

Waukesha County Register of Deeds  
**WISCONSIN MARRIAGE CERTIFICATE APPLICATION**  
 (for Mail or In-Person Requests)

TYPE or PRINT.

PENALTIES: Any person who illegally possesses any vital record with knowledge that the vital record has been illegally obtained is guilty of a Class I felony [a fine of not more than \$10,000 or imprisonment of not more than 3 years and 6 months, or both, per Wis. Stat. § 69.24(1)].

I. APPLICANT INFORMATION	CURRENT NAME – First Sally		Last Smith		MAIL TO NAME - First (if different)		Last	
	YOUR STREET ADDRESS (CANNOT be a P.O. Box address) Apt. No. 123 Apple St.				MAIL TO ADDRESS (different than street address) Apt. No.			
	City Waukesha		State WI		ZIP Code 53888		City	
	State WI		ZIP Code 53888		City		State	
	DAYTIME TELEPHONE NUMBER (262) 555-5555		EMAIL ADDRESS					
TYPE OF CURRENT VALID PHOTO ID (See item 3 on page 2.) DL		PHOTO ID NUMBER 5546-0005-0000-00		STATE OF ISSUANCE WI		EXPIRATION DATE 1/1/24		

Your current info here

Per Wis. Stat. § 69.20(1), a CERTIFIED copy of a marriage certificate is only available to those with a "direct and tangible interest." (A-E)

CHECK ONE box which indicates YOUR RELATIONSHIP to one of the PERSONS NAMED on the marriage certificate.

A.  I am one of the persons named on the marriage certificate.

B. I am a member of the immediate family of one of the persons named on the marriage certificate.  
 Parent       Child       Brother / Sister  
 Maternal Grandparent       Paternal Grandparent

C.  I am the legal custodian or guardian of one of the persons named on the marriage certificate.

D.  I am a representative authorized by any person in categories A - C, including an attorney.  
 Specify the person you represent: \_\_\_\_\_

E.  I can demonstrate the marriage certificate is necessary for the determination or protection of a personal or property right.  
 Specify your interest \_\_\_\_\_

F.  None of the above. I am requesting an uncertified copy. (Copy will not be valid for identity or legal purposes.)

NOTE: Grandchildren, stepparents, stepchildren, stepbrothers / stepsisters may only obtain certified copies as categories C – E.

Check only one box

PURPOSE FOR WHICH CERTIFICATE IS REQUESTED:  
 \* Not Required \*

III. FEES	First Copy Fee .....	\$ 20.00	20.00
	Additional copies of the same certificate issued at the same time as the first copy .....	1 X \$ 3.00	3.00
FEE IS NOT REFUNDABLE IF NO RECORD IS FOUND. CANCELLATION REQUESTS ARE NOT ACCEPTED.		TOTAL	23.00

Submit your application materials and fee to: Waukesha County Register of Deeds, 515 W Moreland Blvd RM AC110, Waukesha WI 53188

Be sure to include:  completed form,  acceptable identification,  payment,  any additional proof or authorization required and a self addressed, stamped, business-size envelope

Make Check or Money Order payable to: Waukesha County Register of Deeds **NOT Required if you have an appointment**

IV. MARRIAGE INFORMATION	GROOM / SPOUSE 1 BIRTH NAME – First John	Middle Jay	BIRTH Last Name Smith
	BRIDE / SPOUSE 2 BIRTH NAME – First Sally	Middle Ann	BIRTH Last Name Jones (maiden last name)
	DATE OF MARRIAGE / (MM/DD/YYYY) 6/1/2019	LOCATION OF MARRIAGE - County Waukesha	LOCATION OF MARRIAGE – City, Village, or Township Penaukee

I hereby attest that the information provided on this application is correct to the best of my knowledge and belief and that I am entitled to copies of the requested marriage certificate in accordance with the categories listed above.

SIGNATURE (Applicant) 	Date Signed (MM/DD/YYYY) 1/1/20
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Important: Signature and payment are required for processing.