

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY  
ADVISORY BOARD  
Meeting Minutes**

**Meeting Date/Time: December 3, 2015 9:30 a.m.**

**Location: Human Services Center**

**514 Riverview Ave, Room 271**

**Waukesha WI 53188**

**Committee Members:**

<u>X</u> Berthelsen, Judie	<u>A</u> Ludka, Elaine
<u>X</u> Cizel, Maria	<u>  </u> Vacant
<u>X</u> Franklin, Robert E.	<u>X</u> Spitz, Carolyn
<u>X</u> Gamez, Margaret	<u>A</u> Steele, Bill
<u>X</u> Goetz, Jennifer	<u>X</u> Schweda, Susan
<u>X</u> Howard, Christine	<u>X</u> Zaborowski, Bill
<u>X</u> Lee, Glenn	

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**X = Present      A = Absent      EA = Excused Absence**

**Additional Attendees:**

<u>X</u> Page, Luann	<u>X</u> Glasgow, Mike
<u>X</u> Smith, Mary	
<u>X</u> Smith, Sue	

**Annual Holiday Celebration**

Health and Human Services Director, Antwayne Robertson joined the Board for their Annual Holiday Celebration. He wished all Happy Holidays and thanked members for their dedicated service to Waukesha County, the ADRC and the citizens they represent.

**Call to Order:**

The meeting was called to order at 10:10 am by B. Zaborowski.

**Public Comments**

G. Lee provided follow-up to his Public Comments last month, regarding the closing of the Homes for Independent Living on Greenway Terrace. G. Lee indicated that after the current residents are relocated, the Greenway facility will reopen and will accommodate those with Behavioral Disorders.

**Approval of November 5, 2015 meeting minutes**

B. Zaborowski called for approval of the meeting minutes of November 5, 2015. C. Howard moved to approve the minutes; R. Franklin seconded the motion. All in attendance approved. Motion carried.

### **Educational Segment: Katy's Kloset – Patricia Carriveau**

L. Page introduced Patricia Carriveau from Katy's Kloset. Ms. Carriveau shared that Katy's Kloset is a service of Team-up with Families, a 501(c)(3) non-profit, which started in 1993. Katy's Kloset grew from a small group of mothers of children with disabilities exchanging outgrown equipment into a lending library for both adults and children. Katy's Kloset is now housed in a 10,000 sq. ft. facility in Waukesha, and is expected to loan out over 6,000 items in 2015. The 50-60 volunteer base takes care of clerical duties, outgoing & returned equipment, incoming donations, cleaning/inspection and repairs. There are 5,000-5,500 items donated annually. Other Team-up with Families activities include Team-Up for Fun Day Camp, which also began in 1993 and still continues today, Hoyt zero-depth pool in Wauwatosa and Imagine Station in Oconomowoc. Ms. Carriveau provided a wonderful presentation. Katy's Kloset is an amazing place that does wonderful things. The ADRC Advisory Board expressed interest in holding a future meeting at Katy's Kloset.

### **Approval of 2016 Department of Transportation s.85.21 Specialized Transportation Application – M. Glasgow - Action Item**

Nutrition and Transportation Supervisor Mike Glasgow provided Board members with copies of the 2016 Specialized Transportation Assistance Program s.85.21 Grant Application, along with a one-page summary of the Grant. M. Glasgow provided Board members with a detailed review of the proposal, and advised the Board that a Public Hearing will be held on December 14, 2015. Chair B. Zaborowski called for a motion to approve the 2016 Department of Transportation Application. C. Spitz moved to approve; C. Howard seconded the motion; all in attendance approved. Action passed.

### **ADRC Manager's Report – L. Page**

- ADRC Advisory Board By-Laws were discussed. S. Smith will update the document with the suggested changes and will mail hard copy to all Board members for their review.
- L. Page provided Board Members with a sample of the Advisory Board Business card that will be sent for print.
- In lieu of a 3-ring binder, the ADRC will provide a more convenient portfolio to members at the January meeting.
- The Plan on Aging was presented to the combined Board and Committee and was approved. Suggestions were made regarding researching different modes of transportation that may be available. Another part of the plan included providing rides to the voting polls. One committee member recommended absenteeism voting. The ADRC will provide information and presentations on absentee voting.
- The November 12<sup>th</sup> Open House was very successful. There were 71 people who registered and participated in the many events and activities that were offered.
- L. Page extended Holiday Greetings from all at the ADRC to the ADRC Advisory Board Members and thanked the Board for their time and commitment to the ADRC and the citizens we serve.

**ADRC Coordinator's Report – M. Smith**

- There are a number of changes coming to the ADRC Contract in 2016. The ADRC is currently reviewing and working with staff to comply with the new requirements. We will share more details with the Board at the January meeting.
- One vacant county position is in the process of being filled.
- The ADRC is discussing partnering with the Addiction Resource Council to provide programs/support groups/education to the geriatric population.
- Senior Dining Site Holiday Celebrations will be held on December 16.

**Advisory Board Chair Report – B. Zaborowski**

At the request of Chairman Zaborowski, this item will be removed from the Agenda.

**Health and Human Services Committee Report – C. Howard**

C. Howard reported that Gilbert Yerke has announced that he will not run for another term as County Board Supervisor. He will be greatly missed. C. Howard attended a Thriving Waukesha meeting. Susan Dreyfus spoke on the prevention of trauma and how Waukesha County can do better at helping people who have gone through trauma. Ms. Dreyfus has been an advocate at the state level for many years. Her presentation will be forwarded to Advisory Board members.

**Finance Committee Report – B. Zaborowski**

Report deferred to the January meeting.

**Other Business/Updates - All:**

R. Franklin advised of another developing issue at the Oconomowoc Senior Dining site. The winter sun beating in during the lunch hour is very bright. R. Franklin brought this to the attention of the building manager and was told that the engineer said it wasn't a problem. Construction will begin in spring; the large parking lot will be torn up and a 9-unit condo project will begin on Wisconsin Avenue. R. Franklin feels that the dining site will lose even more attendees. S. Schweda shared that she did travel to Oconomowoc to observe the location and agrees that although beautiful, the building does not serve our purpose. R. Franklin advised that he has volunteered to assist M. Glasgow in finding another location for the Oconomowoc Senior Dining Site.

**Adjournment:**

B. Zaborowski called for a motion to adjourn the meeting. C. Spitz moved to adjourn. G. Lee seconded the motion; all in attendance approved. Motion is carried.

**Next Meeting: January 7, 2016**

**Health & Human Services Center, Board Room 271**

**514 Riverview Avenue**

**Waukesha WI 53188**

**Approved \_\_\_\_\_ Date \_\_\_\_\_**

*Recorded and Submitted by Sue Smith*