A-004: Mike O'Brien to the Health & Human Services Board
- 170-A-005: Karl Nilson to the Wisconsin River Rail Transit Commission

Motion carried 6-0.

County Board Committee Reports by Committee Chairs for the Following 2015 Meetings:

Land Use – March 17 – Jaske said the committee approved one ordinance and had an overview of the coordinated collection project.

Human Resources – March 17 – Zimmermann reported that the committee reviewed the employee evaluation process, annual report on performance evaluations and rewards, and year-end report on workers compensation claims.

Finance – March 18, April 8 – Heinrich said on March 18, the committee approved four ordinances and a contract procurement process and had reports on the following: LevLoan Program, capital projects, claims, collections, employee performance evaluations and awards, and alcohol treatment court. On April 8, the committee approved two contract procurements, had reports on drug court funding, proprietary funds and the treasurer's office finances. They also discussed the governor's proposal to privatize Aging and Disability Resource Centers (ADRC).

Public Works – April 16 – Swan said the committee approved three ordinances and one bid award.

Judiciary – April 17 – Wolff said the committee approved five ordinances connected with the sheriff's department.

Motion: Swan moved, Wolff second, to adjourn the meeting at 10:31 a.m. Motion carried 6-0.

Respectfully submitted,

Peter Wolff
Committee Secretary