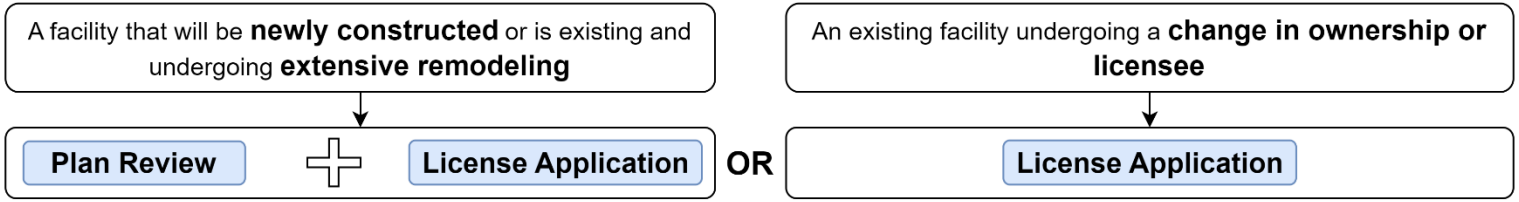
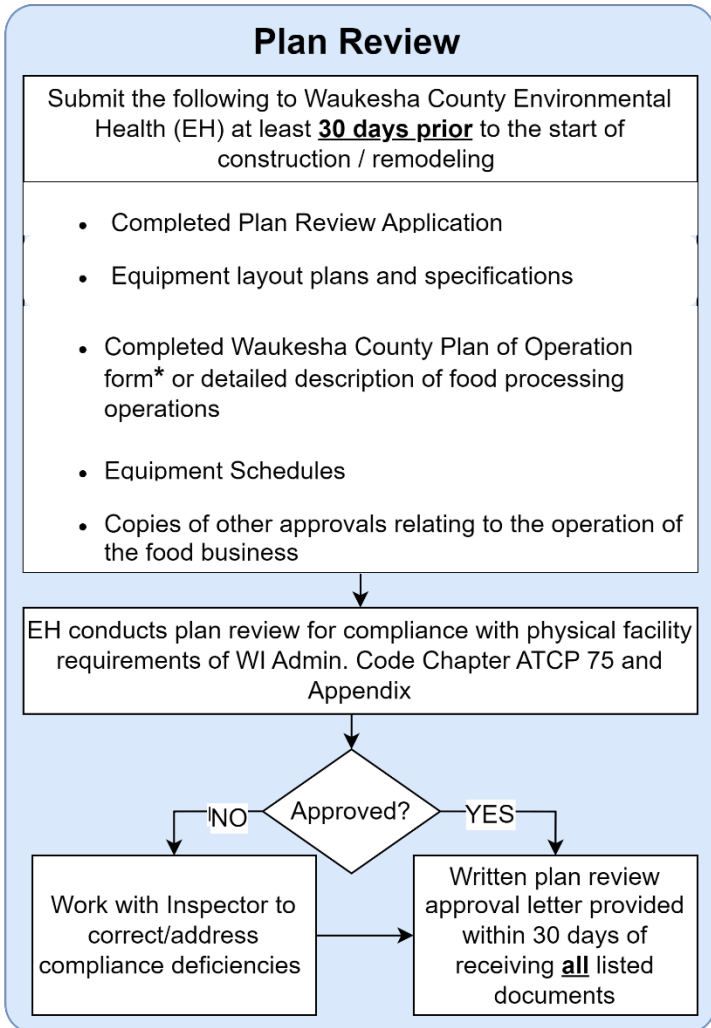


# Restaurant & Retail Food Establishment Licensing and Plan Review Process

## In what type of facility will the the food business be located?



The plan review process occurs prior to or simultaneously with the application process



\*If Plan of Operation is submitted as part of Plan Review, it is not necessary to submit it again as part of License Application

### How to reach Environmental Health Staff:

\*\*Environmental Health Inspectors are available for consultation by phone, email, or in-person (by appointment) to help you through the licensing process.

1. General email: [eh@waukeshacounty.gov](mailto:eh@waukeshacounty.gov)
2. General phone number: 262-896-8300
3. Email or call Environmental Health Inspector if you know the assigned inspector for your food establishment.

### How to submit documents to Environmental Health:

1. Email to [eh@waukeshacounty.gov](mailto:eh@waukeshacounty.gov)
2. Drop off in person or mail to:  
 Waukesha County Environmental Health Division  
 Administration Center - Room AC 260  
 515 W. Moreland Blvd  
 Waukesha, WI 53188

