

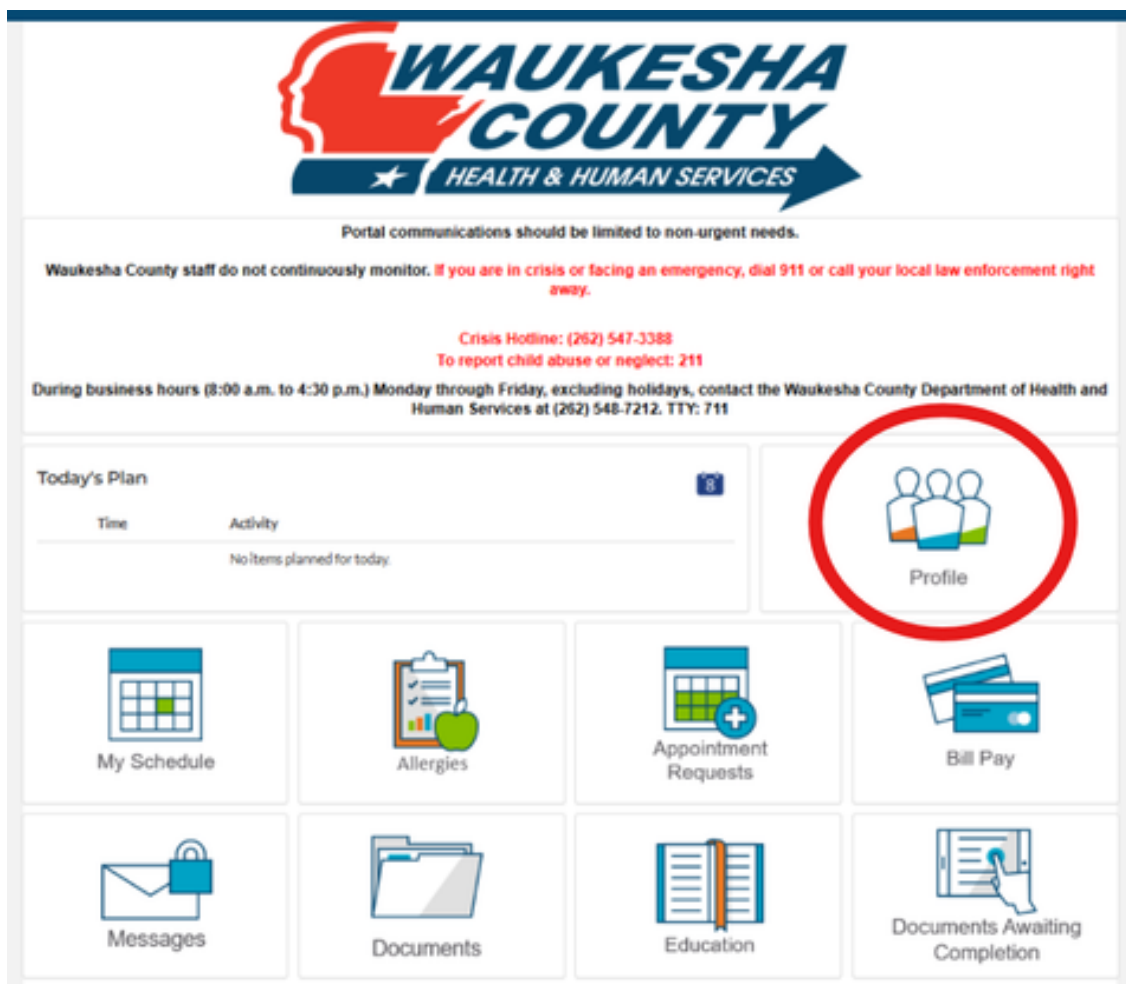


myHealthPointe Patient Portal

HOW TO ENROLL (OPT-IN) AND UNENROLL (OPT-OUT)

How to Enroll (Opt-In) and Unenroll (Opt-Out) from Appointment Reminders:

1. Log into myHealthPointe at <https://myhpconsumer.netsmartcloud.com/Account/Login>
2. Once logged into myHealthPointe, go to "Profile":



From there, go all the way to the bottom. You will have a “Notification Preference” drop down that can be set to “Email”, “Text”, or “Both”.

- a. Your entered “Email Address” will receive your email appointment reminders and your “Cell Phone” number will receive text appointment reminders.
- b. To opt-in, select “Email” and/or “Text” for your notification preference, and then click the box next to “Accept Appointment Reminder” to agree to receive appointment reminders.

The image shows a close-up of the 'Notification Preference' dropdown menu. The menu is open, showing options: 'Email' (selected), 'None/Do Not Contact', 'Both', 'Text Message', and 'Email'. To the right of the dropdown is a checkbox labeled 'Accept Appointment Reminder?' which is checked.

To opt-out, just uncheck the box or select “None/Do Not Contact”:

The image shows a 'My Profile' form. Several fields are highlighted with red boxes: 'Email Address', 'Cell Phone', and 'Notification Preference'. A purple arrow points from the 'Notification Preference' dropdown to the 'Email Address' field. Another purple arrow points from the 'Cell Phone' field to the 'Notification Preference' dropdown. The 'Accept Appointment Reminder?' checkbox is also visible and checked.

Other ways to Opt-Out

If you forgot your password, cannot log in to myHealthPointe, are receiving appointment reminders without having signed up for myHealthPointe, or are getting appointment reminders in error, please call us at (262) 548-7666 during normal business hours (Monday through Friday, 8:00 a.m. to 4:30 p.m., excluding holidays) to opt-out.

You will need to inform us that you wish to opt out of appointment reminders and provide us your phone number (if receiving text messages) or email (if receiving email reminders).