

WAUKESHA COUNTY HEALTH AND HUMAN SERVICES
CLINICAL SERVICES DIVISION

COMPREHENSIVE COMMUNITY SERVICES

Staff Name: _____

Position: _____ Hire Date: _____

Training Hours Required by _____(date): 20 ☐ 40 ☐

CCS ORIENTATION AND TRAINING PROGRAM LOG

Directions: Indicate date completed and mode(s) of instruction. List additional training sessions with date and attach certificates of attendance for individualized training attended.

Date of Completion	Provided via:	Duration	TOPIC
	<u>V</u> ideo <u>R</u> eadings <u>P</u> resentation		
			DHS36 UWGB CCS Training Modules [DHS 36] DHS 36 Link
			CCS Policy and Procedure Manual CCS Vendor Website
			Job Description Role Review CCS Service Array
			CCS Assessment and Planning Forms UWGB CCS Training Modules [Overview of suicide assessment, prevention, and management. Review of Columbia Suicide Severity Screening Tool. 4 hour CANS Assessment Training Tool. https://www.wicollaborative.org/cans-training-videos.html https://wcwpds.wisc.edu/web-based-courses/cans-tool-training/
			Progress Notes/Record Keeping/Person Centered Planning https://www.dhs.wisconsin.gov/pcp/training.htm
			Wisconsin Statutes: 48, 51 and 55 (as applicable) UWGB CCS Training Modules [Legal Considerations] https://docs.legis.wisconsin.gov/statutes/statutes/48.pdf https://docs.legis.wisconsin.gov/statutes/statutes/51.pdf

			https://docs.legis.wisconsin.gov/statutes/statutes/55.pdf
			DHS 94 and s.51.61- Client Rights UWGB CCS Training Modules [Client Rights] https://docs.legis.wisconsin.gov/code/admin_code/dhs/030/94.pdf
			DHS 92 - Confidentiality and Privacy Practices Regarding Health Information (HIPAA) UWGB CCS Training Modules Confidentiality of Treatment Records https://docs.legis.wisconsin.gov/code/admin_code/dhs/030/92
			Civil Rights Law and ADA https://www.ada.gov/2010_regs.htm
			Non-Violent Crisis Intervention Crisis Prevention Institute Mental Health De-escalation Suicide Severity Rating Scale Suicide Prevention Resource Center SAMHSA
			Recovery Concepts and Principles including Trauma Informed Care UWGB CCS Training Modules [Trauma Informed Practices, Six Guiding Principles, and the Four R's] Putting Humanity Back In Human Services National Child Traumatic Stress Network The 12 Core Concepts for Understanding Traumatic Stress: An Online Interactive Course Remembering Trauma How Experiences Build Brain Architecture (parts 1-3) OCMH Trauma-Informed Care Training Adverse Childhood Experiences (ACEs): Impact on brain, body and behavior
			Inservice Training on Mental Health and Substance Use Disorders UWGB CCS Training Modules [Co-Occurring Disorders (adults and youth). Current principles and procedures for providing services to children and adults with MH/SU disorders: Trauma Informed,

			person-centered, strength based.]
			Other (as assigned by supervisor):
			Other (as assigned by supervisor):

TOTAL HOURS: _____ Supervisor Signature: _____ Date: _____