# PROPERTY TAX BILL PRINT SERVICES
# For Tax Year 2019
# OCOC

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|---|---|---|---|
| PP Parcels: | 575 | Exempt Parcels: | 312 |
| RP Parcels: | 6,711 | Referral Parcels: | 78 |
| Parcel Count: | 7,286 | **ESTIMATED BILL COUNT:** | **6,896** |

Mail Exempt Bills? Print Exempt Bills?

Will you include the COUNTY recycling inserts? YES/NO YES
Do you want return envelopes? YES/NO NO
Will vendor be printing return envelopes
what color & quantity?
Return address line 1
Return address line 2
Return address line 3
Return address line 4
Return address line 5
Message printed on outside of return envelopes?

Who is mailing the bills? VENDOR

***** MUNICIPALITY MAILING BILLS *****

Do you want bills prefolded?
Do you want #10 window envelopes supplied?
If yes, how many?
Do you want bills inserted in #10 window envelopes

***** VENDOR MAILING BILLS *****

How many inserts will be included with your bills? 2 - City insert & County Recycling insert

***** INSERT DESCRIPTION**

Insert 1 description
Insert 2 description
Insert 3 description
Insert 4 description

Double Window (as used in past) OR Single Window Single Window
Text between bill addresses Tax Bill Enclosed

***** BILL PRINT EMPHASIS OPTIONS *****

HIGHLIGHT this 1st data element Box including: Make Checks Payable to:
Highlight color Yellow

HIGHLIGHT OR COLOR PRINT this 2nd data element Color Print
Highlight OR color print (choose one) Warning section with related sentences.
Color of highlight/print Red

Print inserts in black ink on light blue colored paper

COMBINE DUPLICATE TAX BILLS WITH SAME MAILING