

**Waukesha County
Substantial Amendment to the Program Year 2021 Annual Action Plan
Community Development Block Grant (CDBG) Program**

1. Summary

The Waukesha County Community Development Division administers Community Development Block Grant (CDBG) funds received on an annual basis from the US Department of Housing and Urban Development (HUD). The funds are made available to carry out a variety of housing, community and economic development activities based on an Annual Action Plan approved by the CDBG Board. Waukesha County also has an Economic Development Revolving Loan Fund, which is funded by CDBG entitlement each year, and through revolving loans. The Revolving Loan Fund has built up an excess of unspent funds, and the CDBG Board is proposing to reprogram \$264,072 in available Revolving Loan Funds to the Housing Action Coalition, Inc., a nonprofit organization, for the purpose of rehabilitating a decommissioned fire station located at 1210 Sentry Drive in Waukesha, for an overflow homeless shelter to support individuals and families experiencing homelessness in Waukesha County. This requires a Substantial Amendment to the 2021 Annual Action Plan. This document, consisting of a narrative as well as required attachments, constitutes the formal Substantial Amendment to HUD.

Questions regarding this Action Plan amendment should be directed to:

Kristin Silva, Community Development Manager
Waukesha County
515 W. Moreland Blvd., Room AC320
Waukesha, WI 53188
262-896-3370
ksilva@waukeshacounty.gov

The 2021 Action Plan amendment is available for public review during a 30-day public comment period from October 27, 2021 to November 25, 2021. A public hearing on the amendment will be held on Monday, November 8 at 10 a.m. at the Waukesha County Administration Center, room 355/359.

2. Reallocated Funds

Reallocation of funds is being considered from the following project:

CDBG Economic Development Revolving Loan Fund	\$264,072
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3. Activity Changes

Waukesha County CDBG Board has identified an existing project to which it will commit these reallocated CDBG funds: IDIS #4958, Housing Action Coalition, Inc., Overflow Shelter. In order to commit the funding to this existing activity, the County must amend the 2021 Annual Action Plan. A description of the activity and proposed funding reallocation follows.

Public Facilities

#4598 Housing Action Coalition Overflow Shelter

Housing Action Coalition, Inc.

Project consists of the acquisition and rehabilitation of a decommissioned fire station located at 1210 Sentry Drive in the City of Waukesha, for use as an overflow homeless shelter. This project was funded in the 2017 Annual Action Plan at \$600,000, and through a Substantial Amendment to the 2018 Annual Action Plan for an additional \$400,000. This amendment to the 2021 Annual Action Plan will add additional funds of \$264,072, for a total of \$1,264,072. The building has been purchased and the extensive rehabilitation work has begun. Construction costs are more than originally budgeted, in part due to the higher costs of building materials due to the COVID-19 pandemic. Work is expected to be completed by the end of November 2021, and will be in use as an overflow shelter for homeless individuals and families in December 2021.

National Objective:	570.20(1)(c) Low-Moderate Income, Limited Clientele
Eligible Activity:	570.201(c) Public Facility Improvements
Priority Needs:	Public Facility and Infrastructure Improvements
Goals Addressed:	Homeless, Public Facilities and Improvements
Output:	One public facility project developed
Original Funding:	\$600,000
Added Funding:	\$400,000
<u>Added Funding</u>	<u>\$264,072</u>
New Total:	\$1,264,072

4. Citizen Participation Process

Substantial Amendments require a thirty (30) day public review and comment period with a formal notice published in a newspaper of general circulation. A public hearing is also scheduled.

In accordance with Waukesha County's Citizen Participation Plan, a public notice was published in the Waukesha County Freeman on Wednesday, October 27, 2021 announcing the availability of the Substantial Amendment document and the opportunity to submit written comments to the Community Development Division from October 27, 2021 to November 25, 2021. The public notice included notice of a public hearing on November 8, 2021 at 10 a.m. at the Waukesha County Administration Center. The public notice and Substantial Amendment documents were also published online for review at www.waukeshacounty.gov/communitydevelopment. No public comments were received.

A copy of the Public Notice is included as Attachment A. Proof of Publication of the Public Notice will be included as Attachment B to this Substantial Amendment document in the final transmittal to HUD.

Comments received by the Community Development Division and any oral testimony received during the public hearing will be summarized, included as Attachment C and submitted with the County's transmittal of the Substantial Amendment document to HUD. No public comments were received.

2021 Annual Action Plan Substantial Amendment Notice

Waukesha County's Community Development Division will be submitting a Substantial Amendment to its Annual Action Plan covering Program Year 2021 (January 1, 2021—December 31, 2021) to the United States Department of Housing and Urban Development (HUD). The proposed amendment will reprogram Community Development Block Grant Revolving Loan Funds to a Public Facilities project. The project is the rehabilitation of the Housing Action Coalition's Overflow Shelter. The Substantial Amendment will be available for citizen review on our website at www.waukeshacounty.gov/communitydevelopment; and at our office, located at 515 W. Moreland Blvd., Room AC320, Waukesha, WI 53188, between the business hours of 8:00 a.m. to 4:30 p.m., Monday through Friday. The public has thirty days to comment on the proposed Substantial Amendment. All comments must be submitted in writing through the US mail, to Waukesha County—Community Development, 515 W. Moreland Blvd., Room AC320, Waukesha, WI 53188, Attention: Kristin Silva, or through email to ksilva@waukeshacounty.gov. The thirty-day period extends from Wednesday, October 27, 2021 through Thursday, November 25, 2021 at 4:30 p.m. A public hearing has been scheduled for 10 a.m. on Monday, November 8, 2021 in Room 355/359 of the Waukesha County Administration Center, 515 W. Moreland Blvd, Waukesha WI, 53188.