

Waukesha County Register of Deeds
Credit/Debit Card Authorization Release Form

I hereby authorize Waukesha County Register of Deeds to charge my credit/debit card as follows:

Amount: \$ _____

Card Type: ___ Visa ___ MasterCard ___ Discover ___ Other

(We do not accept American Express)

Credit/Debit Card #: _____

Expiration Date: _____ Sec Code: _____

Name: _____

Billing Address: _____

City, State, ZIP: _____

Signature:

_____ Date: _____

(This form will be shredded immediately after payment information is entered into our system.)

Waukesha County Register of Deeds - Vital Records

Application Instructions

1. Fill out the application for the vital record(s) you are requesting completely and accurately.
2. Applicant must provide photo identification (Driver's License, State ID, etc.) either by photocopy or by e-mail to vitalrecords@waukeshacounty.gov.
3. Provide payment by one of the following methods: check, money order, or credit/debit card (if paying by credit/debit card, see "authorization release forms" on the table).
4. Send above listed materials to the Register of Deeds office either by U.S. Mail or by utilizing the Gray Drop Box outside our office door between 8:00am and 4:30pm (See instructions for same day pick-up by the gray drop box) or after hours use the silver drop box located on the east side of the Waukesha County Administration Center.

Waukesha County Register of Deeds
515 W. Moreland Blvd. Rm AC110
Waukesha, WI 53188
262-548-7863