

MEETING MINUTES

AIRPORT OPERATIONS COMMISSION MEETING JUNE 8, 2016 - WEDNESDAY - 8:00 a.m. WAUKESHA COUNTY AIRPORT TERMINAL BUILDING CONFERENCE ROOM 2525 AVIATION DRIVE

In attendance-

Commissioners: Mike Crowley, Steve Betzler, Mike Payne, Aldo Madrigrano, Kurt Weiss
Staff: Kurt Stanich, Matt Grenoble, Aimee Scrima
Others: Jim Singer, Beau Seabourn, Arlen Lattina, Laurie Stein, Ray Dalman

Approve/modify meeting minutes of May 11, 2016.

Motion to approve meeting minutes from May 11, 2016 by Commissioner Payne.
Second by Commissioner Madrigrano, motion carried.

Public comment/correspondence.

Ageless Aviation hosted rides for 13 veterans on June 7th at Waukesha County Airport in a bi-plane drawing crowds of families and friends of over 100 people.

The Commemorative Air Force (CAF)- Wisconsin Wing will be hosting an event this summer "Gathering of Warbirds" this August. Event will be veterans focused and will include fly-bys and static displays. The CAF will come before the Commission for approval in July.

Capital Project Update.

The next capital project for 2016 will be the ramp expansion project, planned for since 2013. Waukesha County typically has a 5-year timeline for projects over \$100,000 to allow for development, funding, and completion. Since airport projects are subject to the availability of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) funding which pays for 90% of the project, it is possible to shorten the timeline. The remaining 10% come from the Wisconsin Bureau of Aeronautics and Waukesha County.

While the ramp expansion project has seen quite a few changes over the years, the current plan shows development in phases to accommodate the airfield's expanding FBOs and the planned 2017 U.S. Open event at Erin Hills. The 2016-17 project includes expanding the west ramp, eastward and filling in the islands near the terminal ramp. Additionally, the scope of this project includes storm water management which will serve the airport well in future development.

Chairman's Report.

Chairman Crowley is in contact with County Executive Farrow regarding his reappointment to the Waukesha County Airport Operations Commission as of July 2016. Once reappointed, the Commission will have elections.

Operations Report.

Fuel Farm Flowage: Deliveries for Jet A are up considerably for May 2016 compared to May 2015. Overall year-to-date deliveries for May are now down approximately 7.5%.

Tower Operations: May operations for air taxi are up 53% and general aviation operations are up 57% from May 2015. Overall operations are up approximately 2% year-to-date.

Waukesha Airport ranks third overall for operations regionally for to date for 2016 in comparison with surrounding airports, following Kenosha and Oshkosh.

Looking forward, fuel flow and traffic numbers will be up significantly in the coming months when compared to last year's numbers as runway 10-28 was under construction at this time in 2015.

This spring the need for wildlife control was at its peak in May, primarily with the geese on the airfield. Both coyote decoys have been used at various locations on the airfield to move wildlife along.

The next newsletter will include information on July 4th Fireworks activities at the Waukesha County Expo Center and the impact the event will have on airport users. Aviation Drive will be shut down for a portion of the evening to accommodate the public at the Expo. With this change, the perimeter road will be open for the evening allowing S.W. tenants to enter off Northview Road to access their hangar.

Airport Managers Report.

Kurt will be meeting with the Board of Adjustment to discuss the latest on the Eco-Site variance for the cell phone antenna request. This request is in violation of the Height Limitation Zoning Ordinance (HLZO). Waukesha County Airport staff have been working with Parks and Land Use on this request.

Waukesha County Airport Administration Staff met with the Fire Chief regarding the current determination by the State for fire inspections of airfield hangars. Ultimately, if there is a business operating out of a hangar or it is a multi-unit building - then interior inspections most likely still must occur. If it's a private use hangar, the fire inspector will most likely be able to just view the outside of the hangar for any fire hazards. The costs for this type of inspection is still in discussion. The Airport and Fire Department will issue a letter to tenants later this summer clarifying the new procedure.

Waukesha County Airport anticipates hosting Food Truck Fridays this summer. Currently, all interested food trucks must apply to participate through the County's purchasing department.

Lastly, Aimee Scrima, Administrative Specialist will be on maternity leave in the coming weeks. Temporary help will be hired in her absence.

Future Commission Agenda Items.

Discussion and Action on Commemorative Air Force event hosted at the Waukesha County Airport.

Future involvement with the new economic development organization with the Waukesha County Business Alliance.

Adjourn Meeting.

Motion to Adjourn by Commissioner Madrigrano, second by Commissioner Payne, motion carried.

Meeting adjourned at 8:44 a.m.

Next Meeting: Wednesday, July 13, 2016 at 8:00 a.m.

Respectfully Submitted,

Mike Payne
Secretary

Michael A. Cowley
Chairman

Waukesha County Airport Operations Commission - June 8, 2016