

Section 3 Worker Certification

BACKGROUND: Please provide the requested documentation regarding Section 3 status to your employer. The purpose of HUD's Section 3 program is to provide employment, training, and contracting opportunities to low-income individuals, particularly those who are recipients of government assistance for housing or other public assistance programs. Section 3 applies to training, employment, contracting, and other economic opportunities arising in connection with HUD funded construction projects involving: housing construction, housing reconstruction or conversion, housing rehabilitation, demolition, and other public construction, i.e., roads, sewers, community centers, etc. Your response is confidential and has no effect on your employment.

Please return this form to your employer

CONTACT INFORMATION: (Please print or type)

First & Last Name: _____

Street Address: _____

City, State, Zip Code: _____

E-mail: _____

Contact Number: _____ Alternate Number: _____

DESIGNATION AS SECTION 3 WORKER: (CHECK ALL THAT APPLY)

☐ I am a Section 3 Worker

☐ I am low or very low income as established by HUD's income limits (see below)

☐ I am employed by a Section 3 Business Concern

☐ I am an Operation Fresh Start or other YouthBuild Participant

☐ I am **also** a Targeted Section 3 Worker (to qualify as a Section 3 Targeted Worker, you must have met one of the Section 3 Worker criteria listed above)

☐ I am employed by a Section 3 Business Concern

☐ I am YouthBuild Participant

☐ I live within one mile of the project site or within a circle centered on the Section 3 project work site that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census, if fewer than 5,000 people live within one mile of a Section 3 project.

☐ I do not qualify as a Section 3 Worker nor Targeted Section 3 Worker

HUD's LOW INCOME LIMIT 2025 (effective 6-1-25): My individual annual gross income is less than (highlight or circle one):

Dane County - \$72,700, Columbia County - \$59,450, Iowa - \$63,500, Jefferson - \$61,400,
Sauk County - \$57,500, Milwaukee, Waukesha, Ozaukee, Washington Counties - \$62,000. For counties not listed,
check your income limit online here: <https://www.huduser.gov/portal/datasets/il.html>

I attest that the information provided is true and correct to the best of my knowledge. I understand that the information listed on this form may be subject to verification by Waukesha County and/or by the U.S. Department of Housing and Urban Development (HUD), the Office of the Inspector General, or their authorized representatives.

Name

Date

EMPLOYERS: It is your responsibility to retain these records for 5 years post project completion. This form has been created to assist you in determining Section 3 Eligibility only.