



Waukesha County
Criminal Justice Collaborating Council
Evidence-Based Decision Making Case Processing Workgroup
Thursday, February 25, 2016

Team Members Present:

District Attorney Sue Opper
Judge Ralph Ramirez
Attorney Katie Bricco

Commissioner Robert Dehring
District Court Administrator Michael Neimon

Team Members Absent

Attorney Dan Fay
Clerk of Circuit Court Kathy Madden

Also Present:

Windy Jicha

Opper called the meeting to order at 7:38 a.m.

Approve Minutes from February 11, 2016 Meeting

Motion: Dehring moved, Neimon second, to approve the minutes of February 11, 2016. Motion carried unanimously.

Continue Discussions on Data Sampling Project/Study

The group worked to refine the data sampling study. All cases from February 1-7, 2015 will be reviewed and the following data will be captured:

- Case type
- Lead charge
- Date of filing
- Date of initial appearance
- Number of appearances in front of a court commissioner
- Misdemeanor or felony
- Time spent issuing orders of appointing and notice of retainers
- Type of representation: private, public defender, no attorney, court appointed, etc.
- Reason for cases without attorneys
- Case outcome
- Pleas
- Sentencing
- Cases scheduled for jury trial
- Days to disposition
- Reasons for adjournment/case delays: treatment, counseling, education, diversion, drivers license related, attorney needs to meet with client or review case, waiting for discovery, change/ withdrawal of attorney, witness availability
- Number of days cases are delayed by delay type
- Number of days in warrant status
- Reasons for non-appearances and failure to appears
- Number and type of motions filed that call for separate hearings (does not include bail)
- Number of bail hearings

- Number of times scheduled for trial
- Number of times set for plea
- Number of days from initial appearance to scheduling of trial
- Length of time between initial appearance and when attorney takes on case
- Length of time between withdrawal of counsel and securing new counsel
- Total number of appearances
- Number of cases that go to diversion

*Capiases ordered as a result of WCS status violation will not be counted.

Neimon volunteered to create a spreadsheet based on today's discussion and email it to the group.

Discuss Pre-Charge Diversion Opportunities

This item was not discussed.

Discuss Next Steps & Set Date for Next Meeting

March 10, 2016 at 7:30 a.m.

Adjourn

The meeting adjourned at 8:30 a.m.