PROPERTY TAX BILL PRINT SERVICES
For Tax Year 2019
MRTT

MELISSA KEMPEN

TOWN OF MERTON
W314N7624 HIGHWAY 83 P O BOX 128
NORTH LAKE WI 53064-0128

Phone: 262-966-2651
Email: ACCOUNTANT@townofmerton.
Website: www.townofmerton.com
Fax: 262-966-2801

PP Parcels:	145	Exempt Parcels:	149
RP Parcels:	3,984	Referral Parcels:	90
Parcel Count:	4,129	**ESTIMATED BILL COUNT:**	**3,890**

Mail Exempt Bills? Print Exempt Bills?

Will you include the COUNTY recycling inserts? YES/NO	YES
Do you want return envelopes? YES/NO	NO
Will vendor be printing return envelopes	NO
what color & quantity?	N/A
Return address line 1	N/A
Return address line 2	N/A
Return address line 3	N/A
Return address line 4	N/A
Return address line 5	N/A
Message printed on outside of return envelopes?	N/A

Who is mailing the bills? VENDOR

***** MUNICIPALITY MAILING BILLS ***** N/A

Do you want bills prefolded?	N/A
Do you want #10 window envelopes supplied?	N/A
If yes, how many?	N/A
Do you want bills inserted in #10 window envelopes	N/A

***** VENDOR MAILING BILLS *****

How many inserts will be included with your bills? 3 (ONE 2-SIDED), INCLUDES RECYCLING

***** INSERT DESCRIPTION**

Insert 1 description	MRTT_19_1 (DOG LICENSE AND COMPOST APPLICATION)
Insert 2 description	MRTT_19_2 and MRTT_19_3 (TWO SIDED NEWSLETTER)
Insert 3 description	N/A
Insert 4 description	N/A

Double Window (as used in past) OR Single Window	SINGLE WINDOW
Text between bill addresses	PROPERTY TAX BILL ENCLOSED

***** BILL PRINT EMPHASIS OPTIONS *****

HIGHLIGHT this 1st data element	N/A
Highlight color	N/A
HIGHLIGHT OR COLOR PRINT this 2nd data element	N/A
Highlight OR color print (choose one)	N/A
Color of highlight/print	N/A